



A. Statement of Compliance - Licence Details

ALL Licence holders must check that the Licence details in Section A are correct.

If there are changes to any of these details, **you must advise Environment Protection Authority (EPA) and apply as soon as possible for a variation to your Licence or for a Licence transfer.**

Licence variation and transfer application forms are available on the EPA website at: <http://www.epa.nsw.gov.au/licensing-and-regulation/licensing> or from regional offices of the EPA, or by contacting by telephone 02 9995 5700.

If you are applying to vary or transfer your Licence, you must still complete and submit this Annual Return.

A1. Licence holder

Licence number : 3384
Licence holder : LISMORE CITY COUNCIL
Trading name (if applicable) :
ABN : 60 080 932 837
ACN :
Reporting period : From: 17-1-2023 To: 16-1-2024

A2. Premises to which Licence Applies (if applicable)

Common name (if any) : LISMORE OR BLAKEBROOK QUARRY
Premises : NIMBIN ROAD BLAKEBROOK 2480 NSW

A3. Activities to which Licence Applies

Extractive activities

A4. Other Activities (if applicable)

Bitumen Pre-mix or Hot-mix Industries

A5. Fee-Based Activity Classifications

Note that the fee based activity classification is used to calculate the administrative fee.

Fee-based activity	Activity scale	Unit of measure
Extractive activities	> 100,000.00 - 500,000.00	T annually extracted or processed

A6. Assessable Pollutants (if applicable)

Note that the identification of assessable pollutants is used to calculate the **load-based fee**. The following assessable pollutants are identified for the fee-based activity classifications in the licence:

B. Monitoring and Complaints Summary

B1. Number of Pollution Complaints

Pollution Complaint Category	Complaints
Air	0
Water	0
Noise	1
Waste	0
Other	0
Total complaints recorded by the licensee during the reporting period	1

B2. Concentration Monitoring Summary

For each concentration monitoring point identified in your licence, details are displayed below. If concentration monitoring is not required by your licence, **no data** will appear below.

If data was provided from an uploaded file, the file name will be displayed below instead of any data.

Note that this does not exclude the need to conduct appropriate concentration monitoring of assessable pollutants as required by load-based licensing (if applicable).

Discharge & Monitoring Point 1

Wet weather overflow, Spillway of the settlement dam at the southern end of the site nearest the weighbridge as identified on the current site map entitled Blakebrook Quarry Monitoring Sites held on file EF13/3226.

Pollutant	Unit of measure	No. of samples required	No. of samples collected and analysed	Lowest sample value	Mean of sample	Highest sample value
Oil and Grease	Visible	0	0	0	0	0
pH	pH	0	0	0	0	0
Total suspended solids	milligrams per litre	0	0	0	0	0

B2 Concentration Monitoring Comments

No controlled releases

B3. Volume or Mass Monitoring Summary

For each volume or mass monitoring point identified in your licence, details are displayed below. If volume or mass monitoring is not required by your licence, **no data** will appear below. If data was provided from an uploaded file, the file name will be displayed below instead of any data. **Note** that this does not exclude the need to conduct appropriate volume or mass monitoring of assessable pollutants are required by load-based licensing (if applicable).

C. Statement of Compliance - Licence Conditions

C1. Compliance with Licence Conditions

Were all conditions of the licence complied with (including monitoring and reporting requirements)?	No
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C2. Details of Non-Compliance with Licence

Licence condition number not complied with ▼
L4.1
Summary of particulars of the non-compliance ▼
Self reported (EPA Ref 21959) noise monitoring exceedance at Primary Receiver Location 8 for day, evening and night time monitoring periods and exceeds the assessment criteria of 35 dB(A) LAeq,15min for this receiver location.
Further details on particulars of non-compliance, if required ▼
Number of times occurred ▼
1
Date(s) when the non-compliance occurred, if applicable ▼
7 and 14 June 2023
Cause of non-compliance ▼
Receiver 8 was downwind of the Asphalt Plant for each of the monitoring periods and consistent underlying traffic noise from Nimbin Road due to the NW wind contributed to an increase in background noise levels. Also the Asphalt Plant Operator indicated the fans and the plant gob hopper may have been the contributing factors.
Action taken or that will be taken to mitigate any adverse effects of the non-compliance ▼
The Asphalt Plant Operator has advised that they will install a new fan in the plant and increase maintenance.
Action taken or that will be taken to prevent a recurrence of the non-compliance ▼
Increased maintenance of the Asphalt plant and mitigating action to minimise additional noise eg: reverse beepers by maximising driving in a forward motion.
Uploaded Document Name ▼
Uploaded Document Description ▼



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Licence condition number not complied with ▼
L5.3
Summary of particulars of the non-compliance ▼
Self reported (EPA Ref. 19669) Failure to comply with L5.3 - Less than 24 hours notice was provided to sensitive receivers prior to a blast being undertaken.
Further details on particulars of non-compliance, if required ▼
Number of times occurred ▼
1
Date(s) when the non-compliance occurred, if applicable ▼
16/03/2023
Cause of non-compliance ▼
An oversight occurred with the L5.3 licensing requirement.
Action taken or that will be taken to mitigate any adverse effects of the non-compliance ▼
Re-education of the licensing conditions and requirements
Action taken or that will be taken to prevent a recurrence of the non-compliance ▼
As above
Uploaded Document Name ▼
Uploaded Document Description ▼

Licence condition number not complied with ▼
L6.3
Summary of particulars of the non-compliance ▼
Self reported (EPA Ref 25505) a non compliance with the Out of Hours Work Protocol notification to EPA and section 3.3 of the OHWP document.
Further details on particulars of non-compliance, if required ▼
All other requirements of the OHWP process was undertaken.
Number of times occurred ▼
3
Date(s) when the non-compliance occurred, if applicable ▼
30/7/2023, 17/9/2023, 8/10-11/10/2023
Cause of non-compliance ▼



High staff turnover within the Asphalt Plant operator local office in previous months, exposing knowledge gaps with the OHWP process during the transition period.

Action taken or that will be taken to mitigate any adverse effects of the non-compliance ▼

Asphalt Plant operator has updated company induction procedure to include OHWP document, EPA license and Project Approval conditions.

Action taken or that will be taken to prevent a recurrence of the non-compliance ▼

Asphalt Plant operator undertakes a review of the company procedures annually with updates to staff training to ensure staff are kept up to date with requirements., with the information disseminated throughout the company in hard and soft copies to relevant staff.

Uploaded Document Name ▼

Uploaded Document Description ▼

D. Statement of Compliance - Load Based Fee Calculation

If you are not required to monitor assessable pollutants by your licence, **no data** will appear below.

If assessable pollutants have been identified on your licence, the following worksheets for each assessable pollutant will determine your load based fee for the licence fee period to which this Annual Return relates.

Loads of assessable pollutants must be calculated using any of the methods provided in EPA's Load Calculation Protocol for the relevant activity. A Load Calculation Protocol would have been already sent to you with your licence. If you require additional copies, you can download the Protocol from the EPA's website or you can contact us on telephone 02 9995 5700.

You are required to keep all records used to calculate licence fees for four years after the licence fee was paid or became payable, whichever is the later date.

E. Statement of Compliance - Requirement to Prepare PIRMP

Have you prepared a Pollution Incident Response Management Plan (PIRMP) as required under section 153A of the Protection of the Environment Operations (POEO) Act 1997?	Yes
Is the PIRMP available at the premises?	Yes
Is the PIRMP available in a prominent position on a publicly accessible website?	Yes
Address of the web page where the PIRMP can be accessed ▼	
https://www.lismore.nsw.gov.au/Council/Northern-Rivers-Quarry#section-5	
Has the PIRMP been tested?	Yes
The PIRMP was last tested on	30-3-2023



Has the PIRMP been updated?	Yes
The PIRMP was last updated on	29-1-2024
Number of times the PIRMP was activated in this reporting period?	0
The PIRMP was activated on	

F. Statement of Compliance - Requirement to Publish Pollution Monitoring Data

Are there any conditions attached to your licence that require pollution monitoring to be undertaken as required under section 66(6) of the Protection of the Environment Operations (POEO) Act 1997?	Yes
Do you operate a website?	Yes
Is the pollution monitoring data published on your website in accordance with the EPA's written requirements for publishing pollution monitoring data?	Yes
Address of the web page where the pollution monitoring data can be accessed ▼	
https://www.lismore.nsw.gov.au/Council/Northern-Rivers-Quarry#section-4	

G. Statement of Compliance - Environment Management System and Practices

Do you have an ISO 14001 certified Environmental Management System (EMS) OR any other system that EPA considers is equivalent to the accountability, procedures, documentation and record keeping requirements of an ISO 14001 certified EMS?	Yes
When was the last check (As per ISO 14001) of the EMS completed?	30-11-2023
Were there any non-conformances related to environmental issues identified in the last check of the EMS?	Yes
If there were non-conformances identified, were these non-conformances rectified?	Yes

H. Signature and Certification



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This Annual Return may only be signed by person(s) with legal authority to sign it as set out in following categories: an Individual, a Company, a Public authority or a Local council.

It is an offence under section 66 of the Protection of the Environment Operations Act 1997 to supply any information in this form that is false or misleading in a material respect, or to certify a statement that is false or misleading in a material respect. There is a maximum penalty of \$250,000 for a corporation and \$120,000 for an individual.

I/We

- declare that the information in the Monitoring and Complaints Summary in Section B of this Annual Return application is correct and not false or misleading in a material respect, and
- certify that the information in the Statement and Compliance in sections A, C, D, E, F, G and H and any other pages attached to Section C is correct and not false or misleading in a material respect.

Signature	
Name	
Position	
Date	/ /

Declaration

I declare that the information in the Monitoring and Complaints Summary in section B of this Annual Return is correct and not false or misleading in a material respect, and

I certify that the information in the Statement of Compliance in section A,C,D,E,F and G and any pages attached to Section C is correct and not false or misleading in a material respect.