

Property description and address			Page no.
e.g. Lot and DP, map of entire site as well as the investigation area(s)			
Conceptual Site Model			
e.g. Contamination sources, receptors and exposure pathways between sources and receptors			
Sampling and Analysis Quality Plan (SAQP)			
Justification for the sampling design (how will the data be representative and relevant)			
Frequency and pattern of sampling			
Justification for analytical plan (especially if the project uses composite samples)			
Data quality objectives			
Sampling Methodology			
Description of sample methodology			
Description of media sampled and sample depth interval (e.g. borehole logs, or soil description)			
Notable contaminant concentrations e.g. maximum specific concentrations and validation results			
Soil and groundwater concentrations and comparison against appropriate EIL, HIL, HSL and GILs etc.			
Discussion on QA/QC			
Statistical analysis			
Nature of works carried out			
e.g. soil investigation, ground water investigation, excavation, on-site remediation, removal of soil, validation sampling, backfilled with imported soil with ENM classification			
Nature and extent of residual contamination			
Contamination identified in investigation, contamination unable to be remediated within the scope of the work, or areas not assessed			
Waste removed			
During remediation (details of classification and disposal)			
Remediation Summary			
What was removed or treated? Was it successful, is residual contamination remaining? Is there a need for an ongoing Environmental Management Plan?			
Appropriately experienced and qualified practitioners			
Practitioner is appropriately experienced and qualified with adequate professional indemnity (PI) insurance for the work undertaken			
Statement of suitability			
The land is considered suitable for [residential, residential with limited soil access, open space, industrial/commercial] land use, other (describe).			
Report details			
Report title:			
Produced by company:		ABN:	
Provided to: Council on:			
I of: state that I have undertaken this assessment i accordance with the guidelines made and approved by the NSW Environment Protection Authority.			
Report contact name:	Signature:		
Contact email:	Contact phone:		

**MORE INFORMATION:** Lismore City Council, Regulatory Services Officer (Environmental Health)

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