



NOTICE OF COUNCIL MEETING

An EXTRAORDINARY MEETING of LISMORE CITY COUNCIL will be held at the COUNCIL CHAMBERS, Oliver Avenue, GOONELLABAH on TUESDAY, AUGUST 3, 2004, at 6.00pm (preceding Budget Workshop) and members of Council are requested to attend.

Paul G. O'Sullivan
General Manager

July 29, 2004

COUNCIL BUSINESS AGENDA

August 3, 2004

PUBLIC ACCESS SESSION:

OPENING OF MEETING AND PRAYER (MAYOR):

APOLOGIES AND LEAVE OF ABSENCE

DISCLOSURE OF INTEREST

REPORT:

- Section 356 Donations

LISMORE CITY COUNCIL – Extraordinary Meeting held August 3, 2004

Subject/File No: SECTION 356 DONATIONS
(S164)

Prepared By: Group Manager – Corporate & Community Services

Reason: Recent advice as to correct procedure to distribute funds

Objective: Council approval to distribute funds/goods during Local Government Week

Management Plan Activity: Community Services

Background:

Under Section 356 of the Local Government Act council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the exercising of its functions. Under Section 377 of the Act, this is one of the functions that council cannot delegate to the general manager. Council's processing of such contributions has been traditionally done in one of three ways:

- An annual budget allocation in the Management Plan as a result of a previous Council decision or adopted policy e.g. annual donations of \$2,000 to Friends of the Koala and \$1,000 to the twenty nine rural halls etc,
- Staff distributing funds upon application in accordance with a Council policy and within the budget allocation e.g. reductions in City Hall rental or representative selection etc,
- Distribution of second hand goods to community groups e.g. computers etc.

A recent review of Council's internal processing of such contributions, together with a management review by the Department of Local Government into the operations of Walgett Shire Council highlighted the need for legal advice on this matter. Whilst I have not received this advice in writing to date, the verbal advice indicates that a specific council resolution is required and that the adoption of the Management Plan is not sufficient.

This will require additional administration in the way we process these donations in the future and may require the revision of some policies. The reason for the urgency of this particular report is that community groups and rural hall committee members have been invited to receive their donations as part of Local Government Week celebrations next week.

Manager - Finance & Administration Comments

Not required

Public Consultations

Not required

Other Group Comments

N/A

Author's Response to Comments from Other Staff

N/A

Conclusion

In order to permit the distribution of funds and computers at the civic function next Thursday, council should resolve to approve the donations as listed in the recommendation.

Recommendation (COR25)

In accordance with Section 356 (1) of the Local Government Act, 1993 the following contributions are hereby approved for distribution:

Rural Halls – Policy 1.4.11 - (\$1,000 each)

- 1 Bexhill School of Arts
- 2 Blue Knob Public Hall
- 3 Caniaba –Springgrove Community Hall
- 4 Clunes Public Hall
- 5 Coffee Camp Public Hall
- 6 Corndale Hall
- 7 Dorroughby/Glenview Centre
- 8 Dungarubba Memorial Hall
- 9 Dunoon Hall
- 10 Eltham Public Hall
- 11 Goolmangar School of Arts
- 12 Jiggi School of Arts
- 13 Keerrong Public Hall
- 14 Koonorigan Hall
- 15 Marom Creek Hall
- 16 Nimbin School of Arts
- 17 Numulgi Public Hall
- 18 Repentance Creek Hall
- 19 Rock Valley Public Hall
- 20 Rosebank Public Hall
- 21 Roy Waddell Community Centre
- 22 Ruthven Public Hall
- 23 South Gundurimba Hall
- 24 The Channon Hall
- 25 Tregeagle Hall
- 26 Tullera Public Hall
- 27 Tuntable Creek Hall
- 28 Whian Whian Public Hall
- 29 Wyrallah Hall Association

Other Donations – Policy 1.4.14

- | | | |
|---|-----------------------------------|---------|
| 1 | Friends of the Koala | \$2,000 |
| 2 | North Coast Academy of Sport | \$4,000 |
| 3 | Richmond River Historical Society | \$ 700 |
| 4 | Clunes Old School Association | \$2,000 |

Computers & Facsimile Machines (no residual value)

Faxes

- 1 The Channon Children's Centre Inc.
- 2 Out of School Hours Goonellabah Inc.
- 3 Rosebank Rural Fire Brigade
- 4 Summerland Early Intervention
- 5 Far North Coast Baseball Association
- 6 Community Connections North Coast

Computers

- 1 Women Up North Housing
- 2 The Neighbourhood Club Inc.
- 3 Lismore Over 50's Learning Centre Inc.
- 4 The Channon Craft Market
- 5 St. Carthages Centacare – Respite Care
- 6 Rosebank Community Inc.
- 7 Links to Learning; Community Connections North Coast Inc.
- 8 Koori Kids Supported Playgroup; Family Support Network
- 9 Summerland Early Intervention
- 10 CASPA (North Coast Children's Home)
- 11 The Lismore Soup Kitchen
- 12 Interchange Respite Care Inc. – Roadies Group
- 13 Lismore Tennis Club Inc.
- 14 Lismore Basketball Association Inc.
- 15 Uniting Care Carroona Jarman Hostel
- 16 Ngulingah LALC
- 17 YWCA
- 18 Lismore Neighbourhood Centre
- 19 The Salvation Army Community Services
- 20 East Lismore Community Preschool
- 21 Richmond Hill Community Preschool Inc
- 22 The Channon Youth Group
- 23 The Natural Birth Education Research Centre
- 24 The Big Scrub Rainforest Landcare Group
- 25 Lismore District Cricket Assoc. Inc
- 26 Friends of the Koala Inc
- 27 Nimbin Aquarius Foundation Inc
- 28 Lismore Workers Soccer Club
- 29 Lismore Theatre Company
- 30 Bundjalung Elders Aboriginal Council Corporation
- 31 Northern District Exhibit Council Inc