

**MINUTES OF THE EXTRA ORDINARY MEETING OF THE COUNCIL OF THE CITY OF LISMORE
HELD IN COUNCIL CHAMBERS, 43 OLIVER AVENUE, GOONELLABAH ON TUESDAY, 3 MAY 2011
AT 6.00PM.**

Present

Mayor, Councillor Dowell; Councillors Houston, Battista, Meineke, Clough, Chant, Graham, Yarnall, Ekins, Marks, and Smith, together with Blackadder Recruitment and the Recruitment and Training Officer.

Leave of Absence

361/11 **RESOLVED** that a leave of absence for Councillor Houston be granted from 26 May 2011 to 6 June 2011.

(Councillors Clough/Chant)

Voting for: Councillors Houston, Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil.

Disclosure of Interest

Nil

Mayoral Minutes

5.1 Recruitment and Appointment of the General Manager of Lismore City Council

362/11 **RESOLVED** that in accordance with Sections 10A (2)a) and 10A (2)d)i of the Local Government Act, by reason of the personnel issues affecting individuals, and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, the Council resolve to go into closed session to consider the confidential Mayoral Minute relating to the appointment of a new General Manager.

Voting for: Councillors Houston, Meineke, Clough, Chant Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

(Councillors Dowell/Marks) (BP11/301)

Councillor Chant left the meeting, whilst in Closed Council, following the presentation and questions to the applicants.

Resumption of Meeting

When Council had resumed its formal sitting, the Mayor reported that Council, meeting in Closed Council had RECOMMENDED::

Recruitment and Appointment of the General Manager

That:

- 1 The Mayoral Minute to the Council Meeting on Tuesday, 3 May 2011 in Closed Council in relation to the recruitment and appointment of a General Manager for Lismore City Council be received and noted.
- 2 The preferred candidate selected at the conclusion of the meeting on 3 May 2011, be offered the position of General Manager of the Lismore City Council and the Mayor and Deputy Mayor be authorised, with advice from the Recruitment Consultant to finalise negotiations based on the following:
 - (a) A five year performance-based Contract;
 - (b) A total remuneration package of \$240,000;
 - (c) The contract of employment being in accordance with the standard contract required by the Division of Local Government;
 - (d) The Policies and Procedures that apply to the General Manager as included in Schedule A of the contract.
 - (iii) That no public announcement of the name of the successful candidate be made until the Mayor has obtained a written acceptance of the offer from the preferred candidate;
 - (iv) That the Employment Contract between the Appointee and the Council be executed under the Common Seal of the Council.

363/11

RESOLVED that:

- 1 The Mayoral Minute to the Council Meeting on Tuesday, 3 May 2011 in Closed Council in relation to the recruitment and appointment of a General Manager for Lismore City Council be received and noted.
- 2 The preferred candidate selected at the conclusion of the meeting on 3 May 2011, be offered the position of General Manager of the Lismore City Council and the Mayor and Deputy Mayor be authorised, with advice from the Recruitment Consultant to finalise negotiations based on the following:
 - (a) A five year performance-based Contract;
 - (b) A total remuneration package of \$240,000;
 - (c) The contract of employment being in accordance with the standard contract required by the Division of Local Government;
 - (d) The Policies and Procedures that apply to the General Manager as included in Schedule A of the contract.

- (iii) That no public announcement of the name of the successful candidate be made until the Mayor has obtained a written acceptance of the offer from the preferred candidate;
- (v) That the Employment Contract between the Appointee and the Council be executed under the Common Seal of the Council

(Councillors Dowell/Clough)

Voting for: Councillors Houston, Meineke, Clough, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

Closure

This concluded the business and the meeting terminated at 10.00pm.

CONFIRMED this TENTH day of MAY 2011 at which meeting the signature herein was subscribed.

MAYOR