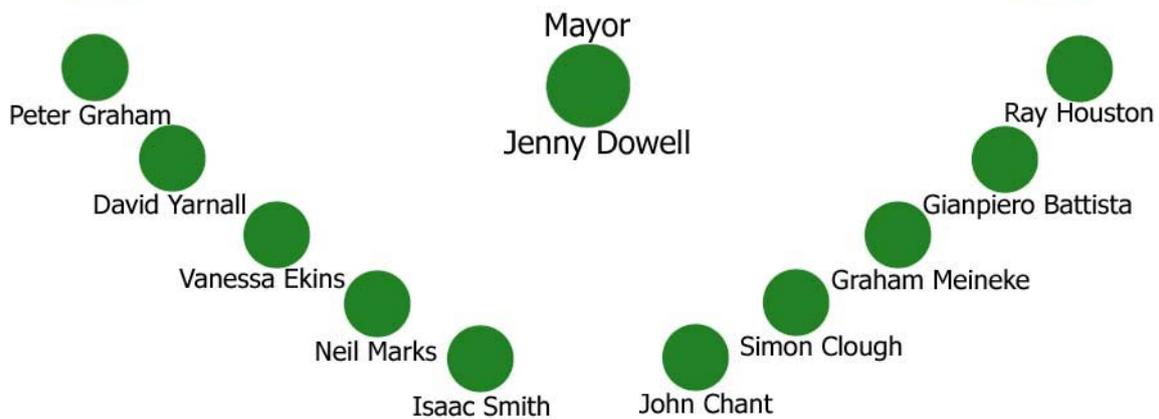


Notice of Council Meeting



Council

An ORDINARY MEETING of LISMORE CITY COUNCIL will be held at the COUNCIL CHAMBERS, 43 Oliver Avenue, Goonellabah on Tuesday, 9 August 2011 at 6.00pm.

Members of Council are requested to attend.

Gary Murphy
General Manager

2 August 2011



Agenda

1. Opening of Meeting and Prayer (Mayor)
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6. Public Question Time
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Lismore City Council Community Strategic Plan 2008 - 2018



Guiding Principles

Social Inclusion and Participation

Outcomes

That all Lismore residents enjoy equal opportunities within a strong, inclusive community.

Sustainable Economic Growth and Development

That Lismore's economy is vibrant and development is environmentally and socially sustainable.

Protect, Conserve and Enhance the Environment and Biodiversity

That Lismore's natural ecology is protected and maintained in a healthy and robust state for future generations

Best-Practice Corporate Governance

That best-practice management principles pervade our business; that we are innovative, ethical, and our use of resources provides maximum benefits to the community.

Community Strategic Priorities

Enhance Lismore as a Regional Centre

That Lismore retains and builds on its regional service centre role, including the provision of key medical, legal and tertiary education functions

Foster Youth Development

That young people are included in our community and can safely pursue their interests and aspirations.

Support an Ageing Population

That older people have access to appropriate services and facilities to enhance their health and wellbeing.

Provide Sustainable Land-use Planning

That land-use planning is founded on principles of sustainability.

Improve Catchment Management

That catchment management is integrated and holistic, in order to achieve a sustainable and balanced use of natural resources.

Revitalise the CBD

That the CBD becomes a vibrant meeting place and a cultural and entertainment hub for the Northern Rivers region.

Integrated Waste Cycle Management

That Lismore minimises waste to landfill by reducing, reusing and recycling.

Improve Roads, Cycleways and Footpaths

That Lismore has an extensive transport network and is an accessible, safe and efficient city for motorists, cyclists and pedestrians.

Mitigate Climate Change at a Local Level

That Lismore is a leader in reducing carbon emissions and minimising the impacts of climate change.

Develop and Support Art, Cultural, Sporting and Tourism Activities

That our regional art, cultural and sporting facilities remain a major component of Lismore life and an increasingly popular attraction for domestic tourists.

Integrated Water Cycle Management

That Lismore maintains long-term water security for its growing population through the efficient use of this precious resource.

Provide Greater Housing Choices

That Lismore offers a diverse range of housing options to accommodate a variety of households.

Improve Passive and Active Recreational Facilities

That Lismore retains and builds on its regional recreation centre to attract major events and tournaments.

Corporate Foundations

Efficient Use of Council Resources

That we maximise the value of our resources, continually review our operations to ensure best value, eliminate waste and duplication, and gain the full service potential from our assets

Engage With the Community

That the community is informed and consulted about the issues that are relevant to their lives and we are fully accountable to the community for our operations.

Promote a Constructive Corporate Culture

That customers and staff experience a supportive organisation, with a strong sense of integrity, which responds to their needs and provides innovative and creative services.

Whole of Council Corporate Planning

That we have clear goals and act as one in their co-ordinated implementation, in order to maximise the return on resource investment and staff expertise.

Providing Excellent Customer Service

That our primary focus is to understand and respond to the needs of the community we serve.

Notice of Motions



Notice of Motion

Crs David Yarnall, Simon Clough and Vanessa Ekins have given notice of intention to move:

That Council, considering community concern and the increasing number of telecommunication towers across Australia write and lobby the State Minister for Planning, Brad Hazzard and the Federal Minister for Broadband, Communications and the Digital Economy, Stephen Conroy to perform an urgent comprehensive review of the various environmental legislations relating to the positioning of telecommunications towers to:

- a) Streamline the legislation from the current overly complicated and inaccessible plethora of legislations both State and Federal;
- b) Bring the legislation in line with current community expectations in relation to community consultation; and
- c) Provide clear and accessible framework for communities and local government to influence the decision making process by insisting companies must have as a minimum 'due regard' to community concerns.

Councillor Comment – Councillor Yarnall

It has become apparent that with the community concerns raised over the placement of the telecommunications towers at Clunes and Ross Street, Lismore that governments both federal and state need to take a revised approach. Currently there is a morass of legislation covering this area that makes informed community consultation at best difficult at worst impenetrable. I suggest that Council call on both federal and state governments to review the legislation surrounding the erection of telecommunication towers with special attention toward amalgamating legislation to allow for effective community input into the process. Communities rightly feel anger and frustration that the current library of legislation allows companies to ignore community concerns. This can only be to the detriment of both the telecommunications companies and the community as a whole. We need a process that is equitable, reasonable for all parties and takes as the minimum 'due regard' for community concerns.

Staff Comment

Manager, Development and Compliance

On 12 July 2011, the Minister for Planning announced a review of the State's planning legislation, to be led by a Planning Review Panel. The NSW Government is embarking on a major review of the system which defines how planning decisions are made. This will include the creation of new State planning legislation.

Notice of Motion

Over the last 30 years, the Environmental Planning and Assessment (EP&A) Act has been amended over 140 times – an average of more than four times per year. The majority of these changes were to speed-up planning decisions or deal with problems in the original legislation. Other changes responded to changing circumstances since 1979, including improving threatened species protection, defining the State's role in development assessment or dealing with corrupt activity. Many of these amendments individually had merit but have largely resulted in the planning legislation lacking a clear overall focus and also being difficult to understand.

Furthermore, given the length of time since the EP&A Act was created, and the many new challenges and issues during this period, it is reasonable and timely to undertake a review and re-write. Issues likely to be examined include the role of any new legislation in regard to strategic planning, growth management and infrastructure provision. The roles of State and local government and how to get high-quality public participation in the planning system will also be investigated.

A Planning Review Panel will be established to oversee the review and provide independent advice to the Minister for Planning and Infrastructure and the NSW Government. The panel will also be the key interface with the community and key stakeholders and ensure a comprehensive community engagement and public participation process is undertaken.

To date, the NSW Government has announced that the review panel will be jointly chaired by:

- Former NSW Environment Minister and current Land and Environment commissioner Tim Moore; and
- Former NSW Minister Ron Dyer.

The review will be conducted in three stages.

2011 - Stage One of the review will be a 'listening and scoping' stage led by the panel. The purpose of this stage is to identify the key outcomes and principles for a new planning system. At the conclusion of this stage, the panel will provide a report to the Minister for Planning and Infrastructure which will be publicly available. Consultation with stakeholders and communities will be a key focus of this stage. The three stage review process has been designed specifically to build broad agreement and acceptance of the new planning framework through an inclusive consultation process.

It will be critical to the success of the review that individuals, stakeholders, groups and communities feel that they have had an opportunity to express their views and that the review process was genuine if we are to build confidence in the new planning system.

2011-2012 - Stage Two will be the preparation and public exhibition of a discussion paper (or 'green paper') by a working group in collaboration with the panel. The discussion paper will be developed from the panel's recommendations from Stage One.

The discussion paper will put forward legislative and non-legislative proposals to improve the NSW planning system. These may include new administrative and governance arrangements and new delivery mechanisms.

In Stage Three – 2012, the Minister for Planning and Infrastructure will build on the 'listening and scoping and discussion paper stages, and the feedback received in each, to outline the NSW Government's new planning framework (or 'white paper') for the NSW planning system, including the new planning legislation in draft.

The Minister will use the panel as a reference group in developing the new planning framework and draft legislation. The draft legislation will be placed on public exhibition after being endorsed by Cabinet.

It is proposed to place the bill before Parliament in the latter half of 2012.

Engagement and Consultation

The communication in the early stages of the review is proposed to be dynamic and interesting to ensure the community, local government and stakeholders are engaged and involved in the review. As such, there will be a clear program of engagement which goes beyond placing consultation document on a website and inviting comment.

Concepts being proposed include public talks, widespread public meetings, online consultation, advertising and intensive local government and stakeholder workshops.

Council staff are waiting to find out exactly how the Planning Review Panel will work and how it will receive input both from outside and within the NSW Government.

In the interim, Council can write to the Minister for Planning and Infrastructure to request that the approval process for telecommunications facilities receives its due consideration as per the notice of motion as part of the review and copy that correspondence to Federal Minister and any relevant Federal agencies.

TRIM Record No: BP11/613:EF10/363

Notice of Motion

Cr Simon Clough has given notice of intention to move:

That Council develops a policy for the sale of land for unpaid rates. This policy is to take into consideration legislative requirements, Council's Rates and Charges Hardship policy's extenuating circumstances provisions, consultation with Councillors and a report to Councillors immediately prior to the auction of any land.

Councillor Comment

I believe that it is important for Councillors to be more directly involved in the sale of land because of rate arrears.

Staff Comment

Manager Finance

A policy can be developed to accommodate these considerations.

Other than it being Council policy, the only difference between current practice and these considerations is the requirement for a report to Council immediately prior to the auction of any land.

TRIM Record No: BP11/622:EF10/363

Notice of Motion

Cr Neil Marks has given notice of intention to move:

That Council prepare a new DA to facilitate the access to Crozier Field from the Magellan Street entrance.

Councillor Comment

Access to Crozier Field becomes very difficult through its current entrance during wet weather as the fields that spectators have to cross become very boggy. This is not good for spectators, the sporting fields that are damaged in the process and for the reputation of Crozier Field as one of our premier sporting facilities and show cased during major sporting events. An alternative entrance to the facility from Magellan Street would alleviate this situation during wet weather and would also help with the ease of access for major sporting events as it would allow access through two entrances.

Staff Comment

Community Services Officer (Sport and Recreation)

At the meeting of 20 July 2011, the Sport and Recreation Policy Advisory Group (PAG) unanimously supported this motion.

The PAG believe it is totally impractical to have the Magellan Street gate closed, when Crozier Field is being used.

The PAG observed that during wet weather when the gate were closed, that it seemed irresponsible to force patrons to walk or drive around to the other entrance, often through wet and slippery ground. It was more concerning for people with disabilities and the elderly. Patrons, on the whole, do not know or understand why the gate is closed and the ground hirer or event organiser is always put under pressure to open the gate. Refusing to do so makes the event look very customer 'unfriendly'.

The draft Sport and Recreation Plan refers to the Master Plan that has been developed for Crozier Field. This Master Plan shows an improved entrance facility for both Crozier and Oakes Oval set well back from the existing footpath.

Generally, the notice of motion is supported.

TRIM Record No: BP11/623:EF10/363

Notice of Motion

Cr Neil Marks has given notice of intention to move:

That staff present detailed 2011/12 Roads budget information for planned capital projects and maintenance activities at a Councillor workshop to be held within the next three months.

Councillor Comment

A Councillor workshop is requested to give Councillors the information on how the roads budget is to be spent in the 2011/12 financial year. This is to give a breakdown on the processes in place for the budgeting of individual works across the Lismore local government area including maintenance, reconstruction and works on all roads. It will also contain details of spending on RTA roads in the current financial year.

This workshop will give all Councillors a clear insight into the spending of ratepayers money in the largest area of Council's spending.

Staff Comment

Staff welcome the opportunity to provide more detail about how the 2011/12 Roads budgets is allocated. This Notice of Motion is supported.

TRIM Record No: BP11/632:EF10/363

Reports



Report

Subject	Development Application 2011.180.1 - Proposed relocation of dwelling from No. 8 Rhodes Street to No. 15 Rhodes Street, South Lismore
TRIM Record No	BP11/601:DA11/180
Prepared by	Manager - Development & Compliance
Reason	Development Application Determination
Community Strategic Plan Link	Provide Sustainable Land-use Planning

Overview of Report

Development Application 2011.180.1 proposes the relocation of an existing dwelling from its current site at No. 8 Rhodes Street, South Lismore, to a vacant site at No. 15 Rhodes Street, South Lismore. The two sites are within close proximity.

The application received two (2) submissions in response to notification from adjoining property owners, which relate to concerns that they were previously advised by Council staff that No. 15 Rhodes Street could not be built upon due to flooding constraints. The submissions also request consideration of certain amenity issues.

The proposal is considered to have merit and is worthy of support in the specific circumstances of the proposal, despite the departure from past assessment practice and non-compliance exhibited in relation to flood controls in the LEP 2000. There is no net increase in residential population in this locality, and this will be reinforced by a condition requiring the existing lot at No. 8 Rhodes Street to be consolidated into the adjoining land occupied by the Church. This will restrict the use of that land for a future purpose associated with the Church on adjoining land which is described within (but not forming part of) the application.

The application is reported to Council due to best practice recommendations from agencies such as ICAC which suggest that where significant variations from applicable planning controls are proposed, such matters should be determined by the elected Council rather than delegated authority to ensure transparency in the decision making process, following community consultation.

In determining this application, it is important that Council notes the specific circumstances of this proposal, and acknowledges that if those circumstances were different (i.e. the dwelling was to be relocated from further afield, the future land use of flood affected land at No. 8 Rhodes Street was unable to be managed/limited), then such a proposal would be unlikely to be supported by staff.

It is concluded that relocating the dwelling from No. 8 Rhodes Street to No. 15 Rhodes Street will not result in any adverse planning impacts and is an acceptable outcome, subject to appropriate conditions of consent, and is therefore recommended for approval.

Background

The Catholic Church occupies the site on the corner of Union and Rhodes Streets and also owns adjoining lands that have been acquired in the last couple of years. The Catholic Church site does not have provision for on site car parking in its current configuration and layout.

No. 8 Rhodes Street immediately to the west of the Catholic Church is presently occupied by a timber weatherboard dwelling. This site was purchased by the Catholic Church in 2005.

No. 10 Rhodes Street is a former landscaping supplies business that ceased operation around 2009. This site was purchased by the Catholic Church in 2010.

No. 15 Rhodes Street is a vacant parcel of land between two existing dwellings. This site was purchased by the Catholic Church in 1998. A search of Council records has not identified any previous dwelling being located on this site.

The applicant approached staff in September 2010 regarding the proposal and advice was provided as follows:

- *Discussed requirements of cl. 22(3) of the LEP 2000 and need for a flood report in relation to the proposal. Council does not have discretion on this matter, it must be complied with.*
- *If flood report was adequate, then there would be DCP issues in relation to the proposal that would need to be addressed. Some justification for variation to DCP may be required.*
- *GM Project Management and Development to investigate flood report issues prior to proceeding further.*

The applicant wrote to Council in November 2010 regarding this advice, and staff replied in December 2010 with the following advice:

“Thank you for letter dated 29 November 2010 regarding the proposed house relocation from No. 8 to No. 15 Rhodes Street, which was discussed at our meeting on 23 September 2010.

As discussed at our meeting, there are DCP & LEP provisions relating to the development within high risk flood areas. The need to discuss the proposal with a flood expert was to identify if there were any unknown flood issues which would preclude such a proposal, and render any future work a waste of time.

Whilst Council has some discretion in relation to the DCP controls you refer to in your letter, the LEP 2000 planning controls are quite specific in what is required for assessment of such a proposal. These provisions are contained with cl. 22(3) of the LEP 2000 which states:

Despite the provisions of Part 3, the consent authority must not grant consent to development for the purpose of a dwelling or a caravan park on land shown as high flood risk area on Map 1 of the Lismore Floodplain Management Plan unless the consent authority:

- (a) has considered a flood report prepared by a suitably qualified consultant which provides site specific detail relating to the predicted depths and velocities of the 1 in 100 year average recurrent interval (ARI) flood, and*
- (b) is satisfied that the flooding characteristics of the site indicated by the flood report are less hazardous than the criteria for flood depth and velocity adopted for the high flood risk area in the Lismore Floodplain Management Plan.*

Council's response to your proposed house relocation from No. 8 to No. 15 Rhodes Street, is that the above LEP criteria would need to be satisfied in any development application lodged with Council, as these provisions are not discretionary (i.e. a flood report is required). It would also be necessary to provide some justification in relation to the DCP provisions based on the specific circumstances, based on the flood report outcomes.

The flood report outcomes will dictate whether it is appropriate for Council to exercise some discretion in relation to the DCP provisions relevant to the circumstances of the proposal, and the consolidation of lots as you have referred to. Council is unable to provide a definitive answer to such a DCP variation, because a flood report is required to enable a proper opinion to be formed."

The applicant subsequently submitted draft flood reports/advice prior to lodging the current application on 18 May 2011.

Description of Proposal

The proposal involves moving the existing dwelling from Lot 11, in DP 614896 (No. 8 Rhodes Street) across Rhodes Street to a vacant lot Lot 8, Section 1, DP 5237 (No. 15 Rhodes Street).

The application also refers to an intention to undertake consolidation of Lot 10, DP 614896 and Lot 11, DP 614896, (the existing Church) into a single lot to provide parking for the church (such consolidation does not require Council approval). The consolidation and proposal for future car parking on the existing Lot 11 DP614896 for the church does not form part of this current application, and therefore, any future use of the land for this purpose will require separate development consent.

Locality Map



Statutory Controls

Lismore LEP 2000

- Zoning – 2(f) Flood liable
- Item of Heritage – No
- In vicinity of Heritage Item – No
- Conservation Area – No

Draft Lismore LEP 2010

S94 Contributions Plan

Environmental Planning & Assessment Act 1979

SEPP No. 1 Objection

SEPP No. 55 – Remediation of Land

SEPP (Infrastructure) 2007

North Coast REP

Water Management Act 2000

Local Development

Policy Controls

Lismore Development Control Plan.

Description of Locality

The subject site of the new dwelling at 15 Rhodes Street has an area of 1265m². The topography of the site is generally flat, and the rear of the 15 Rhodes Street site slopes down to the Hollingworth Creek.

The land at No. 8 Rhodes Street has an existing area of 631m² and is currently occupied by an existing dwelling (to be relocated), and is a level site. Immediately to the east of this site, is the Roman Catholic Church, and development to the west is predominately single detached residential dwellings. There are former commercial structures associated with a former landscaping business at 10 No. 10 Rhodes Street at the southern boundary. That site is predominately covered with gravel consistent with the former use of the site.

Adjoining development on the northern side of Rhodes Street consists primarily of single detached dwellings.

Access proposed directly off Rhodes Street is consistent with other properties in the locality.

Internal Referrals

Building

Comments have been provided and appropriate conditions recommended in the event the application is considered for approval.

Water and Sewer

The application has been reviewed and appropriate conditions recommended in the event the application is considered for approval.

Engineering/Stormwater Drainage

Council's Development Engineer has reviewed the proposal and advised that there was (some fill has been placed in the hole) a depression toward the front of the lot and the drain was constructed so that the depression wouldn't hold water. The kerb and channel is holding water caused by a silt build up, and it is recommended that the kerb and channel be replaced. The gravel area between the K&C and the edge of bitumen has failed pushing dirt and gravel into the channel thereby blocking the flow. It was considered that there was little benefit in requiring the proponent to construct a kerb inlet and pipe the surface water to the creek. It was concluded a more effective solution would be to reconstruct the pavement in front of the lot and seal it, and provide replacement kerb and gutter. Appropriate conditions have been provided to reflect the above assessment.

External Referrals (for concurrence)

Office of Environment and Heritage

The application was referred for comments in relation to the potential flood impacts in this high flood risk area. By letter dated 4 July 2011, the following comments were provided:

"Council's current Lismore Floodplain Management Plan (Plan) indicates the site from which the dwelling will be relocated to as High Flood Risk. Similarly, the site which the dwelling will be relocated to is of the same risk classification. Amongst others, the development control for land in this classification is that no new residential development will be permitted, and for existing residential development, house raising to the 1 in 100 year flood level plus 300mm freeboard would be encouraged.

In a 1 in 100 year flood South Lismore would generally experience high to extreme flood risk. Evacuation towards Central Lismore would be over Bridge St-Woodlark St bridge and Ballina St bridge, but would be hampered as the access roads would be flooded at some point in time during the flood. From a strategic/flood planning perspective it would therefore be logical not to increase the population of South Lismore which suffers from flood isolation.

The proposed DA simply relocates a dwelling to another block of land of similar flood risk in South Lismore. OEH recommends the floor level of the dwelling to be at least the 1 in 100 year flood level plus 500mm freeboard. It is understood that this will be in line with Council's new floor level requirement when the new Plan is updated."

Notification/ Submissions

The application was notified to adjoining and surrounding property owners in accordance with the provisions of the Lismore DCP for the Notification and Advertising of Development Applications. As a result of the notification, two (2) submissions were received which are summarised as follows:

Name of Submitter	Summary of Issues Raised	Assessment Comment
Mr TG & Mrs JA Riley	<ul style="list-style-type: none"> When we bought our land at No. 13 in 1974 were told No. 15 was a waterway and could not be built upon. 	No. 15 is not recorded as a waterway and is zoned for residential development. The source of this advice at the time is unable to be commented upon.
	<ul style="list-style-type: none"> When previous owners made enquiries of LCC in 2010 whether land could be built on or house relocated to it, they were told DA would not be approved because of flood evacuations and lot has never had a building on it due to being flood prone. 	If a dwelling were to be relocated to the subject site in different circumstances than proposed (i.e. a net increase in dwellings or population would result), then the proposal would not be supported, consistent with this advice.

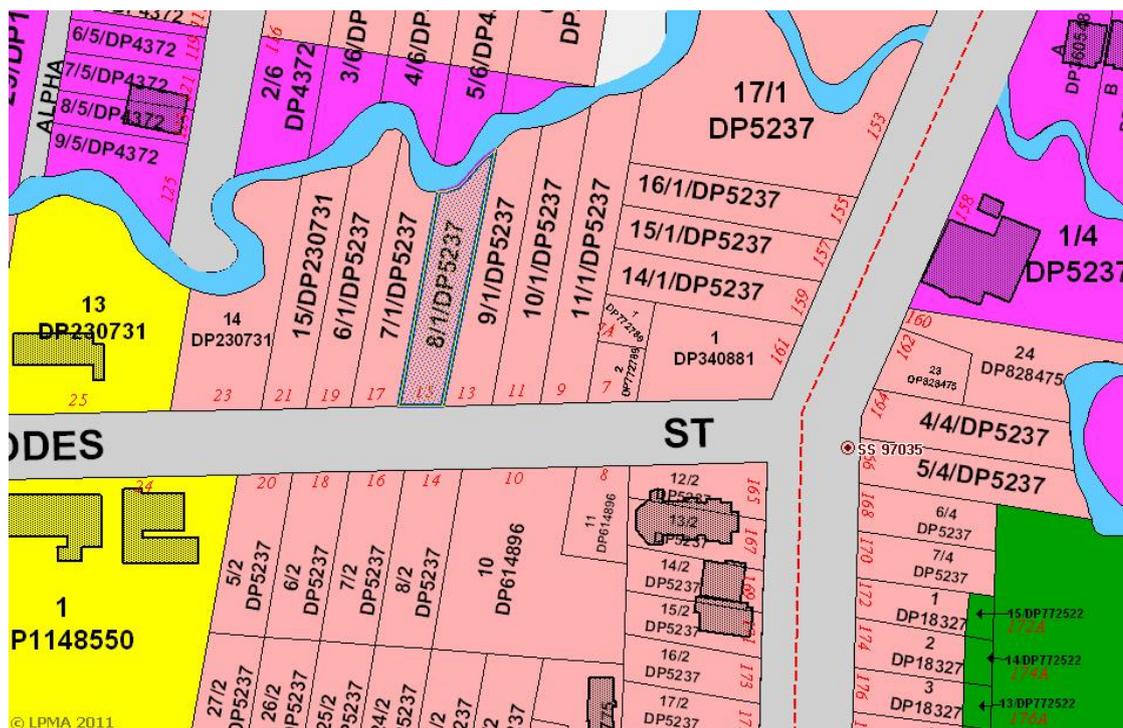
Name of Submitter	Summary of Issues Raised	Assessment Comment
	<ul style="list-style-type: none"> Why have previous people been told no DA would be approved by LCC? 	See above. Advice is always dependent on the circumstances/proposal.
	<ul style="list-style-type: none"> No mention has been made of land filling. 	The proposal does not involve filling the land.
	<ul style="list-style-type: none"> Any water pushed onto our fence is unacceptable. 	The proposal will not result in water being pushed onto adjoining fences and can be conditioned appropriately.
	<ul style="list-style-type: none"> No mention of fences in the plans. We would want an attractive fence at no cost. 	This matter can be addressed via conditions of consent.
	<ul style="list-style-type: none"> They should be required to renovate the house as part of relocation. 	This matter can be addressed via conditions of consent.
	<ul style="list-style-type: none"> Will disrupt whole street. 	The proposal will result in changes to the streetscape and construction/relocation activities, however, these impacts are considered minimal or can be conditioned to be within reasonable limits.
	<ul style="list-style-type: none"> Our house has had complete renovation and worried that heavy machinery will damage our house. 	This matter can be addressed via conditions of consent.
	<ul style="list-style-type: none"> No workers will be permitted on our property. 	This matter can be addressed via conditions of consent.
	<ul style="list-style-type: none"> Do we get compensated for noise and dust? 	Compensation is not available for this purpose.
J McGrory	<ul style="list-style-type: none"> Last year No. 15 came up for sale and I considered buying. 	Noted.
	<ul style="list-style-type: none"> Sought information over the LCC counter, and was advised I could not build on that land because of flood evacuation plan. 	See previous comments.
	<ul style="list-style-type: none"> The same advice was given in relation to relocating a house to this site. 	See previous comments.
	<ul style="list-style-type: none"> I believe No. 15 did not exist and the block was part of No. 17 who subdivided it and sold it to the Catholic Church. 	The subject block has been existence since the early 1900's and was purchased by the Catholic Church in 1998.
	<ul style="list-style-type: none"> A friend of mine was interested in the block, and I advised what I was told by LCC. He asked what the 1974 flood height was and I noticed the sign missing from the power pole at the front of my house. 	Unable to comment. Not relevant to assessment.
	<ul style="list-style-type: none"> I would like to know why anyone else could not put a dwelling on the block, yet the Catholic Church can. 	See above comments and the merit assessment of the particular circumstances of this proposed development.

Consideration

The relevant matters for consideration under Section 79C of the *Environmental Planning and Assessment Act 1979*, are assessed under the following headings:

Lismore LEP 2000

The proposed development is permissible as a dwelling house within the 2(f) residential flood liable zone under the provisions of the Lismore LEP 2000.



LEP 2000 - Zoning map

1. Development affecting places or sites of known or potential Aboriginal heritage significance or potential archaeological sites of relics of non-Aboriginal heritage significance (cl 16 & 17)

There are no known places or sites of Aboriginal or other heritage significance or archaeological sites that will be affected by the proposed development.

2. Preservation of trees (cl 18)

The likely removal of the existing tree at the front of 15 Rhodes Street, (likely to be around 5.0m in height) is considered as part of the assessment of this DA.

3. Development on flood affected land (cl 22)

In considering this development application involving the relocation of buildings on land identified as a high flood risk area, Council must consider the following:

- (a) *the need for the floor level of the development to be at or above the flood planning level,*

Assessment comment: The floor level of the development can be conditioned to ensure compliance with this requirement.

- (b) *the degree of flood-proofing and the need for flood-free storage,*

Assessment comment: The application would be conditioned to require an engineers assessment indicating that the proposed relocated structure can be constructed to withstand flood impacts/debris. In conjunction with (a) above, this is considered to be acceptable.

- (c) *the need for access to the development when the land is flooded,*

Assessment comment: In periods of flood inundation, this area of South Lismore is likely to be evacuated, and therefore access during flooding will be consistent with the existing situation, without adverse effect.

- (d) *the cumulative effect of carrying out the development on the functioning of the floodway,*

Assessment comment: The proposed relocated dwelling is not considered to have any adverse impact on the functioning of the floodway given the nature and location of existing development on adjoining and surrounding lands.

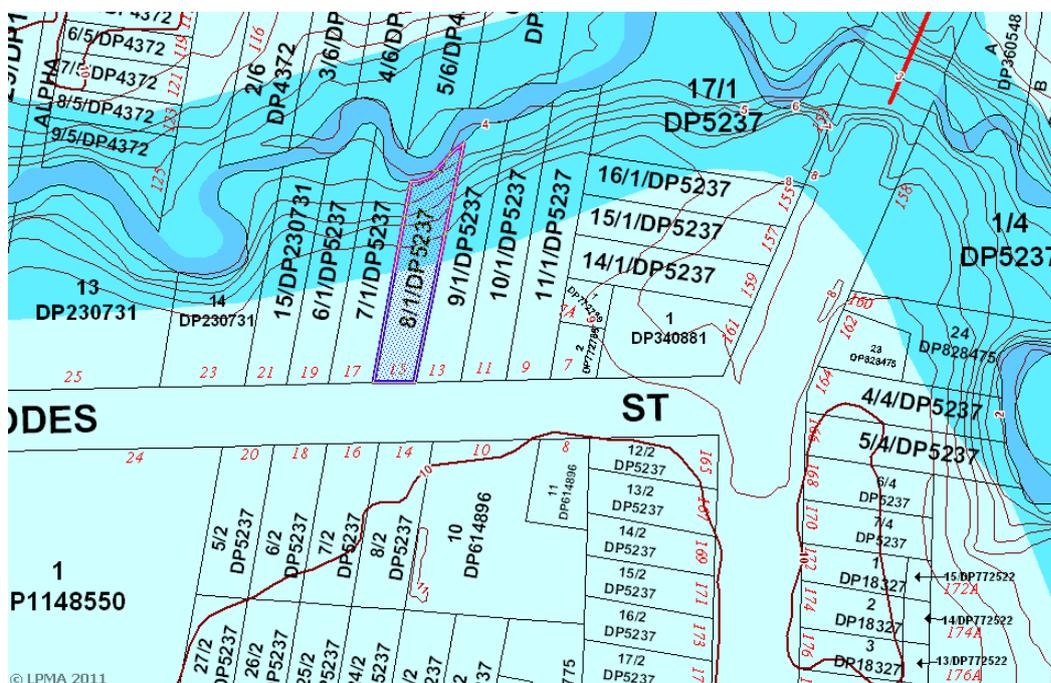
- (e) *whether the development will increase the risk to life and property and the need for an evacuation plan*

Assessment comment: The relocation of the dwelling will not result in an increase in the risk to life and property or the need for an evacuation plan, provided that the existing No. 8 Rhodes Street is consolidated with other land to prevent a dwelling being re-erected on that site.

It should be noted that if this proposal was for the relocation of a dwelling from a remote area of the flood plain (whether high risk area or not), or outside the floodplain, it is unlikely that such an application would be recommended for approval by staff, as the above tests would not be properly satisfied.

In determining this application, Council must consider the flood report prepared by a suitably qualified consultant which provides site specific detail relating to the predicted depths and velocities of the 1 in 100 year average recurrent interval (ARI) flood, and **Council must be satisfied that the flooding characteristics of the site indicated by the flood report are less hazardous than the criteria for flood depth and velocity adopted for the high flood risk area** in the *Lismore Floodplain Management Plan*.

The flood map indicating high risk flood area and the floodway in the locality is provided below:



Flood areas

The adopted criteria for High Flood Risk Area has been defined in terms of two types of risk category for the 1 in 100 year ARI flood:

- a) Human Risk Categories where there is potential for flood waters to create danger to personal safety; and
- b) Property Risk Categories where there is potential for flood waters to create danger to light structures such as residential buildings.

The question of being satisfied that the flooding characteristics are less hazardous than those in the *Lismore Floodplain Management Plan* is considered as follows:

Subject Site		Criteria under Lismore Floodplain Management Plan		Variation sought under this proposal	
		Property Risk	Human Risk	Property Risk	Human Risk
Velocity (v)	0.78m/s	vxd < 1.5	0.5m ² /s	vxd = (2.129 – 1.5/1.5) x 100 = 42%	(2.129-0.5/0.5) x 100 = 326%
Depth (d)	2.73m		<1.5m		

The above acknowledges the significant numerical non-compliances of the subject site with the relevant criteria for flood depth and velocity adopted for the high flood risk area. However, the same criteria and non-compliance in relation to flood risks associated with depth and velocity exist on the site of the existing dwelling at No. 8 Rhodes Street.

It is considered that Council can be satisfied that the flooding characteristics of the site indicated by the above numerical assessment and the flood report are no more hazardous than the existing situation and the criteria for flood depth and velocity adopted for the high flood risk area remain unchanged from the existing situation. The proposal is considered to have merit, based on the following consideration.

SEPP 1

The applicant has provided an objection to the above development standard in accordance with the provisions of SEPP 1, which requires the following tests to be satisfied in assessing the proposal:

Is the planning control in question a development standard?

The definition of development standard is contained within s 4 of the EPA Act and refers to provisions of an environmental planning instrument in relation to the carrying out of development, being provisions under which requirements are specified or standards are fixed in respect of any aspect of that development, including, standards in respect of certain matters including drainage. It is therefore concluded that the construction of clause 22(3) of the LEP 2000 is a development standard.

What is the underlying object or purpose of the standard?

The underlying purpose of the standard is reflected in the relevant zone objectives for the 2(f) zone and provisions of the Floodplain Management Plan which are as follows:

- (a) *to allow existing residential use to continue and to permit the establishment of new residential dwellings, where the design and siting will minimise the risk of flooding, and*
- (b) *to minimise the adverse effects of flooding on existing development.*

These objectives will generally be achieved by ensuring no new residential development, in high risk flood areas, but enable the replacement of existing residential development.

The proposal is not contrary to achieving these objectives. In relation to minimising the risk of flooding, the objects of these provisions relates to the chance of something happening that will have an impact. It is measured in terms of consequences and likelihood. In the context of the floodplain manual it is the likelihood of consequences arising from the interaction of floods, communities and the environment. The proposal is not considered to represent a significant risk in the specific circumstances, given the location and proximity of the existing dwelling to be relocated, and subject to appropriate conditions.

Is compliance with the development standard consistent with the aims of the policy and, in particular, does compliance with the development standard tend to hinder the attainment of the objectives specified in section 5 (a)(i) and (ii) of the Environmental Planning and Assessment Act 1979?

These provisions seek to encourage the proper management, development and conservation of natural and artificial resources, including water, cities, towns and villages for the purpose of promoting the social and economic welfare of the community and a better environment, and the promotion and co-ordination of the orderly and economic use and development of land.

Strict compliance with the relevant criteria above would result in the status quo remaining, and once buildings on high risk flood affected land reach the end of their economic life, they would not never be able to be replaced. The proposal is therefore considered to be consistent with the aims of the Act, as it promotes the economic reuse of a building in an orderly manner.

Is compliance with the development standard unreasonable or unnecessary in the circumstances of the case?

It is considered that strict compliance would be unreasonable and unnecessary in the circumstances of this specific proposal because there is no net increase in residential population or significant risk associated with relocating the dwelling from its existing site. Requiring strict compliance would result in No. 15 and No. 8 Rhodes Street being sterilised in relation to residential use, and establish a precedent that does not allow for any economic renewal on high risk flood affected lands held in private ownership for residential purposes.

The proposal will not result in any increased flood risk or population. The SEPP 1 objection provided identifies that No. 8 Rhodes St is more exposed to flood impacts given its context, and that a relocated dwelling at 15 Rhodes St would be afforded greater protection by adjoining buildings and the pattern of development on this side of the street.

Is the objection well founded?

The SEPP 1 objection is considered to be well founded, as the proposal will not increase any measurable flood risks beyond that which exists at present. Although the criteria for flood depth and velocity adopted for the high flood risk area, are not met by the proposal, the impact and extent of this non-compliance is of no real consequence from a planning outcome perspective.

It is important to understand and note that relocating a dwelling to No. 15 Rhodes Street from other areas within the high flood risk zone with different criteria for flood depth and velocity adopted, or outside of the flood affected area would not be supported under the relevant controls.

Conclusion

Based on the above assessment, it is considered that the SEPP 1 objection to clause 22(3) of the LEP 2000 is worthy of support.

4. Suspension of certain laws etc (cl 26)

Council is not aware of any agreements, covenants or other like instruments imposing restrictions as to the erection of or use of buildings or land for certain purposes, that affect consideration and determination of this proposal.

Zone objectives and zoning control tables

Having regard to the provisions of Lismore LEP 2000, it is considered that:

- (a) The development is in accordance with and promotes the specific aims of this plan, the objectives of the zone and the objectives of the controls, and
- (b) The development, in particular, is in accordance with and promotes the character of the neighbourhood within which the development is carried out.

As such, consent to the development may be granted.

Residential zones

5. Zone No 2 (f) (Residential (Flood Liable) Zone) (cl 49)

The proposed development will permit the establishment of a relocated residential dwelling with design and siting to minimise adverse effects of flooding, and accords with the provisions of clause 49.

6. Subdivision of land in Zone No 2 (f) (cl 52)

In order to address the provisions of this clause and ensure that a new dwelling is not proposed on the resulting vacant site at No. 8 Rhodes Street, it would be appropriate for a condition of consent to be imposed that would require the consolidation of No. 8 Rhodes Street with the Catholic Church land immediately to east prior to this consent being acted upon.

7. Dwellings and dual occupancies in urban areas (cl 53)

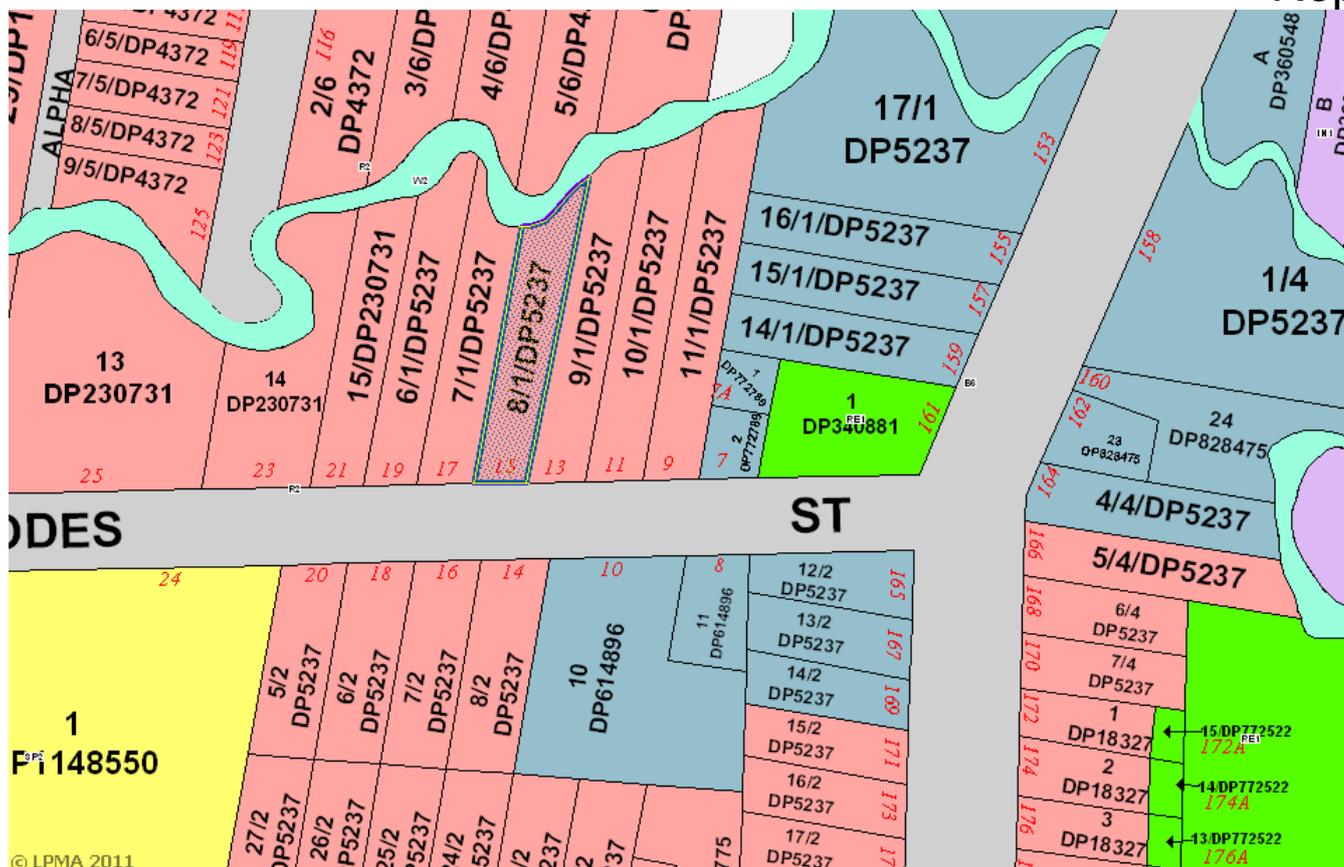
The land at No. 15 Rhodes Street is considered stable and not subject to erosion or landslip to enable the relocation of the dwelling-house to proceed.

8. Excavating and filling of land in urban areas (cl 56)

The proposed development does not involve excavation or filling of the land (other than for footings and drainage provision) that would impact on the locality.

Draft LEP 2010

The proposed development is permissible as a dwelling house within the R1 – General Residential zone under the provisions of the Draft Lismore LEP 2010. There are no provisions of the draft LEP that would prohibit the proposed development, and the proposal is consistent with the flood planning area controls in the draft LEP which reflect the need to consider flood impacts in the determination of DA's in flood planning areas.



Draft LEP 2010 – zoning map

SEPP 55 and Contaminated Land Management Issues

Following a review of available information, Council is unaware of any contamination affecting the site. The subject site has been considered in the context of Clause 7 of State Environmental Planning Policy 55 and the Contaminated Lands Management Act and is considered unlikely the subject site presents contamination issues such that remediation would be required for the development to proceed.

SEPP (BASIX) 2004

BASIX does not currently apply to alterations, enlargements, extensions or relocations of these buildings.

SEPP (Infrastructure) 2007

The provisions of the SEPP have been considered as part of this assessment, and appropriate conditions recommended in relation to impacts on overhead electricity power lines in response to the matters in clause 45.

Lismore Development Control Plan

The application has been assessed against the relevant controls in the Lismore DCP as indicated in the following compliance table.

1. DCP Compliance Table

LISMORE DEVELOPMENT CONTROL PLAN		
	complies	Comments
Residential Development		
External Appearance	Yes	Appropriate to streetscape.
Heights	Yes	Less than 7.2m to eaves.
Privacy	Yes	The windows in the side elevations are considered to be sufficiently offset or setback from windows in adjacent buildings, and reflect privacy amenity that is consistent with the surrounding locality.
Setbacks	Yes	6m setback complies.
Energy Efficiency		Habitable rooms such as sunrooms and kitchens are located on the northern side of the dwelling, and windows can be protected from summer sun through the use of eaves/awnings. Solar access, ventilation and water efficiency are considered acceptable.
Open Space (Primary and Functional)	Yes	Open space is functional, usable and accessible from living areas and has access to natural light
Density	Yes	
Site Coverage	Yes	
Landscaping and Privacy	Yes	Landscaping can be provided that complements the streetscape and built environment.
Parking and Driveways	Yes	Appropriate provision made.
Earthworks	Yes	Minimal earthworks required. Level site.
Flood Prone Lands		
Development Controls (High Flood Risk)	No	The application is accompanied by a flood report prepared by a suitably qualified consultant providing site specific detail relating to predicted depths and velocities in the 1 in 100 ARI flood. The report demonstrates that the flooding characteristics of the site are NOT less hazardous than the criteria for depth and velocity adopted for the high flood risk area in the Lismore Floodplain Management Plan. For the reasons contained within this report, it is recommended that the circumstances of this proposal warrants variation of this DCP provision. By way of comparison of impacts, the existing dwelling at No. 8 Rhodes Street could be demolished and rebuilt and under these DCP controls, subject to habitable floor levels being raised.
Tree Preservation Order		
Tree Removal requiring Consent from Council	Yes	The existing tree at the front of 15 Rhodes Street is likely to exceed 5m in height and require removal to enable relocation of the dwelling. No objection is raised to removal of the tree as part of this application, subject to replacement with appropriate plantings within the front setback of the relocated dwelling. Appropriate conditions can be applied in relation to this matter.
Waste Minimisation		
Development and Construction Certificate Application		These matters can be addressed by appropriate conditions of consent.

Section 94 Contributions Plan

The proposed development will not result in any increased demand for public services and amenities, because there is no increased population arising from the relocation of the existing dwelling, and No. 8 Rhodes Street will be required to consolidated with adjoining land to eliminate any existing entitlement for an equivalent tenement for that land which could result in an increased population and demand referred to above.

Therefore, no levies are applicable to this application.

Applicable Regulations

The EPA Regulation 2000 requires that Council take into consideration AS 2601-1991: *the demolition of structures*, as in force at 1 July 1993. As demolition of some structures on the site is proposed to occur, a suitable condition should be imposed.

Under the provisions of the Water Management Act 2000, works within 40m of the top of a bank of a river require an activity approval from the NSW Office of Water. The provisions of s.91 of the EP & A Act refer to this type of approval as being integrated development, however, the applicant has a choice of nominating and seeking this approval in conjunction with a DA, or may seek such approval separately.

The proposed dwelling location is approximately 36m from the top of the bank of Hollingsworth Creek, and the applicant has not sought an integrated approval for these works under this DA. This matter can be dealt with via appropriate conditions of consent.

Design

The relocated dwelling is of compatible design with the streetscape.

Materials

The materials of the relocated dwellings are compatible with the streetscape.

Amenity

The proposed dwelling relocation will not result in adverse amenity impacts.

Roads Act Approvals

Separate approval under the Roads Act will be required for works (including driveway crossing) within the road reserve.

Local Government Act Approvals

Separate approval under the Local Government Act will be required for water, sewer and stormwater works.

All Likely Impacts of the Development

All likely impacts of the proposed development have been considered within the context of this report.

ENVIRONMENTAL APPRAISAL

CONSIDERED

1.	Statutory Controls	YES
2.	Policy Controls	YES
3.	Design in relation to existing building and natural environment	YES
4.	Landscaping/Open Space Provision	YES
5.	Traffic generation and Carparking provision	YES
6.	Loading and Servicing facilities	YES
7.	Physical relationship to and impact upon adjoining development (Views, privacy, overshadowing, etc.)	YES
8.	Site Management Issues	YES

- | | | |
|-----|--|-----|
| 9. | ESD Principles and Climate Change | YES |
| 10. | All relevant S79C considerations of Environmental Planning and Assessment (Amendment) Act 1979 | YES |

Sustainability Assessment

Sustainable Economic Growth and Development

The reuse and renovation of the existing dwelling will not result in any adverse impacts on infrastructure and is not contrary to the land-use planning priorities of Council's strategic plan. Not allowing the proposal to proceed would result in the status quo remaining and an uncertain future for the existing dwelling, and there are no cost implications for Council.

Social Inclusion and Participation

The proposal is not considered to have any adverse effect on availability of services, public safety, or cultural development. The proposal fits well with existing development in the locality, and reflects existing amenity and community characteristics.

Protect, Conserve and Enhance the Environment and Biodiversity

The proposal will not have any adverse impact on air or water quality, or biodiversity and waste management. The proposal gives preference to renewal of existing materials, and is considered to have a neutral effect on the environment.

Best-Practice Corporate Governance

The nature of the non-compliance with the LEP 2000 criteria for residential development in high flood risk areas represents a departure from past planning practice due to the unusual and specific circumstances of this proposal. Best practice recommendations from agencies such as ICAC suggest that where significant variations from applicable planning controls are proposed, such matters should be determined by the elected Council rather than delegated authority to ensure transparency in the decision making process, following community consultation.

Comments

Finance

Not applicable.

Public consultation

The matters raised in submissions arising from public notification have been addressed in the body of this report.

Conclusion

The proposal is considered to have merit and is worthy of support in the specific circumstances of the proposal, despite the departure from past assessment practice and non-compliance exhibited in relation to flood controls in the LEP 2000. There is no net increase in residential population in this locality, and this will be reinforced by a condition requiring the existing lot at No. 8 Rhodes Street to be consolidated into the adjoining land to restrict the future use of that land for the future purpose described within the application.

It is concluded that relocating the dwelling from No. 8 Rhodes Street to No. 15 Rhodes Street will not result in any adverse planning impacts and is an acceptable outcome, subject to appropriate conditions of consent. In determining this application, it is important that Council notes the specific circumstances of this proposal, and acknowledges that if those circumstances were different (i.e. the dwelling was to be relocated from further afield, the future land use of flood affected land at No. 8 Rhodes Street was unable to be managed/limited), then such a proposal would be unlikely to be supported by staff.

Attachment/s

1. Plans
2. Flood Report - Proposed relocation assessment of flood issues (Final Report February 2011) (Over 7 pages)
3. Submission - TG and JA Riley
4. Submission - J McGrory

Recommendation

That:

Council, as the consent authority, assume the concurrence of the Director General of the Department of Planning and Infrastructure in relation to the provisions of clause 22(3) of the Lismore LEP 2000, and grant a deferred commencement consent to Development Application No. 5.2011.180.1, subject to the following conditions:

Deferred Commencement Conditions

This consent shall not operate until the following deferred commencement conditions have been satisfied.

Consolidation

- A1 Lot 11 in DP614896 shall be consolidated with the lots identified in the table below via a plan of consolidation registered with the Department of Lands and Property Information.

Lot	Section	Deposited Plan
12	2	5237
13	2	5237

Reason: *To ensure that the future use of No. 8 Rhodes Street is connected to the adjoining church land consistent with the proposed future use of this flood affected site and prevent future residential development of Lot 11 in isolation*

- A2 The person acting on this consent must obtain a controlled activity approval under the *Water Management Act 2000* (WMA) from the NSW Office of Water, or written evidence from that office that no such approval is required in the circumstances.

Reason: *To ensure compliance with statutory requirements under the provisions of the Water Management Act for works that are not exempt.*

Evidence required to satisfy the above condition must be submitted to Council within 24 months of the date of this consent, or the consent will lapse in accordance with Section 95 of the Environmental Planning and Assessment Regulation 2000.

Development in Accordance with Plans

- 1 In granting this development consent, Council requires:
- All proposed buildings be constructed in accordance with any amendment or modification outlined in these conditions
 - All proposed works be carried out in accordance with any amendment or modification outlined in these conditions
 - Any proposed use of buildings or land be in accordance with any amendment or modification outlined in these conditions

and be substantially in accordance with the stamped approved plan(s) No. 10065 Sheets 1 – 4 (Issue A) dated May 2011 and/or supporting documents submitted with the application. A copy of the approved plans are attached to this consent, and the terms of any controlled activity approval issued under the *Water Management Act 2000*.

No approval is granted under this consent for use of land for the purpose of car parking.

Reason: *To correctly describe what has been approved. (EPA Act Sec 79C)*

Planning/General Conditions

- 2 The applicant shall bear the cost of all restoration works to Council's property damaged during the course of this development. The applicant shall advise Council, in writing or by photographic record, of any existing damage to Council property before commencement of the development. A dilapidation survey of Council's assets, including photographs and written record, must be prepared by a suitably qualified person and submitted to Council **prior to the issuing of any Construction Certificate**.

Note: This documentation will be used to resolve any dispute over damage to infrastructure. It is in the applicant's interest for it to be as full and detailed as possible.

Reason: *To ensure the protection of existing built public infrastructure*

- 3 All precautions must be taken to prevent any damage likely to be sustained to adjoining properties. Adjoining owner property rights and the need for owner's permission must be observed at all times, including the entering onto land for the purpose of undertaking works.

On completion of the works and prior to the issue of a final Occupation Certificate, a certificate is to be prepared to the effect that that no damage has resulted to adjoining premises, and is to be provided to Council and the Principal Certifying Authority.

Alternatively, if damage is identified which is considered to require rectification, the damage shall be rectified or a satisfactory agreement for rectification of the damage is to be made with the affected person/s as soon as possible and **prior to the issue of a final Occupation Certificate**.

(Note: For the purpose of this condition and in consideration of best practice, it is highly recommended that a photographic survey of adjoining properties No's. 13 & 17 Rhodes Street detailing the physical condition of those properties, be prepared by an appropriately qualified person agreed to by both the applicant and the owner of the adjoining property. This documentation would be for record keeping purposes only, and may be used by an applicant or affected property owner to assist in any action required to resolve any dispute over damage to adjoining properties arising from the works. It is in the applicant's and adjoining owner's interest for it to be as full and detailed as possible.)

Reason: To ensure adjoining owner's property rights are protected, proper management of records, and respond to public submission.

- 4 A Waste Management Plan **is to be submitted with the Construction Certificate** application in accordance with the provisions of Chapter 15 of the Lismore DCP. The plans should include, but not be limited to, the estimated volume of waste and method of disposal for the construction and operation phases of the development, design of on-site waste storage and recycling area and administrative arrangements for waste and recycling management during the construction process.

Reason: To encourage the minimisation of waste and recycling of building waste

- 5 No building work, demolition or excavation shall be carried out until a Construction Certificate has been issued.

Reason: To ensure compliance with statutory provisions

- 6 The applicant shall bear the cost of all works associated with the development that occurs on Council's property.

Reason: To ensure the proper management of public land and funds

- 7 Building materials shall not be placed on Council's footpaths, roadways, parks or grass verges, (unless a permit is obtained from Council beforehand) and a suitable sign to this effect shall be erected adjacent to the street alignment.

Reason: To ensure public safety and amenity on public land

- 8 All plant and equipment used in the erection of the building, including concrete pumps, wagons, lifts, mobile cranes, hoardings etc, shall be situated within the boundaries of the site and so placed that all concrete slurry, water, debris and the like shall be discharged onto the building site, and is to be contained within the site boundaries.

Reason: To ensure public safety and amenity on public land

- 9 Building work that involves residential building work (within the meaning and exemptions provided in the Home Building Act) must not be carried out unless the Principal Certifying Authority for the development to which the work relates:

- (a) in the case of work to be done by a licensee under that Act:
- (i) has been informed in writing of the licensee's name and contractor licence number, and
 - (ii) is satisfied that the licensee has complied with the requirements of the Home Building Act, or
- (b) in the case of work to be done by any other person:
- (i) has been informed in writing of the person's name and owner-builder permit number, or
 - (ii) has been given a declaration, signed by the owner of the land, that states that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of owner-builder work in section 29 of that Act, and is given appropriate information and declarations under paragraphs (a) and (b) whenever arrangements for the doing of the work are changed in such a manner as to render out of date any information or declaration previously given under either of those paragraphs.

Note: The amount referred to in paragraph (b)(ii) is prescribed by regulations under the Home Building Act 1989. As at the date on which this Regulation was Gazetted, that amount was \$3,000. As those regulations are amended from time to time, that amount may vary.

A certificate purporting to be issued by an approved insurer under Part 6 of the Home Building Act 1989 that states that a person is the holder of an insurance policy issued for the purposes of that Part is, for the purposes of this clause, sufficient evidence that the person has complied with the requirements of that Part.

If arrangements for doing residential building work are changed while the work is in progress so that the information submitted to Council is out of date, further work must not be carried out unless the Principal Certifying Authority for the development to which the work relates (not being the Council), has given the Council written notice of the updated information.

Reason: *Prescribed – Statutory*

- 10 All excavations and backfilling associated with the erection or demolition of a building must be executed safely and in accordance with appropriate professional standards.

All excavations associated with the erection or demolition of a building must be properly guarded and protected to prevent them from being dangerous to life or property.

Demolition work must be undertaken in accordance with the provisions of AS2601- Demolition of Structures.

Reason: *To ensure that work is undertaken in a professional and responsible manner and protect adjoining property and persons from potential damage*

- 11 If the work involved in the erection or demolition of a building:

- (a) is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient; or
- (b) building involves the enclosure of a public place,

a hoarding and site fencing must be erected between the work site and the public place.

No access across public reserves or parks is permitted.

Note: Prior to the erection of any temporary fence or hoarding over property owned or managed by Council, written approval must be obtained. Any application needs to be accompanied by plans indicating the type of hoarding and its layout.

Reason: *To ensure public safety and the proper management of public land*

Removal of Dwelling from 8 Rhodes Street

- 12 The proponent shall engage a licensed plumber to carry out all new water connections, disconnections, downsizing or upgrading of the water services connected to the sites. The water meter/s must be protected from damage and be accessible for reading at all times. All works carried out shall be the subject of a Minor Works Permit purchased from Council.

Reason: *To ensure compliance with the statutory requirements of Lismore City Council.*

- 13 The proponent shall engage a licensed plumber to carry out all new connections, disconnections or upgrading of the sewer connection to the sites. Capped risers must be protected from damage and be accessible for inspection at all times. All works carried out shall be the subject of a Minor Works Permit purchased from Council.

Reason: *To ensure compliance with the statutory requirements of Lismore City Council.*

- 14 Any asbestos cement or lead based products, to be removed and disposed of, to an approved tipping station in accordance with Worksafe Australia - Code of Practice for the safe removal of asbestos.

Reason: *To prevent any exposure to a hazardous material.*

- 15 All hard surface areas, building and waste materials, being removed from the site.

Reason: *To ensure the site is left in a clean and tidy condition.*

- 16 Sediment control measures being put into place and properly maintained to prevent soil erosion and the transport of sediment from the site to natural or constructed drainage lines or water-courses. Control measures are to remain in place until the site has been adequately revegetated or landscaped to prevent soil erosion.

Reason: *To minimise soil erosion and sedimentation.*

Relocation of Dwelling to 15 Rhodes Street

- 17 The following building works are to be **inspected** by Council or by an Accredited Certifier.

- (a) **Footings** - the foundation trenches are open and the steel reinforcement is in position, prior to concrete being placed.
- (b) **Drainage** - the drainage lines have been laid externally by the plumber and drainer, so that a water test may be carried out, prior to the pipes being covered. The internal drainage is to be certified by the plumber and or drainer and a layout plan to be submitted to Council prior to pouring of the concrete slab.
- (c) **Slab** - the slab reinforcement is in position, prior to concrete being placed.
- (d) **Framework** - the framework is completed, wet area flashing in place, waterpiping and electrical wiring in place, external brickwork erected (where applicable) and the roof covering in position, prior to fixing the internal linings.
- (e) **Waterproofing in any wet areas** prior to covering.
- (f) **Occupation** - the building is completed or an Occupation Certificate is required.

In the event that Council is the Principal Certifying Authority, you are required to notify Council at least 24 hours prior to the inspection.

Reason: *To assess compliance with this approval.*

- 18 All water supply, sanitary plumbing and drainage or stormwater drainage works must be carried out by a licensed plumber. For domestic works, the plumber is required to apply for a Plumbing Permit at least two (2) working days prior to commencing works. For large or complex installations, the plumber is required to apply for a Plumbing Permit at least twenty (20) days prior to commencing works. All work is to be carried out in accordance with the Conditions of the Plumbing Permit and to the satisfaction of Lismore Council. All costs associated with complying with this condition, including Permit Fees and Inspection Fees, shall be borne by the proponent.

Reason: *In accordance with the Local Government (General) Regulation 2005 Section 20 a person must not begin carrying out the activity approved unless the person is the holder of a permit issued in accordance with the Plumbing and Drainage Code of Practice.*

- 19 The hours of work for any noise generating activity of the proposed development are to be limited to the following time restrictions:

Monday to Friday - 7.00am to 6.00pm
Saturday - 8.00am to 1.00pm

No noise generating activities are to take place on Sundays or public holidays.

Reason: To preserve the environment and existing or likely future amenity of the neighbourhood. (EPA Act Sec 79C(b))

- 20 Erosion and sediment control measures must be put in place and be maintained to prevent soil erosion and the transportation of sediment from the site into natural or constructed drainage lines or watercourses. Control measures are to remain in place until the site has been adequately revegetated or landscaped to prevent soil erosion.

The measures must:

- maximise the diversion of clean waters, and
- minimise the extent and duration of site disturbance, and
- include devices/practices to prevent sediment being carried from the site by vehicles and plant tracks and tyres, and
- dust control measures.

Note: Inspections of the structural work will not be carried out and work may not proceed until the sedimentation controls are in place.

Reason: To prevent erosion of materials from the site.

- 21 The primary building elements must be protected against attack by subterranean termites. This can be achieved by:
- i) soil treatment in accordance with AS 3660.1-1995 of the subsoil area beneath all on ground concrete slabs forming part of the building, including attached garages, patios and the like. Including, on completion of the building, an external barrier, consisting of at least a 300mm wide horizontal barrier around the perimeter circumferencing all pipes and service facilities, and adjoining a minimum 150mm wide vertical barrier, to the depth of the underslab barrier; or
 - ii) other chemical or physical measures which meet the objective of protecting primary building elements against subterranean termite attack. If this option is chosen, full details are required to be submitted for Council's consideration. Examples of current initiatives in this area are, stainless steel mesh, accredited crushed granite barrier, permanent underslab irrigation systems, CCA treated framing and steel framing.

NOTE 1: The approved chemical for underslab spraying does not provide protection against termites over the economic life of the building.

NOTE 2: Depending on the slab construction a vertical 150 mm wide chemical barrier may be required to the external perimeter of the slab.

NOTE 3: Landscaping and Gardens - Most termite barriers require the area immediately adjoining an external wall to be kept clear of any landscaping or gardens. This is necessary either to prevent the bridging of the termite barrier or to ensure the area is visible for inspection.

Reason: Required by Clause 3.1.3.0 of the Building Code of Australia Housing Provisions.

- 22 Structural Engineering details for footings, slab, structural steel work and bracing are to be submitted to the principal certifying authority prior to commencement of the work.

Reason: To ensure the adequate structural design of the building components.

- 23 A certificate of structural adequacy is to be provided from a Structural Engineer stating that the building has been designed to withstand structural damage from the forces of floodwaters and associated debris.

Reason: To comply with Clause 8.5.4 of the Lismore DCP.

- 24 Provide interconnected, automatic smoke alarms wired into the electrical mains and having a stand-by battery power supply, in accordance with Clause 3.7.2.2 of the Building Code of Australia.
- Reason:** *To comply with Clause 3.7.2.2 of the Building Code of Australia Housing Provisions.*
- 25 A certificate from a licensed electrician must be provided upon completion of the installation of the smoke alarms, certifying that the smoke alarm installation complies with AS 3786 "Smoke Alarms".
- Reason:** *To ensure compliance with this building approval.*
- 26 Provide a continuous balustrade a minimum of 865 mm high to stairs and a minimum of 1 metre high to decks or landings. The maximum permissible balustrade opening is 125 mm. NOTE: Wire balustrade is to comply with Part 3.9.2.3 of the Building Code of Australia.
- Reason:** *Required by Clause 3.9.2.3 of the Building Code of Australia Housing Provisions.*
- 27 The location of the building on the site must be established by a Registered Surveyor and must comply with this approval.
- Reason:** *To ensure the building is located on site in accordance with this approval.*
- 28 When the floor level is raised to its final position, a Surveyor's certificate must be provided to Council, stating the height of the main floor in relation to the Australian Height Datum, **prior to the issue of any Occupation Certificate.**
- Reason:** *To ensure compliance with this approval.*
- 29 The floor level of the development be not less than a level of RL 12.7 m (AHD).
- Reason:** *Development Control Plan No. 1, Part A Chapter 8 – Flood Prone Lands.*
- 30 The proponent shall make satisfactory provision for the existing lot to dispose of stormwater without causing a nuisance to other lots. An adequate drainage system shall be constructed to ensure that all roof water and/or surface water from paved areas from any existing lots can be directed to a discharge point to prevent intensification of discharge runoff onto adjoining land. All works are to be constructed according to Council's Development, Design and Construction Manual (as amended). Details demonstrating compliance are to be **provided to Council within an application pursuant to the provisions of s.68 of the Local Government Act and form part of the Construction Certificate application for approval by the Certifying Authority.**
- Reason:** *To ensure that the land or adjoining land is not damaged by the uncontrolled discharge of concentrated runoff from any buildings and paved areas that may be constructed on the land. (EPA Act Sec 79C(b))*
- 31 The applicant must reconstruct/construct to residential street standard, the carriageway shoulder (from the edge of the existing bitumen to all new kerb/gutter works), layback, full frontage kerb/gutter (except for the location of the layback), crossing, and transition works. The works shall be designed and constructed in compliance with the following:
- (a) All elements of the works within the road reserve is to be constructed in accordance with Council's Development, Design and Construction Manual (as amended).
 - (b) All redundant laybacks must be reinstated as kerb and gutter in accordance with Council's Development, Design and Construction Manuals (as amended).
 - (c) The kerb and gutter alignment levels shall match the existing levels except where modified for the vehicular crossing. The applicant shall design and construct having regard for the aforementioned levels. No approval is granted for any change to existing kerb and gutter alignment levels to accommodate the development.

A certified design prepared by an appropriately qualified and practising Civil Engineer, shall be provided to Council for approval under the provisions of s.138 of the Roads Act, and shall be **completed prior to the issue of any Occupation Certificate.**

Reason: To facilitate suitable vehicular access to private sites, without disruption to pedestrian and vehicular traffic and to ensure appropriate access and infrastructure protection that is integral with infrastructure on surrounding sites

- 32 **Prior to the release of the Occupation Certificate** the applicant shall obtain a certificate of completion for the above works from Council. Prior to obtaining this certificate a practising qualified surveyor or engineer shall submit to Council for approval, a "works-as-executed" set of plans, completed asset record forms and a construction certification. The certification shall certify that all roads, drainage and civil works required by this development consent and the approved design plans have been completed in accordance with Council's Development and Construction Manual (as amended).

Reason: To ensure an adequate road network in accordance with adopted standards. (EPA Act Sec 79C(a) & and to specify requirements for approval under section 138 of the Roads Act.

- 33 **Prior to the release of any Occupation certificate** the existing vehicular accesses from the road pavement to the lots shall be upgraded to be in accordance with the Council's Design and Construction Specification for Vehicular Access.

Reason: To ensure adequate access to and from the development. (EPA Act Sec 79C(c))

- 34 A Construction Traffic Management Plan shall be submitted to, and approved in writing by, Council, **prior to the issuing of any Construction Certificate.** Such plan shall include: scheduling of works so as to be completed in the shortest possible time with minimal impact on the general community; details of haulage routes to be utilised for delivery and removal of material from the site; traffic control plans prepared by an RTA accredited person for any works that impact upon the movement of vehicles or pedestrians upon the public road; a requirement for any damage to road infrastructure arising from construction activities to be reinstated at the developers cost prior to completion of the project.

Reason: To ensure activities relating to the development do not interfere with the movement of traffic along the public road. (EPA Act Sec 79C(b))

- 35 All utility services shall be adjusted, to the correct levels and/or location/s required by this consent, **prior to final completion and the issue of any occupation certificate.**

Reason: To ensure compliance with the terms of this consent

- 36 Details of proposed side boundary fencing that are characteristic of the locality are to be **provided with the Construction Certificate for approval by the Certifying Authority.** The construction of fences shall be at the sole cost of the person acting upon this consent, unless otherwise agreed in writing with adjoining property owners.

Note: It is recommended that adjoining owners be consulted regarding the nature and location of proposed boundary fencing to ensure the provisions of the Dividing Fences Act are not contravened in undertaking the development.

Reason: To ensure that the development does not result in adverse amenity impacts to adjoining premises, and respond to matters raised in submissions.

- 37 Details of the following shall be **provided with the Construction Certificate application for approval by the Certifying Authority:**

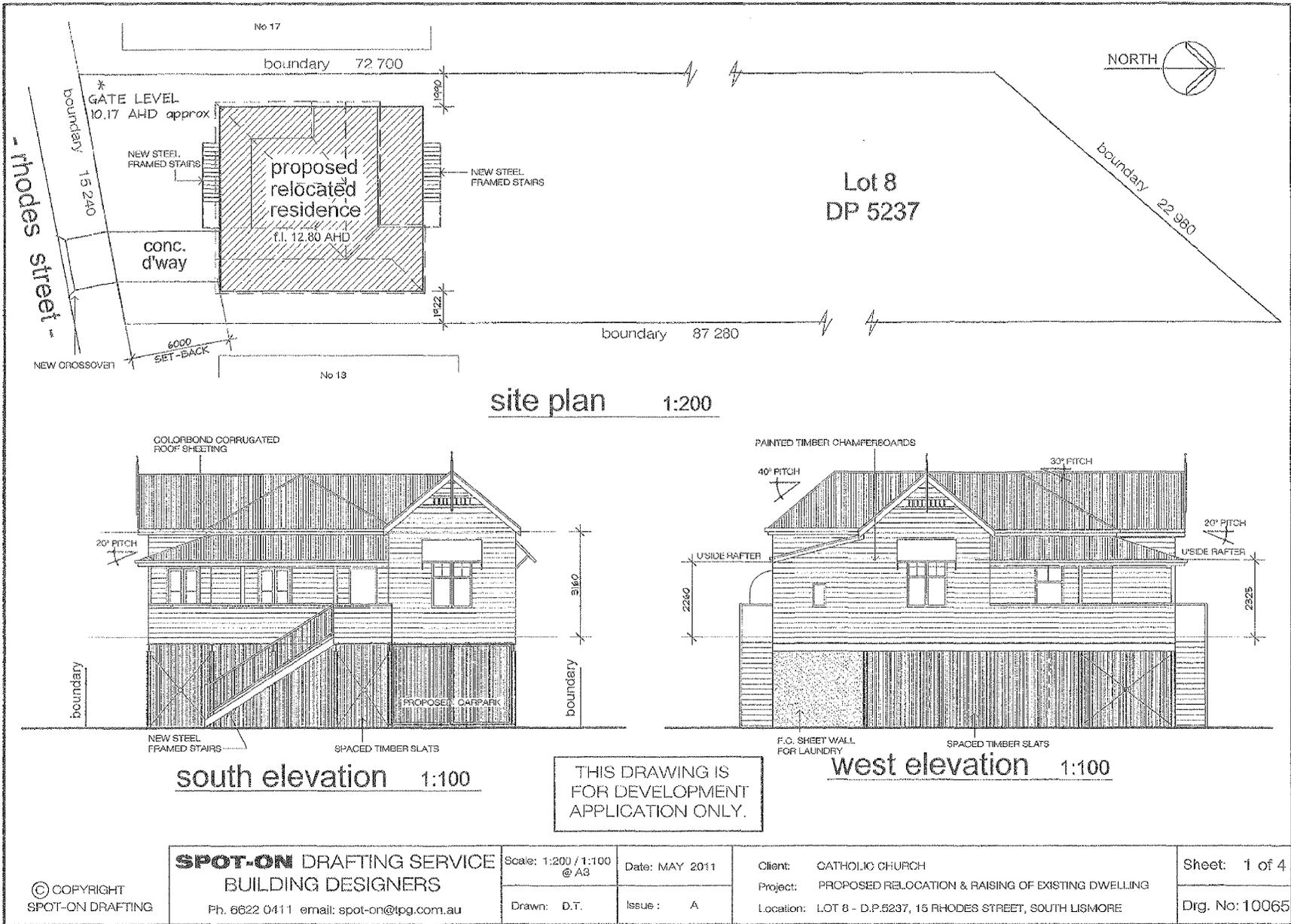
- (a) Awnings over windows in the northern elevation to improve energy efficiency;
- (b) Details of water saving devices/fittings to be installed within the relocated dwelling;

- (c) A landscaping plan showing the proposed plantings, including a replacement tree of a native species in a suitable location on the site to replace the tree at the front boundary of the property;
- (d) Details of consultation with utility service providers that may be affected by the relocation of the dwelling due to the location of overhead wires;
- (e) Details of the renovation, painting and external finishes of the relocated dwelling to ensure that it is compatible with the character of the locality.

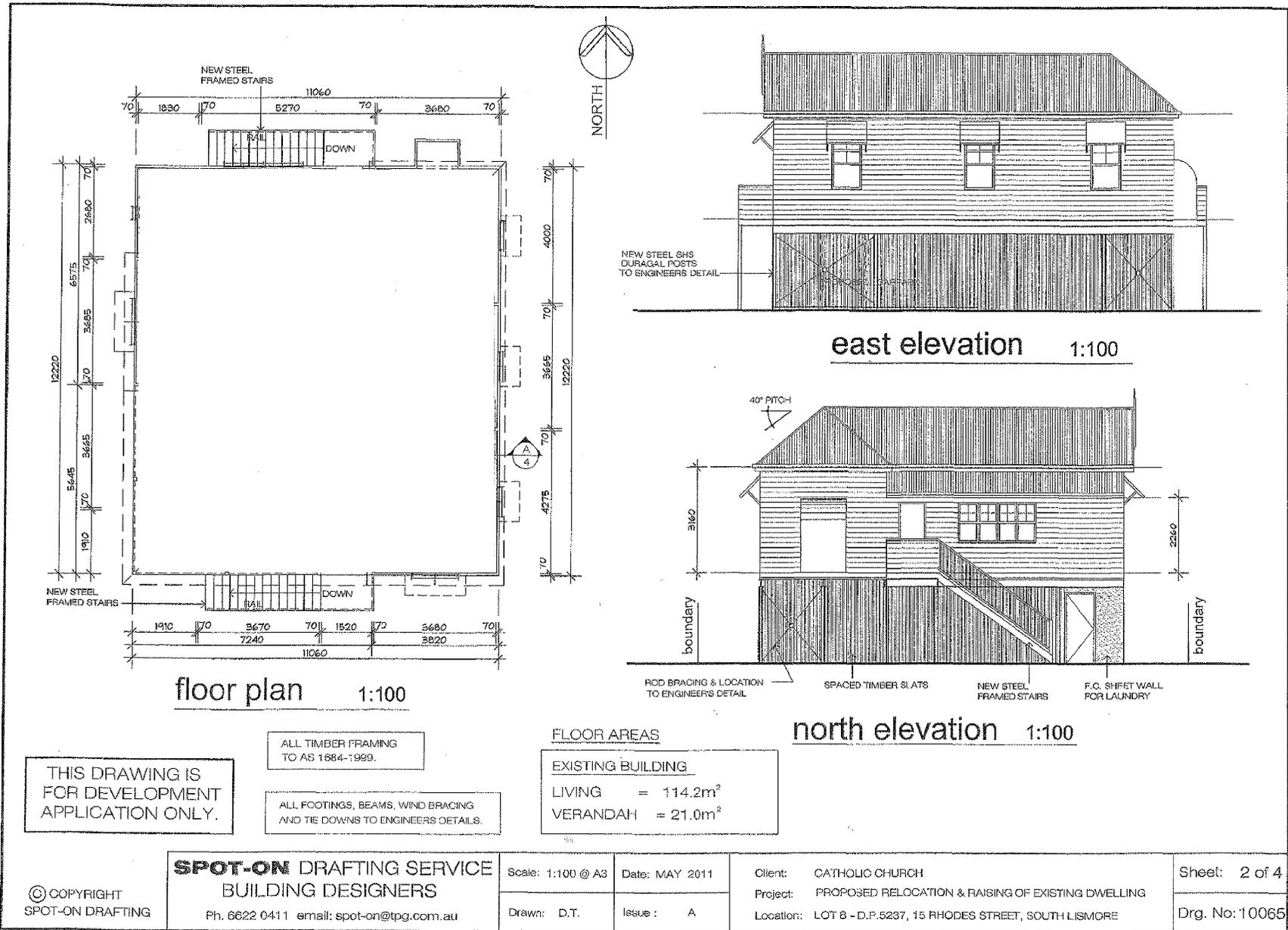
Reason: *To ensure that the development does not result in adverse amenity impacts to adjoining premises, and respond to matters raised in submissions.*

- 38 **Prior to any Occupation Certificate** being issued for the building works, the person acting upon this consent must ensure that the street number is displayed at the property in accordance with the provisions of AS/NZS 4819:2003 – Geographic information – Rural and urban addressing.

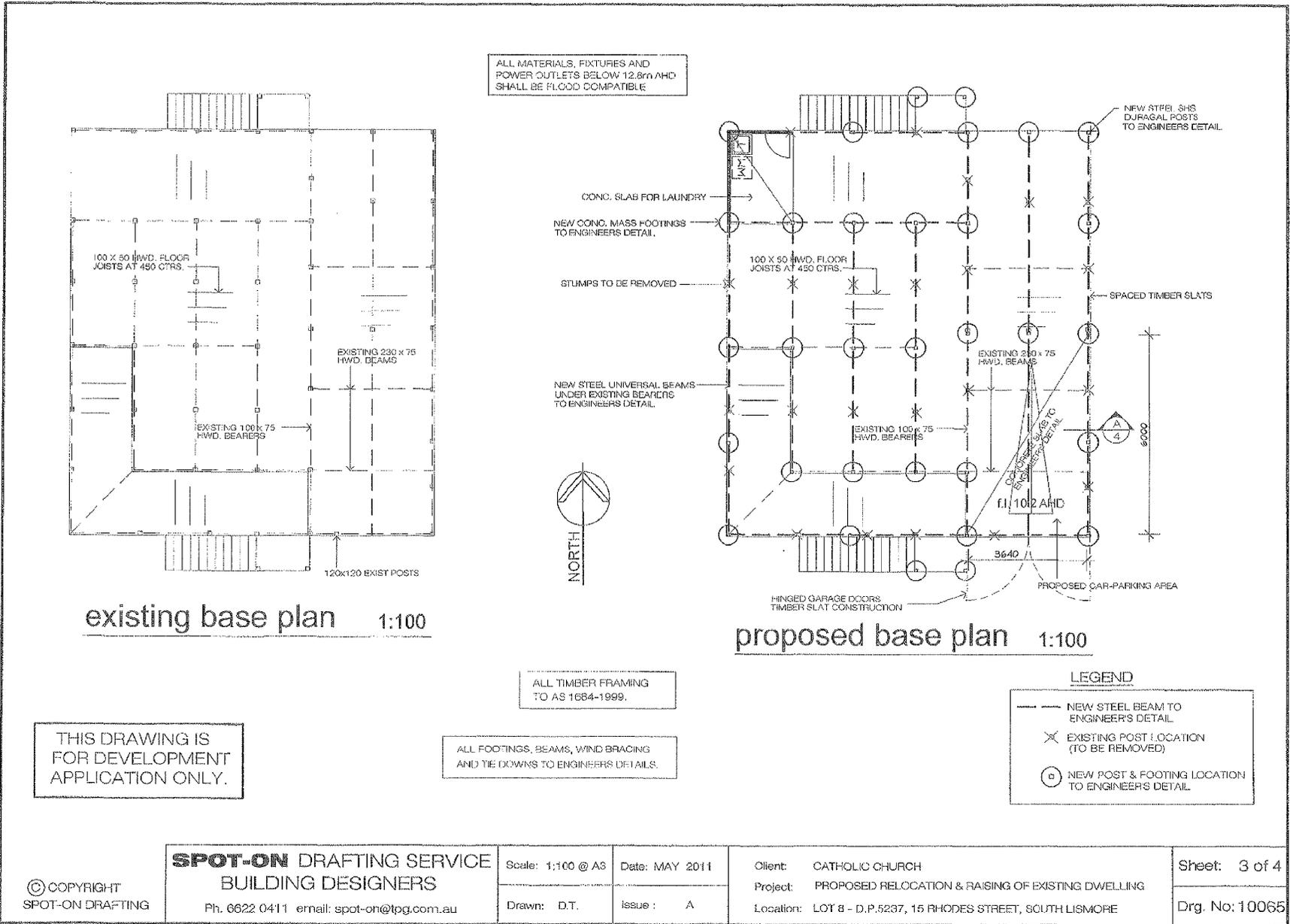
Reason: *To ensure that Council records are accurate, and that house numbering complies with Council requirements. Proper house numbering also assists emergency services in readily locating properties.*



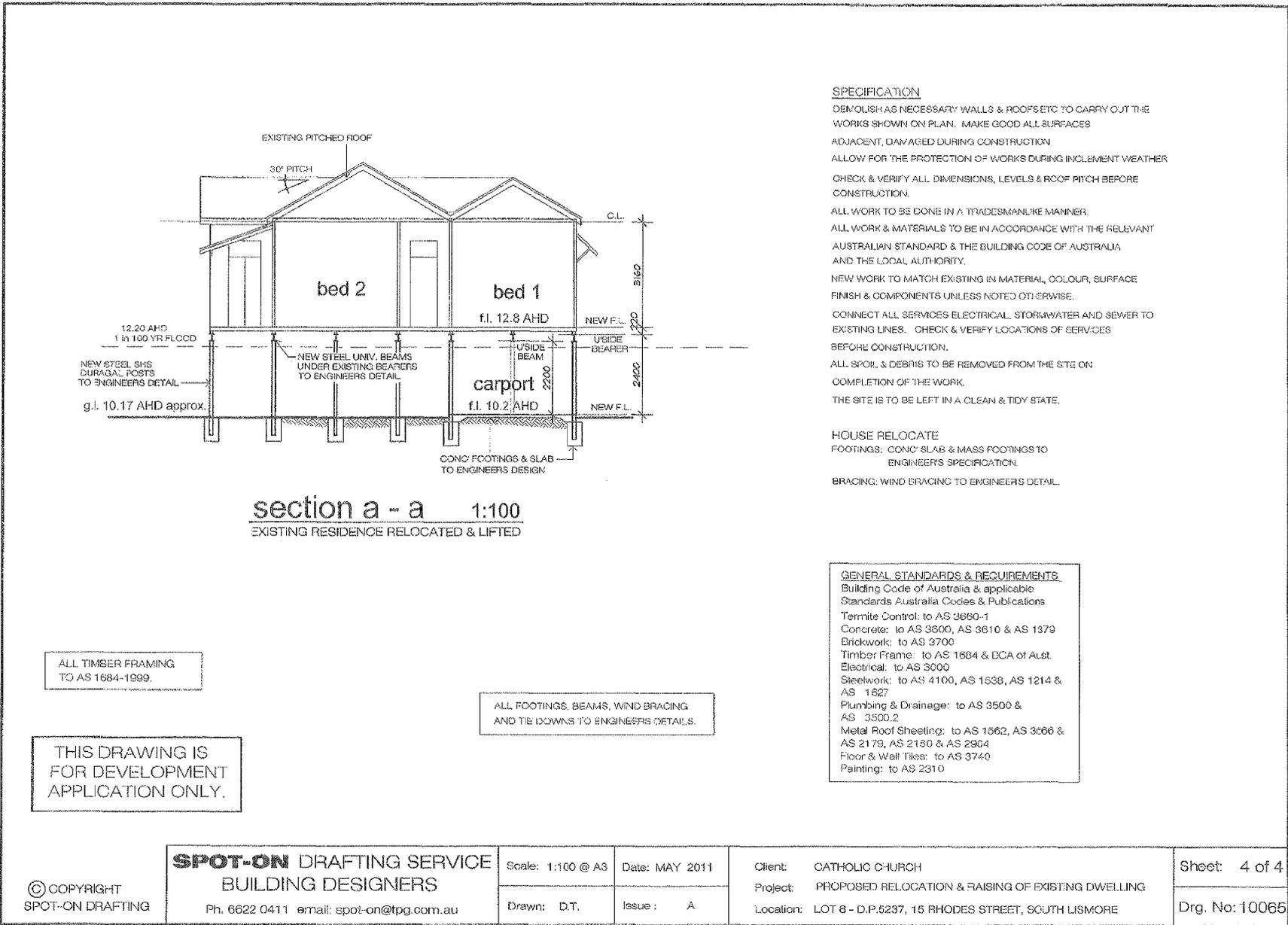
Lismore City Council
 Meeting held 9 August 2011 - Development Application 2011.180.1 -
 Proposed relocation of dwelling from No. 8 Rhodes Street to No. 15 Rhodes
 Street, South Lismore



Lismore City Council
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Lismore City Council
Meeting held 9 August 2011 - Development Application 2011.180.1 -
Proposed relocation of dwelling from No. 8 Rhodes Street to No. 15 Rhodes Street, South Lismore

1.

7th June 2011

MRTG & MRS J A RILEY
13 RHODES STREET
SOUTH LISMORE NSW 2480
Phone : 66 21 7925

General Manager
Lismore City Council
P.O. Box 23 A
LISMORE NSW 2480

Dear Sir,

Received your letter and plans relating to relocation of dwelling from 8 to 15 Rhodes Street South Lismore and wish to submit our objection.

We have been residing at No. 13 since 1974 and are now Aged Pensioners. When we bought our house we were given a map showing the land next to us known as No. 15 clearly marked as a Waterway and could not have a building on it. Since the Catholic Church have owned this land it wasn't until last year 2010 that they even mowed it. Previous to that for years the neighbours kept it cleaned and mowed.

We also would like to know when previous and current neighbours made enquiries to Lismore City Council Town Planning Dept. The last enquiry only in 2010 if they could build on that land or shift a house there they were told you wouldn't get a Development Application approved because of Flood Evacuations. This land has never had a building on it before, it is in a flood prone area.

Our OBJECTIONS and CONCERNS are:

1. Why have previous interested people been told No Development Application would be approved by the Town Planning Department.
2. No mention has been made in the plans about Land Filling. This is a Flood Prone Land and any water pushed on to our property is unacceptable.
3. No mention of fences in the plans. With a house and new neighbours in very close proximity we would want a fence on our boundary which is attractive and acceptable to us at their cost.
4. We would ask that they not be allowed to dump an old house beside us without renovating attractively as this would devalue our properties.
5. We can't see why they would want to disrupt the whole street when they own a sizeable amount of land beside and behind No 8.
6. Our major concern is for our own property at No 13. Our house has had a complete renovation recently. Our beautiful ornate plaster ceilings have been restored and new giprock walls throughout. You are welcome to inspect at any time. We are very worried that with heavy machinery working so close plus the pug soil, movement

in the ground may cause cracks to appear and damage our house. This could be a costly repair bill. We would expect to have any and all damage repaired in a professional way at no cost to us.

7. At no time will workers equipment or vehicles be allowed to use our property.
8. There is also the noise and dust factors which will be a major hassle.
Do we get compensated for this?

We have already had two heart attacks and other medical conditions and find it hard to cope with this stress.

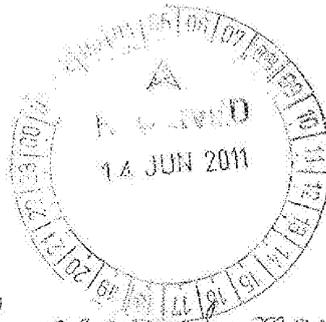
Hope you consider all these points when making your decision and please notify us accordingly.

Mr TG & Mrs JA RILEY

J. Riley

7/6/2011

John McGrory
17 Rhodes St
5th Lismore



11.6.2011.

your ref. MM/DAS.

2011.180.1.

To Lismore City Council general manager.
I am writing in reference to the relocation of a house from 8 to 15 Rhodes St. I live in 17 next door.

Last year 15 Rhodes St came up for sale (2010).

I considered buying the block my self.

I went to the corporate centre at Oliver Av and spoke to a town planner. I realise there are rules and regulations regarding development in flood areas.

Do not to wast time and money on both Councils behalf and myself I thought it best to get the information over the counter.

The information I was given by council was I could not build on the block because of the flood evacuation plan put in place by the state government. Because your blocked off from all hospitals or medical help.

The next question was can I relocate an old house on to the block. I was informed the same rules applied.

I believe 15 did not exist the block was part of 17 owned by John Power. He subdivided the block and sold it to the catholic church. He then sold 17 to me.

A friend of mine, a builder was also interested in the block. Suggesting we do something together. I told him what I found out. He questioned the height of the 1979 flood. It was then I noticed the sign on the power pole in front of my house missing?

I would like to know why I or anyone else could not put a dwelling on the block yet the catholic church can.
Look forward to hearing from you.

Thanks John McGrory

JM
0927 904733.

Report

Subject	Nimbin Rural Water Supply
TRIM Record No	BP11/510:EF10/26
Prepared by	Operations Engineer-Water & Wastewater
Reason	Obtain a Council resolution on managing the rural water supply at Nimbin.
Community Strategic Plan Link	Integrated Water Cycle Management

Overview of Report

The *Public Health Act 2010* requires compliance with the Australian Drinking Water Guidelines. It is likely to be enacted in early 2012 however the exact timing is not confirmed. In reviewing the guidelines, Council has identified that the Nimbin Rural Water Supply currently servicing 79 consumers between Mulgum Creek Weir and the DE Williams Dam does not meet certain criteria contained within the Act. In response, Council has investigated options for the future management of this water supply so as to ensure compliance. The results of those investigations are now reported.

As background, the Nimbin Rural Water Supply is currently being operated in accordance with Council's October 2003 resolution which resolved to implement the recommendations of the Nimbin Water Supply Committee. The resolution determined there would be pipework modification and a chlorine contact tank added at the Mulgum Creek Weir. The modifications resulted in the water supply being managed in accordance with what was then customary practice within the industry. Those historical practices no longer represent today's best practice and cannot satisfy the zero-risk requirements that will need to be enforced as a result of the Act.

After considering a range of options, and in understanding that a strategic upgrade of the complete Nimbin Water Supply is highly unlikely within the timeframe of the Act being enacted, it is recommended that the water supply be declared non-potable and that affected residents and/or property owners be offered a rainwater tank where a tank will be installed free of charge upon agreeing to disconnect from the supply. Where affected residents and/or property owners choose not to take up the rainwater tank offer, the current water supply will continue to be available, however boiled water advisories will be sent to them regularly, planning certificates for each property will be modified nominating that the water supplied to the property is non-potable and the introduction of a non-potable water user charge is to be investigated.

Terminology

Act – *Public Health Act 2010*

ADWG – Australian Drinking Water Guidelines 2004

Dam – DE Williams Dam

Weir – Mulgum Creek Weir

DPWS – Department of Public Works and Service

NWSC – Nimbin Water Supply Committee

Turbidity – The cloudiness of water caused by finely suspended particles

Non-Potable Water - Water not suitable, on the basis of both health and aesthetic considerations, for drinking and culinary purposes

History of the Supply

The Weir was built in 1949 to supply the Nimbin village with water. The Dam was built in 1993 as a drought security measure to the village.

Water quality concerns led to the DPWS being engaged in 1998 to investigate options to improve water quality.

A report was considered by Council at the April 2000 meeting and it was resolved to form the NWSC, which had its first meeting in December 2000. The aim of the NWSC was to ensure the community had input and was extensively consulted regarding the method of upgrading the Nimbin Water Supply.

Today, this water supply is being managed as per the NWSC recommendations approved by Council in October 2003. Council approved the contract for augmentation of the water supply (pipework modification and contact tank) in May 2005. These works reflect the agreed position of the Council, committee members, members of the community and staff.

Since the works in 2005, no person has been reportedly diagnosed with an illness caused by or been affected detrimentally by, the water quality from the Nimbin system; and all bacteriological water testing has complied with NSW Health Guidelines.

Public Health Act 2010

Council was advised by the Department of Health that following the *Public Health Act* being passed by Parliament in 2010, water suppliers would be required to implement a quality assurance program (or risk-based drinking water management plan) consistent with the Framework for the Management of Drinking Water Quality in the Australian Drinking Water Guidelines.

What follows is an extract detailing one of the relevant criteria contained within the Act that has triggered this action:-

“In developing a management plan water suppliers should undertake a risk assessment from catchment to consumer, and develop critical control points to ensure unsafe water is not released into the distribution systems and that it cannot become re-contaminated.”

It has been assessed that the Nimbin Rural Water Supply will not meet, and is unlikely to be able to be upgraded to meet, the ADWG that will become mandatory when the Act is enacted. Broadly, the ADWG requires a multiple barrier ‘critical control points approach’ to create zero risk. To meet this requirement, significant upgrade works at the Weir would be required. Staff do not believe upgrade works will be a viable option due to the time it would take to design, approve and construct. Also it would be very costly and difficult due to the high environmental value of the location.

In regards to satisfying the ‘zero risk’ requirement, one of the main concerns is the Weir site can be isolated during flood events. Therefore, there is a risk that if equipment failed during this time, water quality cannot be guaranteed. Another follows rain events when the turbidity of the water supply increases. With increased turbidity, the disinfectant properties of the chlorine treatment are less effective and water quality again cannot be guaranteed.

This situation is not unique to Council. Clarence Valley Council had advised some consumers that their supply was non-potable and then charged a non-potable water tariff for those properties. At Coutts Crossing, rainwater tanks were offered. Coffs Harbour Council allows connection to raw water supplies however the residents must sign a “Raw Water Application”. This information is recorded on Section 149 Certificates (planning certificates) to inform future purchasers of the property. Gladstone Council resolved that for residents of Builyan, the water supply was “unreliable affecting both the volume of the supply and water quality”. They offered a water tank rebate for disconnection.

Outcomes of Investigation

As Council is unlikely to meet the requirements of the Act, it is recommended that the Nimbin Rural Water Supply be declared non-potable now (and not wait until the Act is enacted); and that affected residents and/or property owners be offered a rainwater tank as fair and reasonable compensation for the immediate change in status to their water supply. A rainwater tank with a capacity of 45,000 litres would be fully installed, at Council's cost. As it may not be possible to apply this solution in all situations, it will be necessary to have flexibility to negotiate an acceptable outcome. Where the rainwater tank option is agreed, or an acceptable outcome negotiated, those properties will be required to disconnect from the existing water supply as an ongoing risk mitigation measure.

Where affected residents and/or property owners choose not to take up the rainwater tank offer, the current water supply will continue to be available, however the Section 149 planning certificates for each property will be modified nominating that the water supplied to the property is non-potable.

All consumers will be advised that in accordance with the Act, the water supply has been declared non-potable. By definition, non-potable water cannot be used for drinking, or cooking purposes. This change in status would need to be communicated effectively to the affected residents and/or property owners. For affected residents and/or property owners who do not take up the rainwater tank offer, follow-up boiled water advisories would be issued on a quarterly basis for a period of two years as non-potable water may be unsafe for drinking or cooking unless it is boiled first.

Council also needs to investigate the introduction of a billing tariff for non-potable water that should apply to properties that remain connected to the Nimbin Rural Water Supply. Currently, such a charge does not exist and it is reasonable that consumers of non-potable water should not pay the same charge as consumers of potable water.

Current Water Strategic Business Plan

Currently in Council's Water Capital Works Strategic Business Plan, \$330,000 has been allocated in 2011/12 for investigation and design, and \$3 million has been allocated across 2012/13 and 2013/14, for strategic upgrading of the Nimbin Water Supply. This project will look at the whole Nimbin Water Supply including the Nimbin Rural Water Supply. As has been explained, it is not possible for a comprehensive investigation, assessment and consultation of all the Nimbin Water Supply options to be completed prior to the likely enactment of the Act.

Sustainability Assessment

Sustainable Economic Growth and Development

The project is needed to manage the water quality for the consumers on the Nimbin Rural Water Supply.

Social Inclusion and Participation

Extensive consultation will be required to ensure affected residents and/or property owners are provided with appropriate information and assistance on the options available.

Protect, Conserve and Enhance the Environment and Biodiversity

This project will be conducted using best practice for environmental management and any option will be developed to enhance the environment. The proposal is not regarded as having any negative effects on the environment and biodiversity.

Best-Practice Corporate Governance

This project is required due to the passing through parliament of the *Public Health Act 2010* and resulting regulations. As such, compliance with the Act will result in complying with best practice.

Council has an obligation to ensure that the services it delivers to its community represent value for money and are the most economic available. This proposal is consistent with that obligation.

Comments

Finance

The 2011/12 Budget has \$330,000 included to commence survey, investigation and design (SID) works for the Nimbin Water Supply. Another \$3 million in total is proposed for works in 2012/13 and 2013/14 to undertake the recommendations from the SID. The SID includes the properties connected to the rural water supply which are the subject of this report.

In regards to the introduction of a non-potable water consumption charge, a separate report on this can be prepared for Council to consider. The introduction of this charge would need to be advertised for 28 days and be reported back to Council with any submissions received for final adoption.

Other staff comments

Not required.

Public consultation

All affected property owners were issued with a letter on 19 July 2011 outlining that investigations were underway in order to finalise the options that would be presented to Council for consideration at the 9 August 2011 meeting. Another letter was sent to affected property owners outlining the changes under consideration and the recommended options, with a copy of the Council report.

Attachment/s

There are no attachments for this report.

Recommendation

That:

1. The Nimbin Rural Water Supply, between the Mulgum Creek Weir and DE Williams Dam, is declared non-potable immediately.
2. All 79 consumers on the Nimbin Rural Water Supply are notified that the water supply is non-potable.
3. All 79 consumers are offered a fully installed rainwater tank up to 45,000 litres free of charge on the basis they disconnect from the Nimbin Rural Water Supply. This offer shall be valid for 24 months.
4. The General Manager is delegated authority to negotiate acceptable agreements that result in the disconnection from the Nimbin Rural Water Supply.
5. Council implement an effective communication strategy to ensure affected residents and/or property owners are aware:
 - of the change of water status to non-potable;
 - of the options being made available to them to disconnect from the water supply; and
 - that non-potable water must be boiled prior to consumption.

6. The Section 149 planning certificates for each property be modified nominating that the Nimbin Rural Water Supply to the property is non-potable.
7. A report on the introduction of a non-potable water usage charge is prepared.
8. The existing practice of no additional connections to the Nimbin Rural Water Supply continues.
9. The planning of the Nimbin Water Supply strategic upgrade take into account the potential impact of the changes to the Nimbin Rural Water Supply.

Report

Subject	June 2011 Quarterly Budget Review Statement
TRIM Record No	BP11/603:EF09/2202
Prepared by	Principal Accountant
Reason	In accordance with Clause 203, Local Government (General) Regulation 2005, Council approval is required to amend the 2010/11 Budget to reflect actual or anticipated results.
Community Strategic Plan Link	Best-Practice Corporate Governance

Overview of Report

The objective of this report is to report major variances to the 2010/11 Budget. It is not intended to quantify the final operating result for the 2010/11 year as further adjustments will be required part over the next month or so as part of finalising the 2010/11 Financial Statements. With this in mind, this review has been undertaken at a high level with only variances that can be readily quantified being reported.

The June Quarter review details a deficit for the quarter of (\$23,600) with the accumulated deficit for 2010/11 at 30 June 2011 being (\$164,400).

Major items that have contributed to the June Quarter deficit are:

Favourable variances

- Estimated savings in salaried staff costs - \$125,000
- Interest on investments revised estimates - \$57,500
- Savings on internal loans - \$42,500
- Insurance cost savings - \$36,000

Unfavourable variances

- Net operations GSAC - \$89,600
- Legal Fees \$76,900
- Net operations Lismore Regional Airport - \$51,900
- Net operations Enforcement - \$30,800

Other than the above variances, all other budgets are generally within the approved budget. There are other changes to the 2010/11 Budget reported and these are funded from reserves and/or grant revenues.

Background

The Local Government Act 1993 (LGA) requires the annual budget to be reviewed on a quarterly basis and any significant variances to be reported to Council. This report satisfies the LGA's requirements.

The objective of this report is to satisfy the quarterly reporting requirements of the Local Government Act 1993 and it is not intended to quantify the final operating surplus/deficit for the 2010/11 year. The final result will be available once all adjustments for the 2010/11 Financial Statements are completed. This is anticipated in October 2011. As such, only budget variations that can be reliably quantified have been reported.

General Fund

This review details a deficit of (\$23,600) for the June 2011 quarter, with the accumulated deficit at 30 June 2011 being (\$164,400)

The following summary highlights all changes impacting the result for the June 2011 Quarter:

Budget Movements for Quarter Summary	Amount \$
Adopted Budget - (Deficit)	(140,800)
Add – Savings in staff costs for Salary Staff – Note 1	125,000
Add – Interest on investments (General Fund component) – Note 2	57,500
Add – Internal Loan Savings	42,500
Add – Insurance costs savings due to lower claims and revised premiums	36,000
Add – Emergency Services Program net operational cost (Levee maintenance \$14,900 and SES costs \$22,100)	31,100
Add – Councillor and corporate support services - Note 3	21,300
Add – Operational grant street lighting.	15,000
Add – Sundry income	14,500
Less – Goonellabah Sports and Aquatic Centre – Note 3	(89,600)
Less – Legal expenses - Champions Quarry	(76,900)
Less – Lismore Regional Airport – Note 3	(51,900)
Less – Enforcement – Note 3	(30,800)
Less – Tourism (Nimbin \$7,100 and Lismore \$15,600)	(22,700)
Less – Development and Compliance – Note 3	(22,300)
Less – Lismore Library – building maintenance	(17,500)
Less – Memorial Baths electricity	(16,600)
Less – Events Management	(13,600)
Less – Gasworks Site Remediation required to meet Council's legal obligations	(12,800)
Less – Nimbin Caravan Park and Pool – revenues lower by (\$17,200) due to reduce patronage which has been offset by a reduction in operation expenses of (\$5,400)	(11,800)
Closing Budget – 30 June 2011 (Deficit)	(164,400)

Note 1: Staff costs for Salaried Staff - \$125,000

Council's adopted budget was prepared on the basis of full staffing of all approved salaried positions as this is considered prudent budget management. Savings have arisen throughout the year due to staff resignations and positions not being filled.

Note 2: Interest on Investments

Interest has been revised up based on interest earned in the reporting period to June 2011. Due to a higher investment portfolio balance and returns higher than estimates it is forecast that Council will earn additional interest revenue of \$220,000. The final apportionment of interest will be undertaken as part of the 2010/11 Financial Reports however an indicative apportionment based on budgeted balances is:

General Fund	\$57,500
Section 94	\$40,000
Trust Fund	\$10,500
Wastewater Fund	\$98,300
Water Fund	\$ 9,600
Richmond Tweed Library Regional Library	\$ 4,100

Note 3 – Program net operational result

Councillor and Corporate Support - \$21,300 favourable

Overall, there have been savings of \$21,300 with the major items contributing being: Councillor professional development \$6,300 and other Councillor costs \$10,500.

Goonellabah Sports and Aquatic Centre - \$89,600 unfavourable

Revenues greater than budget by \$15,300 - Gym membership revenue is lower than budget by (\$55,500) however due to a stronger performance in Aquatics \$21,600 (Learn to Swim Program), Youth Centre \$41,700 and sports courts \$17,700 revenues, there has been an overall increase in revenues to budget.

Expenses greater than budget by \$104,900 - Expenses continue to be of concern with the major component being staffing costs. Management have taken steps to revise staffing levels and reduce costs where possible, including a zero budget approach for the 2011/12 year.

Management have also initiated a number of actions to improve GSAC operations including greater cost control, implementation of the GSAC marketing plan and the revision of all budgets to ensure they are realistic and achievable.

Lismore Regional Airport - \$51,900 unfavourable

Revenues less than budget by (\$31,800) - Major items being café rent (\$10,400), general aviation revenues (\$13,400) and hanger rentals (\$8,900).

Expenses more than budget by \$20,100 - There were increased costs associated with maintenance of the facility due to increased mowing costs and general operational costs. Management were able to offset these increased costs by revising operations and identifying savings which minimised the overall impact.

Enforcement - \$30,800 unfavourable

Revenues less than budget (\$50,500) with paid parking receipts and parking fines (\$48,800) the major component. The unrealised revenue is primarily due to increased compliance with parking restrictions.

Expenses were less than budget by (\$19,700). Parking control costs were lower by \$40,900 with savings relating to a bus transport scheme not initiated and maintenance of parking machines being covered under warranty. There was an increase in rangers impounding expenses \$21,200 as a result of some after hour services being reinstated.

Development and Compliance - \$22,300 unfavourable

Revenues less than budget by (\$31,900) due to an overall softening in the development market which has directly impacted on the revenues generated. Market expectations indicate that this is likely to continue into the 2011/12 year.

Expenses less than budget by (\$9,600) being some minor savings made to offset the decline in revenues.

Program Summary

Information on each Program with significant variances of \$10,000 or more is provided below. This excludes variances that impact on the operating result reported in the summary above.

The following variations have no impact on the overall operating result. Please refer to the Individual Programs attachment for a summary of all budget movements.

Corporate Management

Council received an operational grant of \$10,000 in relation to the development of Sustainable Development Strategy. There has been a corresponding increase in operational expenses.

Finance

Operating revenues have increased by \$1,288,000 being:

- 1ST instalment of the 2011/12 Federal Assistance Grant (FAG) received in advance \$1,213,600. This amount has being reserved for application in 2011/12,
- Interest on Section 94 investments \$40,000, this amount has been transferred to Unexpended Developer Contributions.
- Interest on Trust Fund investments \$10,500, there has been a corresponding increase in interest expense for funds held in Trust.

There has been a transfer to reserves of \$43,000 being funds allocated to the Delivery Plan Grant Procurement Project which will be undertaken in 2011/12. Operating expenses have been reduced by a corresponding amount.

Organisational Development

Additional grant funding of \$24,500 has been received for up skilling of trainees, there has been a corresponding increase in operating expenses as these funds must spent in accordance with grant conditions.

Bridges

There has been a transfer from the operating budget to the construction budget of \$120,000 to recognise the capital nature of the expenditure in 2011/12.

Lismore Wastewater

The operational budget has been reviewed as at the end June 2011 and the following preliminary adjustments are identified. The final result will be reported as part of the 2010/11 Financial Statements.

In summary:

- Operational revenues have increased by \$412,000 with the major items being interest on investments \$98,300, annual service charge \$260,200 and plant hire fees \$40,000.
- Operational expenses have increased by \$402,500 with increased maintenance required on the sewer mains network.
- Interest on investments for Developer Contributions has been revised up by \$22,100 and gain on the sale of assets has increased by \$31,600.
- Capital works funding unexpended has been estimated at \$9,656,600 with major component being for works relating to Southern Trunk Main \$7,186,000. These works will be undertaken in 2011/12.
- There will be a transfer to Wastewater reserves of \$9,719,800 being the total funds uncommitted at the 30 June 2011.

Lismore Water

The operational budget has been reviewed as at the end June 2011 and the following preliminary adjustments are identified. The final result will be reported as part of the 2010/11 Financial Statements.

In summary:

- Operational revenues have been increased by \$202,500 with the major items being water consumption charges \$159,700 and water annual charge \$39,200
- Operational expenses have been reduced by \$27,000 with savings in works relating to maintenance operations.
- Capital works funding unexpended has been estimated at \$740,800 with these works to be completed in 2011/12.
- Transfer to Water reserves of \$974,500 being the total funds uncommitted at the 30 June 2011.

Northern Rivers Quarry and Asphalt

Indicative figures suggest that Northern Rivers Quarry and Asphalt will reported a better than budgeted result for the full year 2010/11 with the exact amount to be reported as part of the 2010/11 Financial Statements. The result is due to improved weather conditions and an improvement in operating margins.

Overall revenues are higher than budget estimates by \$2,919,200 with the Asphalt Plant up by \$1,453,300 and Ballina Quarries up by \$1,338,900.

Operating expenses associated are also higher by \$2,623,200 with the Asphalt Plant up by \$1,400,900 and Ballina Quarries up by \$1,027,100.

Roads

Total operating expenses for roads have been increased by \$10,000, a corresponding increase in operating revenue of \$10,000, a transfer to reserve of \$395,000, a reduction in capital works of \$444,300 and reduction in developer contributions used of \$49,300.

Operational expenses increased in relation to the RTA required safety audit of the PAMP \$10,000 – this has been funded by additional grant revenue.

Capital works have been reduced by \$444,300 being Cullen Street Drainage \$49,300 and Conway Street stage 2 \$395,000. There has been a corresponding transfer to unexpended developer contributions of \$49,300 and a transfer to reserves of \$395,000.

The Manager - Works has provided the following comments in relation to the 2010/11 year:-

Regional Roads Block Grant – over expended by \$45,000 due to wet weather and additional pavement and pothole repairs. It is proposed to fund this from rural capital works unexpended.

Urban Sealed Maintenance – over expended of \$125,000 due to additional drainage maintenance and pothole and pavement repairs. It is proposed to fund this from urban reseal vote as previously reported to Council.

Rural Sealed Maintenance – over expended of \$80,000 due to additional drainage maintenance and pothole and pavement repairs. It is proposed to fund this from rural reseal vote as previously reported to Council.

Rural Unsealed Maintenance – over expended of \$25,000 due to wet weather, additional parted pipes and culverts required to be repaired. It is proposed to fund this from rural capital works unexpended.

Contractor's Reserve – the anticipated margin has not been realised, with an unfavourable variance of approximately of \$270,000. The surplus on RTA works had been used to fund a number of capital works in the urban budget therefore it is proposed that the shortfall will be sourced from unexpended capital works funds in the 2010/11 year. This adjustment may impact on the delivery of the 2011/12 Capital Works Program as presented to Council.

These variances have not been included in this quarterly review and a recommended position reported to Council as part of the finalisation of the 2010/11 Financial Statements.

Traffic & City Safe

Operating expenses have been increased by \$29,200 being for bus shelter lighting and maintenance. There is a reallocation of existing budgets and a transfer from capital expenditure to fund these costs.

Art Gallery

Operating expenditure and revenues has increased by \$31,000 to reflect grants received for the : Northern Rivers Portrait Prize \$11,000, Splendour project \$15,000 and Sponsorship Wood from the Trees exhibit \$5,000.

Council received a \$15,000 development consent public arts contribution and it has been transferred to reserves.

Community Services

Operational expenses have been increased by \$87,300 and a transfer to reserves of \$10,000. This was offset by funding from operating grants \$92,900 and additional revenues received \$4,400. The major movements in operating expenses for the period related to the following projects: Safer Suburbs \$50,000 (grant funded), Changing the Tune \$35,000 (grant funded), and a transfer from the Disability Action Plan funding of \$10,000 to reserves as part funding towards a Liberty Swing at Nesbitt Park.

Integrated Planning

Operating expenses have been increased by \$93,400. The major movements in operating expenses for the period were:

- Slaters Creek regeneration \$11,300 (stormwater management reserves).
- Rehabilitation and reconnecting Koala Habitat \$81,800 (grant funded)

Change in Net Assets

The 2010/11 Operational Plan showed an Operating Loss from Continuing Operations of (\$155,500). The September review increased the loss by (\$3,129,200) to (\$3,284,700), the December review increased the loss by (\$4,266,300) to (\$7,551,000) and the March review increased the loss by (\$1,332,100) to (\$8,883,100). The June review reports a decrease in the loss of \$1,950,800 which results in an Operating Loss from Continuing Operations of (\$6,932,300).

It should be noted that this reflects the estimated change in net assets held under the Council's control for this year. It does not reflect in any way the Council's cash or liquidity position.

The final operating result for 2010/11 will be reported as part of the 2010/11 Financial Statements.

Comments

Finance

There has been a number of significant one off events in 2010/11 which have adversely impacted on the operating result. Of greater concern is the number and value of budget variations, both positive and negative. It is clear that better cost control and more timely reporting is required to either limit variations or increase awareness of anticipated variations rather than simply reporting what has happened.

Changes to management practices are being implemented to development better budget management and encourage a proactive approach in all program areas.

In regards to the 2010/11 Budget deficit, it will need to be funded during the finalisation process of the 2010/11 Financial Statements by Management reviewing and recommending only essential reserves. A report on 2010/11 Reserves will be submitted to Council at the same time as the 2010/11 Financial Statements are considered.

Other staff comments

Not required

Public consultation

Not required

Conclusion

The 2010/11 Budget provided for a deficit of (\$11,800). The September review resulted in an accumulated deficit of (\$226,500), the December review resulted in an accumulated deficit of (\$19,700) and the March review resulted in an accumulated deficit of (\$140,800). The June review details a deficit of (\$23,600) resulting in the accumulated deficit of (\$164,400) for 2010/11.

There has been additional expenditure and revenues recognised for operations and capital projects. In some cases, additional expenses have been offset by the additional revenue from user charges, reserves, loans and grants.

This is an interim result with adjustments still required as part of completing the 2011 Financial Statements.

To balance the 2010/11 Budget, Management will review and recommend only essential internal reserves be held as at 30 June 2011. A report on 2010/11 Reserves will be submitted to Council at the same time as the 2010/11 Financial Statements.

Attachment/s

1. 2010/11 Estimates of Income and Expenditure to June 2011
2. 2010/11 Estimates of Income and Expenditure by Program

Recommendation

That:

1. Council adopt the June 2011 Quarterly Budget Review Statement for General, Water and Wastewater Funds.
2. To balance the 2010/11 Budget, Management review and recommend on essential internal reserves be held as at 30 June 2011.
3. This report is forwarded to Council's Auditor for information.

2010/11 Estimates of Income and Expenditure To June 2011						
BUDGET ITEMS	Original 2010/11 \$'000	September Quarter \$'000	December Quarter \$'000	March Quarter \$'000	June Quarter \$'000	Total Budget \$'000
OPERATING REVENUES						
General Manager/Chief Executive	27,320	282	662	165	1,348	29,778
Infrastructure Services	51,757	309	5,660	(545)	3,517	60,699
Sustainable Development	10,315	242	69	189	169	10,983
TOTAL OPERATING REVENUES	89,392	834	6,391	(191)	5,034	101,460
OPERATING EXPENSES						
General Manager/Chief Executive	4,441	195	371	316	(65)	5,258
Infrastructure Services	55,440	2,623	5,209	744	2,795	66,810
Sustainable Development	17,523	301	317	460	392	18,994
TOTAL OPERATING EXPENSES	77,404	3,119	5,897	1,520	3,123	91,062
OPERATING RESULT BEFORE DEPRECIATION	11,988	(2,285)	495	(1,711)	1,911	10,398
Less						
DEPRECIATION	24,012	969	312	0	0	25,293
OPERATING RESULT BEFORE CAPITAL	(12,024)	(3,254)	182	(1,711)	1,911	(14,895)
Add: Capital Grants and Contributions						
Non-cash Developer Contributions	750	0	0	0	0	750
Capital Grants and Contributions	9,061	125	(4,449)	140	(15)	4,862
Section 94 Contributions (incl. interest)	1,660	0	0	0	23	1,683
Gain / (Loss) on Disposal of Assets	398	0	0	239	32	668
Operating result from continuing operations	(156)	(3,129)	(4,266)	(1,332)	1,951	(6,932)
AVAILABLE FUNDS RECONCILIATION						
Add Expenses Not Involving a Flow of Funds						
Depreciation	24,012	969	312	0	0	25,293
Subtract Income Not Involving a Flow of Funds						
Non-cash Developer Contributions	(750)	0	0	0	0	(750)
Add Non-operating Funds Employed						
Loan Funds Used	8,550	(57)	1,380	(783)	4	9,093
Unexpended Specific Purpose Grants Used	1,350	2,440	(31)	6	0	3,765
Developer Contributions (Section 94) Used	40	0	(81)	(6)	(89)	(137)
Repayments by Deferred Debtors	46	0	0	0	0	46
Subtract Funds Deployed for Non-operating Purposes						
Acquisition of Assets	(36,618)	(7,123)	5,115	983	10,701	(26,941)
Repayment of Principal on Loans	(2,436)	0	0	0	0	(2,436)
Subtract Unexpended Grants and Contributions Received During Year						
Developer Contributions Net Movement	0	0	0	0	0	0
Cash Surplus / (Deficit)	(5,961)	(6,901)	2,429	(1,133)	12,566	1,000
Equity Movements						
Reserve Funds - Increase / (Decrease)	(5,949)	(6,687)	2,222	(1,012)	12,590	1,164
Working Capital - Increase / (Decrease)	(12)	(215)	207	(121)	(24)	(164)

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2010/11 Variation to Budgets of Income and Expenditure for Quarter Ended June 2011											
Program	Operating Revenue	Operating Expense	Capital Grants and Contributions	Developer Contributions	Loan Funds Used	Capital Purchases	Unexpended Developer Contributions	Transfers from Reserves	Transfers to Reserves	Other Profit on Assets	Net Change
General Managers /Chief Executive											
Administrative Services & Councillors	-	(12,100)	-	-	-	-	-	-	4,000	-	(8,100)
Corporate and Community Relations	-	(118,000)	-	-	-	-	-	-	-	-	(118,000)
Corporate Management	(10,000)	119,700	-	-	-	-	-	-	-	-	109,700
Financial Services	(1,353,000)	(45,300)	-	-	-	-	40,000	-	1,280,500	-	(77,800)
General Manager and Support Services	-	(6,800)	-	-	-	-	-	-	-	-	(6,800)
Organisational Development	15,500	(2,000)	-	-	-	-	-	-	(42,500)	-	(29,000)
Total General Managers Chief Executive	(1,347,500)	(64,500)	-	-	-	-	40,000	-	1,242,000	-	(130,000)
Infrastructure											
Asset Management	(22,500)	(43,800)	-	-	-	-	-	-	-	-	(66,300)
Bridges	-	(120,000)	-	-	-	120,000	-	-	-	-	-
Caravan Parks and Nimbin Pool	17,200	(5,400)	-	-	-	-	-	-	-	-	11,800
Emergency Services	-	(37,000)	-	-	-	-	-	-	-	-	(37,000)
Lismore Regional Airport	31,800	20,100	-	-	-	-	-	-	-	-	51,900
Lismore Wastewater Services	(412,000)	402,500	-	(22,100)	-	(9,656,600)	-	275,400	9,444,400	(31,600)	-
Lismore Water Services	(202,500)	(27,000)	-	(700)	(3,500)	(740,800)	-	-	974,500	-	-
Quarry Operations	(2,919,200)	2,623,200	-	-	-	-	-	-	296,000	-	-
Roads - Rural	-	-	-	-	-	(49,300)	49,300	-	-	-	-
Roads - Urban	(10,000)	10,000	-	-	-	(395,000)	-	-	395,000	-	-
Survey and Design	-	(59,200)	-	-	-	-	-	-	-	-	(59,200)
Traffic & CitySafe	-	31,200	-	-	-	(29,200)	-	(2,000)	-	-	-
Total Infrastructure	(3,517,200)	2,794,600	-	(22,800)	(3,500)	(10,750,900)	49,300	273,400	11,109,900	(31,600)	(98,800)
Development & Governance	(3,517,200)	-	-	-	-	-	-	-	-	-	-
Art Galleries	(31,000)	38,900	15,000	-	-	-	-	-	(15,000)	-	7,900
Community Services	(92,900)	87,100	-	-	-	-	-	(4,400)	10,000	-	(200)
Development & Compliance	24,000	60,700	-	-	-	-	-	-	-	-	84,700
Events and Tourism	(3,600)	48,400	-	-	-	-	-	-	-	-	44,800
Goonelabah Sports and Recreation Centre	(15,300)	104,900	-	-	-	-	-	-	-	-	89,600
Information Services	-	9,000	-	-	-	16,000	-	-	-	-	25,000
Integrated Planning	(89,000)	44,500	-	-	-	34,000	-	(37,300)	6,800	-	(41,000)
Public Libraries	-	17,500	-	-	-	-	-	-	-	-	17,500
Rangers Compliance Services	50,500	(21,100)	-	-	-	-	-	-	-	-	29,400
Richmond Tweed Regional Library	(4,100)	-	-	-	-	-	-	-	4,100	-	-
Sustainable Development Administration	-	(21,900)	-	-	-	-	-	-	-	-	(21,900)
Swimming Pools	(7,800)	24,400	-	-	-	-	-	-	-	-	16,600
Total Sustainable Development	(169,200)	392,400	15,000	-	-	50,000	-	(41,700)	5,900	-	252,400
Council Total	(5,033,900)	3,122,500	15,000	(22,800)	(3,500)	(10,700,900)	89,300	231,700	12,357,800	(31,600)	23,600

30-Jun-11

Report

Subject	Delivery Plan Progress Report - June Quarter 2011
TRIM Record No	BP11/570:EF09/1929
Prepared by	Manager - Corporate Services
Reason	To advise Councillors of the progress toward the implementation of the 2010-2014 Delivery Plan
Community Strategic Plan Link	Whole of Council Corporate Planning

Overview of Report

This report provides an update to Council on the progress with implementation of the Delivery Plan.

Background

At the end of each quarter it is Council practice to report the progress on the implementation of 2010 - 2014 Delivery Plan.

The attachment to the report contains the schedule for completion of all Delivery Plan milestones. Each milestone has a status of green, yellow or red. These statuses are defined as:

- **Green.** The project has either been completed or is on schedule to meet its scope, budget and timeline targets.
- **Yellow.** There is likely to be some slippage in the scope, budget or timeline, but the project is being actively managed and will be completed within a reasonable variance to that planned by the Delivery Plan.
- **Red.** The project is considerably behind schedule or circumstances have occurred that will prevent the completion of the project to that planned by the Delivery Plan.

Sustainability Assessment

Sustainable Economic Growth and Development

This report will assist the implementation of the Delivery Plan projects that relate to this guiding principle.

Social Inclusion and Participation

This report will assist the implementation of the Delivery Plan projects that relate to this guiding principle.

Protect, Conserve and Enhance the Environment and Biodiversity

This report will assist the implementation of the Delivery Plan projects that relate to this guiding principle.

Best-Practice Corporate Governance

Regular monitoring of Council's key initiatives represents best-practice corporate governance.

Staff Comment

Executive Director Sustainable Development

There are a number of projects where the timing has fallen behind the dates listed. The recent Delivery Plan update as part of the 2011/12 Budget has re-calibrated the timing of these projects albeit the document in this report has the old dates. There are a number of reasons the timing has changed namely;

- The unplanned DLEP workload has reduced the ability of management to progress these projects as originally planned. Of note Council has a very ambitious Delivery Plan work program in the integrated planning area. It is reviewing almost all of its key planning strategies and plans in this Delivery Plan as well as developing new projects such as the Housing Strategy.
- Council's new public consultation policy was adopted after the first Delivery Plan projects were planned. This has resulted in the timeframes for the projects being extended.

Conclusion

In general terms there has been strong progress toward the implementation of the 2010 -2014 Delivery Plan. The transition to the more rigours requirements of the Integrated Planning and Reporting Framework has been well navigated by Lismore City Council. Council will note that a small number of project milestones did not meet their specific targets. As explained by the Executive Director Sustainable Development, these timelines have now been redefined to meet the various management realities. These changes have been adopted by Council within the 2011 – 2012 amendments to the Delivery Plan. Where this is the case an explanation is contained within the schedules.

Attachment/s

1. Delivery Plan Progress Report - June Quarter 2011

Recommendation

That the report be received and noted.

Strategic Plan	Delivery Plan Project	Milestone	Completion Date	Status	Progress	
Social inclusion and participation	Development of Reconciliation Action Plan	Training for RAP development	Dec-10		Training completed for Community Services.	
		Development of RAP	Feb-11		The project is being progressed albeit more slowly than first planned. Steering committee formed and meeting monthly. Revised completion date December 2011.	
		Aboriginal Cultural Education Program (ACEP)	Mar-11		Revision of structure and content of cultural awareness training currently underway. Revised completion date November 2011.	
		Aboriginal Employment Strategy (AES) review and re-development	Jun-10		On track. Currently under review by RAP working party and HR. Revised completion date November 2011.	
	Social inclusion	Social well-being committee established	NAIDOC Week	July (annually)		On track. To be delivered 4 August 2011 as event postponed due to inclement weather.
				Aug-10		On Track. Project restructured to meet guidelines of 'Safer Suburbs' funding. Working party of partners formed and meeting monthly. Steering Group currently in development. Community Engagement Strategy completed. Project goals and partners in place. Report to August 2011 Council meeting.
		Training delivered to community leaders	Feb-11		Completed. Villagewell training conducted in November 2010 with key stakeholders and community leaders	
		'World Cafe' deliberations conducted	2011 Goonellabah 2013 Nimbin		On track. Consultations and preparation commenced with Goonellabah Indigenous community leaders. On track	
		Events	2010-2014		On Track. Events delivered by Community Services include Youth Plaza events, seniors week, international day for people with disability, youth week, NAIDOC, Goonellabah community Christmas party and skate clinics on the Nimbin skate park.	
		Access and Inclusion Plan implementation	Implement AIP	Jun-14		Completed.
			Lismore Tourist Caravan Park relocation	Investigation of options for relocation of the park	Mar-11	
	Selection of preferred option to relocate the residents	Jun-11			Council has now determined that it will not relocate the caravan park but resolved at its July 2011 meeting to call tenders to lease the caravan park. Processes have been established with relevant agencies to find alternate housing for residents that use the park as temporary accommodation only. The tender documentation will include requirements for tenderers to indicate what processes they will implement to accommodate residents that wish to stay in the park. The evacuation plan will also need to be reviewed.	
	Implement preferred option	August 2011-June 2014			Tenders for lease of the caravan park will be called in Late July 2011 and will close in late August 2011. The outcome of the tender process will be reported to the October 2011 Council meeting.	

Strategic Plan	Delivery Plan Project	Milestone	Completion Date	Status	Progress
Sustainable growth and development	Airport 20-year pavement plan	Tenders called	Jun-11	Red	Has been delayed from 2011/12 Delivery plan to 2012/13.
		Works completed	Oct-11	Red	0
	Airport beacon replacement	Beacon Replaced	Jun-12	Green	Not yet commenced
	Sustainable Economic Development Strategy 2020	Develop a consultancy brief	Sep-10	Yellow	Preparatory work has been undertaken on the SEDS consultancy brief. Consultants on the BRE (Business retention and expansion survey) have commenced (important, as the SEDS project relies heavily on the BRE) with an expected completion date of 28 February 2011. The SEDS is planned to be completed by December 2011 as outlined in the Delivery Plan.
		Review and analyse quotes	Nov-10	Yellow	See above
		Alliance/key stakeholders	Dec-10	Yellow	See above
		Business/community consultation	Jan-11	Yellow	See above
		Surveys developed	Mar-11	Yellow	See above
		Surveys completed	May-11	Yellow	See above
		Draft report, including action plans	Aug-11	Yellow	See above
		Report of findings and draft action plans to stakeholders	Oct-11	Yellow	See above
		Report to Council with draft Sustainable Economic Development Strategy, including actions	Dec-11	Yellow	See above
		Lismore Investment Prospectus created	Jan-12	Green	See above
		Implement the SEDS and actions	Jun-14	Green	See above
	Monitoring and ongoing feedback	Jun-14	Green	See above	
	Aspect North Hangar	Site Sold	Aug-10	Yellow	While the project has run behind time a resolution has now been agreed. The EOI process took longer than expected and was reported to the September 2010 council meeting. Consequently a selective tender process was completed and reported to the November 2010 Council meeting. The Rescue Helicopter group was the successful bidder. Contracts were sent to RH in March but have not been returned - they are reviewing the structure requirements of the concrete slab in the hangar. Sale was to be settled 30 June 2011.
	Wholesale produce markets	Determine and consult community leaders and stakeholders in the development of a co-operative	Start process March 2010	Green	Completed. Discussions have occurred with EcoMart and the Foodlinks Project. There is \$25,000 shown against this project in the Delivery Plan. The Ecomart project is a community initiative that has been being developed for some years and has an excellent team. It also has modelled its business plan off an existing and very successful operational produce market in rural USA. Subject to the finalities of the Foodlinks funding approval the Project Manager believes this Delivery Plan project to be satisfied from both a seed-funding and a community engagement standpoint.
		Secure project seed funding	Sep-10	Green	Completed
		Secure links with Food Miles	Sep-10	Green	Completed
		Business plan	Dec-10	Green	Completed
		Co-operative launch	By December 2011	Green	Completed

Strategic Plan	Delivery Plan Project	Milestone	Completion Date	Status	Progress
Protect, conserve and enhance the environment and biodiversity	Development and implementation of Lismore Biodiversity Management Strategy	Flora and fauna study	Jun-11		Vegetation mapping is complete. Expecting interim report in July 2011.
		Mapped products, including key habitats and corridors, environmental assets, etc	Jan-12		On track. A proposal consistent with budget was agreed and consultants have been engaged. Some field work was brought forward to address LEP zoning concerns.
		Biodiversity Management (BM) Strategy	Jun-12		On track. Engaged consultants to undertake vegetation mapping. Currently undertaking aerial photo interpretation. Field work commenced in February 2011. Preliminary discussion with stakeholders around formation of Stakeholder Reference Group commenced.
		Koala Plan of Management	Jun-12		On track. Six Stakeholder Reference Group meetings have been held to date. Draft report to Council due November 2011.
		Implementation of BM Strategy	Ongoing from July 2012		On track. See Biodiversity Management (BM) Strategy comments above.
Best-practice corporate governance	Professional development for staff and councillors	Complete Training	Jun-11		Completed. Security guards no longer employed. Youth Plaza is now staffed by youth workers at peak times.
Foster youth development	Nimbin Skate Park	Federal Government funding approval	Mar-10		Complete
		Call tenders for design and construction of the facility	Mar-10		Complete
		Close tenders, assess and award contract	Apr-10		Complete
		Conduct community consultation process	May-10		Complete
		Lodge development application and construction certificate	Jul-10		Complete
		Receive development consent	Aug-10		Complete
		Commence construction	Sep-10		Complete
		Complete construction	Nov-10		Project completed and is now open for use by the public. Official opening is scheduled for 11 August 2011
	Goonellabah Youth Plaza	Security guards engaged	Jul-10		Completed. Security guards no longer employed. Youth Plaza is now staffed by youth workers at peak times.
		Programs and events are delivered to local young people	Dec-10		Partnership with Youth Connections North Coast established. Youth worker employed to staff plaza at peak times. Activities and cultural education experiences being delivered.

Strategic Plan	Delivery Plan Project	Milestone	Completion Date	Status	Progress
Support an ageing population	Pedestrian access and mobility improvements	Magellan Street	Jun-11		On track for 2011
		Molesworth Street	Jun-11		On track for 2011
		Kadina Street	Jun-11		On track for 2011
		Carrington Street	Jun-12		On track for 2012
		Wyrallah Road	Jun-12		On track for 2012
		Union Street	Jun-12		On track for 2012
		Dibbs Street	Jun-12		On track for 2012
		Union Street	Jun-12		On track for 2012
		Esmonde Street	Jun-12		On track for 2012
		Dalley Street	Jun-12		On track for 2012
		Uralba Street	Jun-12		On track for 2012
		Laurel Avenue	Jun-13		On track for 2013
		Lake Street	Jun-14		On track for 2014
		John Street	Jun-14		On track for 2014
	Hunter Street	Jun-14		On track for 2014	
		New Ballina Road	Jun-14		On track for 2014
	Richmond River Historical Society lift	Installation of a lift at the old Council chambers	Jun-13		Project for 2013
Provide sustainable land-use planning	Finalise draft comprehensive Local Environmental Plan	Receive public exhibition certificate	Mar-10		Complete.
		Executive Committee endorse Community Engagement Plan	Mar-10		Complete.
		Public exhibition of draft LEP	Jun-10		Completed. Extended exhibition period closed on 30 August 2010.
		Public hearing (land reclassifications)	Jun-10		Completed. Public hearing held on 22 September 2010 following the extended exhibition period.
		Council workshop/s to review/advise on issues raised in submissions	Aug-10		The extension of the submission period and the high number of submissions received has extended the time needed to review and prepare options. Submission reviewed commenced in November 2010 and the preparation of responses is ongoing subject to Council Briefing programs. Briefings commencing February 2011.
		Review submissions and prepare responses	Aug-10		As above. The Council workshops will follow the phase of developing options and responses to issues raised in submissions. Reviewed completion date April 2011 with Councilor Option Briefings scheduled to commence from 26 July 2011 until 4 August 2011.
		Council adoption of LEP	Sep-10		This timeframe will not be met due to the extension of the submission period, the very high number of submissions and the need for a number of submitters/Council workshops. This time period will be indicatively July/August 2011, subject to matters of possible re-exhibition which will only be resolved post Briefing sessions. If re-exhibition is required this date may be put back.
Report to Department of Planning	Oct-10				
Gazettal and notification of LEP	Jan-11			See above. DoP estimates their reporting and gazettal process will take up to 2 months.	

Strategic Plan	Delivery Plan Project	Milestone	Completion Date	Status	Progress
Provide sustainable land-use planning continued	Land-use planning - Growth Management Strategy	Prepare GMS post completion of key contributing strategies e.g. Integrated Sustainable Housing Strategy, etc	Jun-11		It is noted that the brief for the Business and Retention Expansion, includes a requirement for information on the market/economic drivers that effect the supply of housing in Lismore. This information will make an important contribution towards the development of the Sustainable Housing Strategy. The timing for the completion of the draft Housing Strategy has been extended to Feb 2012 so this impacts on the timeline for the GMS.
		GMS completed	Jun-12		See above
		Ongoing monitoring and review	June 2012 and ongoing		NA at this point.
	Land-use planning - Integrated City Transport Strategy	Review of existing transport studies and relevant information	Aug-10		This has been completed. A review was undertaken to inform consultants brief that was sent out for EOI from consultants in December 2010. It is planned that this will be completed by mid 2011 at the latest.
		Development of strategy scoping document, including strategy framework and deliverables	Dec-10		Completed. Consultants brief released December 2010.
		Preparation of external consultancy brief for any necessary external inputs	Dec-10		Completed. See comments above.
		Establishing interaction and correlation with delivery plans for infrastructure, housing, economic growth, and other input factors	Aug-11		On track. Working groups have been established for Housing Strategy and City Transport Strategy with cross referencing incorporated.
		Draft strategy	Jan-12		On track. See comments above.
		Consultation and exhibition	Feb-12		On track. See comments above.
		Revised strategy based on consultation/feedback adopted	Mar-12		On track. See comments above.
		Delivery plans for infrastructure updated to reflect strategy	May-12		On track. See comments above.
	Land-use planning - Sustainability Strategy	Drafting of document	Jan-11		The project is currently being scoped including the establishing of the necessary membership of the Sustainability Strategy Group. Given this is a leadership/partnership strategy i.e. the partners will be high level community leaders and will be asked to sign and commit to the flagship projects. Given there are a lot of strategies and groups like this staff are taking more time to scope this project.
		Consultation	Apr-11		See above.
		Sign-off by Council and partners	Jul-11		See above. The indicative signoff is still around mid-year but will depend upon partner agreement given this is not just a Council document.
Revitalise the CBD	Business Promotion	Ongoing activities	Jun-14		The 2010/2011 Lismore Business Promotion business plan is being implemented by the City Centre Manager (CCM). Establishing markets and events in the CBD are a major priority in that Plan. Several markets have been established and there have been some very successful events e.g. the speedway promotion of their National Championship in Magellan Street.
	CBD footpath renewals	Woodlark Street	Jun-12		On track for 2012
		Molesworth Street	Jun-13		On track for 2013
		Keen Street	Jun-14		On track for 2014
Carpark shade coverings	Complete Carpark Shade Coverings	Jun-10		Council resolved not to proceed with this project and re-allocated the funding to the provision of a Liberty Swing at Nesbitt Park.	

Strategic Plan	Delivery Plan Project	Milestone	Completion Date	Status	Progress		
Integrated waste cycle management	Landfill cell capping and revegetation	Review of alternatives	Aug-10	Green	Consultants (Phytolink) prepared options report and preliminary designs for submission to DECCW.		
		Development of plans	May-11	Yellow	Request for variation to licence sent to DECCW. They requested further information in April 2011. Currently under way. Expect to submit revised application August 2011.		
		Capping complete	Jun-18	Green	Not yet commenced		
Improve roads, cycleways and footpaths	Road rebuilding four-year forward plan urban	Winterton Parade	Jun-11	Green	Road works completed.		
		Conway Street Stage 1	Jun-11	Green	Consultation completed, major works in progress and scheduled to be completed August 11.		
		Conway Street Stage 2	Jun-11	Red	Funds have been transferred to Stage 1 of Conway street due to insufficient budget.		
		New Ballina Road Stage 2	Jun-11	Green	Works completed.		
		Avondale Avenue Stage 1	Jun-11	Yellow	Works due to commence July 11. Materials have been sourced.		
		Elizabeth/College Street	Jun-11	Green	Roadwork's for Stage 1 completed.		
		Bellevue Avenue	Jun-11	Yellow	Works in progress and scheduled to be completed July 11.		
		Diadem Street Stage 1	Jun-12	Green	On track for 2012		
		Conway Street Stage 3	Jun-12	Green	On track for 2012		
		New Ballina Road Stage 3	Jun-12	Green	On track for 2012		
		Jubilee Street	Jun-12	Green	On track for 2012		
		Rous Road/Oliver Avenue RAB	Jun-12	Green	On track for 2012		
		Gaggin Lane	Jun-13	Green	On track for 2013		
		Avondale Avenue Stage 2	Jun-13	Green	On track for 2013		
		Centre Street	Jun-13	Green	On track for 2013		
		Phyllis Street	Jun-13	Green	On track for 2013		
		Diadem Street Stage 2	Jun-13	Green	On track for 2013		
		Cooling Street	Jun-14	Green	On track for 2014		
		Bounty Street	Jun-14	Green	On track for 2014		
		Dawson Street	Jun-14	Green	On track for 2014		
		Kareela Avenue	Jun-14	Green	On track for 2014		
		O'Flynn Street Stage 1	Jun-14	Green	On track for 2014		
		McKenzie Street	Jun-14	Green	On track for 2014		
		Improve roads, cycleways and footpaths	Road rebuilding four-year forward plan rural	Numulgi Road – (Griffin Road)	Jun-11	Green	Road upgrade works completed, including installation of cattle underpass
				Whian Whian Road	Jun-11	Green	Works completed
				Dorroughby Road – (Corndale Road)	Jun-11	Green	Works completed.
				Rous Road Stage 1	Jun-11	Green	Roadworks completed.
				Dorroughby Road Stage 2	Jun-11	Green	Roadworks completed.
				Caniaba Road – (Fredericks Road)	Jun-11	Yellow	Roadworks in progress and due to be completed Aug 11.
				Newton Drive – (Tuntable Falls Road)	Jun-11	Green	Roadworks completed.
				Rous Road Stage 2	Jun-12	Green	On track for 2012
				Cawongla Road Stage 3	Jun-12	Green	On track for 2012
				Cowlong Road Stage 1	Jun-12	Green	On track for 2012
Boatharbour Road Stage 1	Jun-12			Green	On track for 2012		
Cowlong Road – (Palmers Road)	Jun-13			Green	On track for 2013		
Boatharbour Road – (Alexander Lane)	Jun-13			Green	On track for 2013		
Whian Whian Road – (MR306)	Jun-13			Green	On track for 2013		
Numulgi Road - (Lockton Road)	Jun-13			Green	On track for 2013		
Cowlong Road – (Lavis Road)	Jun-14			Green	On track for 2014		
Boatharbour Road – (Camerons Road)	Jun-14			Green	On track for 2014		
Whian Whian Road – (Ashlin Road)	Jun-14			Green	On track for 2014		
Tucki Road Stage 1	Jun-14			Green	On track for 2014		

Strategic Plan	Delivery Plan Project	Milestone	Completion Date	Status	Progress
Improve roads, cycleways and footpaths continued	Replacement of galvanised culverts (Hel-Cor)	Milgate Road	Jun-11		Culvert replacement completed.
		Oliver Avenue	Jun-12		On track for 2012
		McBrien Road	Jun-13		On track for 2013
		Rock Valley Road No 1	Jun-14		On track for 2014
	Outer CBD road upgrades	Keen Street (Magellan to Conway streets)	Jun-12		On track for 2012
		Molesworth Street (Magellan to Conway streets)	Jun-14		On track for 2014
	Urban arterial link roads design and construction	Pineapple Road Link Stage 1	Jun-12		The integrated planning section are currently in the process of engaging a consultant to determine the funding and timing priorities for these roads
		Pineapple Road Link Stage 1	Jun-13		As above
		Pineapple Road Link Stage 2	Jun-14		As above
		Trinity Drive Link	Jun-12		As above
		Trinity Drive Link	Jun-13		As above
		Trinity Drive Link	Jun-14		As above
		Invercauld Road /Ballina Road	Jun-13		As above
		3rd Wilson River Crossing	Jun-12		As above
		3rd Wilson River Crossing	Jun-13		As above
3rd Wilson River Crossing		Jun-14		As above	
	Skyline/University link road	Jun-14		As above	
Implement Cycleway Strategy	Cycleways Completed	Jun-14		On track for 2014	
Mitigate climate change at a local level	Methane emissions reduction	Finalisation of a plan	Jul-11		Conducted a small in-situ gas monitoring program to evaluate necessity for gas capture. Very low levels of gas release were present confirming previous desk top studies. Will assess options to further reduce the gas generation or mitigate it and await Federal government move on carbon tax.
		Implementation of remediation action	Jul-13		Not yet commenced
	Energy efficiency	Reassess viability of photovoltaic system at GSAC	Jun-11		The work is complete. Note that it is not photovoltaic cells but an expansion of the solar water heating panels for the pool.
Develop and support art, cultural, sporting and tourism activities	Implementation of Lismore City Council Tourism Strategic Plan	Development of web site for Nimbin and surrounds	Dec-10		Commenced planning. Website site map developed. Could not be completed by December due to staff giving priority to the redevelopment of the Lismore VIC rainforest walk. Anticipate completion prior to the end of the financial year.
		Re-development of Lismore web site	Dec-10		Content on website updated. Completed.
		Completion of Lismore, Nimbin and Villages Visitor Guide 2011	Mar-11		Funding received from council at March council meeting. Advertising 3/4 complete. Guide due for launch towards the end of 2011.
		Development of three new attractions/activities for visitors in the Nimbin village	Jun-11		Staff (including the Business Facilitator) are working with various operators etc to develop attractions/activities. Given Council has a facilitation role having these activities/attractions in place by June 2011 is dependant upon other parties.
		Events strategy for Lismore, Nimbin and Villages	Mar-11		Completed. The Festival and Events Strategy plus the Events Contribution Policy was adopted at the July 2011 Council meeting.
		Interpretative signage and development at specific Indigenous tourism sites e.g. Slaters creek, Nimbin Rocks	Apr-11		Signage installed
		Production of touring route brochure linking Byron, Nimbin and Lismore	Feb-11		Second Draft received. Due for Launch in August 2011

Strategic Plan	Delivery Plan Project	Milestone	Completion Date	Status	Progress
Integrated water cycle management	Water infrastructure four-year forward plan	Sewer Rising Main No 3	Feb-11	Green	Works completed. New rising main commissioned.
		Clunes Pressure Booster Pump Station	Mar-11	Yellow	Further work on hold pending result of legal action against fluoridation of water supply.
		Southern Trunk Main	Dec-11	Yellow	Investigation and design completed. Tenders for construction have been called and close 02/08/11. A report to Council on engaging a preferred contractor is anticipated to be forwarded to Council's September meeting.
		North Woodburn Wastewater	Dec-11	Yellow	Agreement has been reached with Richmond Valley Council regarding the construction of the Broadwater and North Woodburn wastewater schemes as a combined project. Tendering has been completed and a preferred tenderer selected. Engagement of the contractor is subject to confirmation of State Government partial subsidy funding for the Broadwater scheme. (Subsidy funding has previously been approved. Final sign off from the State Government only required).
		Upgrade of Nimbin Water Supply	Dec-12	Green	On track for 2012
		Upgrade of South Lismore STP – completion of investigation and concept design	Jun-12	Green	On track for completion by this date. Brief is currently being prepared for a consultant to undertake an investigation into options for the proposed upgrade.
		Review of wastewater and tradewaste charging policies	Jun-12	Green	On track for 2012
		Review of Strategic Business Plan and development servicing plans	Jun-12	Green	On track for 2012
		Australian drinking water guidelines gap analysis and strategy	Jun-12	Green	On track for 2012
		Asset management plans	Dec-12	Green	On track for 2012
		Integrated Demand Management Plan	Jun-13	Green	On track for 2013
		Nimbin Water Supply Drought Management Plan	Jun-14	Green	On track for 2014
Provide greater housing choices	Land-use planning - Integrated Sustainable Housing Strategy	Clunes Wastewater	Jun-15	Green	The timing of this project is currently under review in light of other major infrastructure projects that Council has committed to in the wastewater area, especially the Southern Trunk Main. A report to Council is outstanding on the overall priority and timing of all projects in the water and wastewater area and is to be presented to Council in the first half of 2011.
		Draft strategy developed	Feb-11	Green	In April 2011, EXCOM endorsed the Project Management Plan for the Housing Strategy. Current activities undertaken relate to Phase 1 - Housing Analysis, with a draft analysis due for completion by end of September. Phase 2 - Developing the Strategy will commence in September, which will involve the preparation of the strategy and consultation with the community. Revised completion date June 2012.
		Strategy signed-off by the Executive Committee	Mar-11	Green	See above. Revised completion date June 2012.
		Strategy adopted by Council	Jun-11	Green	See above. Revised completion date June 2012.

Strategic Plan	Delivery Plan Project	Milestone	Completion Date	Status	Progress	
Improve passive and active recreational facilities	Nesbitt Park – Stage 2	Half basketball court	Jul-10	Completed	Completed	
		Jogging/walking track	Sep-10	On Track	Project on hold due to poor weather conditions. Tenders have been let and work will commence in August 2011.	
		Carpark	Oct-10	On Track	Sealing of carpark completed. One month rest period to allow surface to settle. Line markings and wheel stops to be completed by September 2011.	
		Amenities	Dec-10	On Track	Funding confirmed. Project pending planning, costing & construction. Revised completion date June 2012.	
	Sport and Recreation Plan	Sport and Recreation Plan	Landscaping	Mar-11	Completed	Completed
			Brief Completed	Mar-10	Completed	Completed
			Project Team in place	Apr-10	Completed	Completed
			Community Consultation completed	Sep-10	Completed	Completed
			Analysis of present facilities completed	Oct-10	Completed	Completed
			Consultant completes trend analysis	Oct-10	Completed	Completed
			Consultant completes analysis demographic information	Oct-10	Completed	Completed
			Consultant/Recreation Planner complete draft report	Oct-10	Completed	Completed
			Public Comment	Nov-10	On Track	On Track. Draft plan on public exhibition until mid August 2011.
			Final Report available	Dec-10	On Track	It is expected the final report will be available mid October 2011.
			Report to Council	Dec-10	On Track	On Track. It is anticipated the final report to Council will be submitted by October 2011.
Efficient use of Council resources	Asset management	Asset management plan for bridges and unsealed roads	Dec-10	On Track	Staff resignations in the Assets team have meant this project has not commenced. New Assets Engineer has now commenced and priorities and revised schedule for this project will be determined as part of an overall review of Council's asset management strategy which is due for completion in November 2011.	
		Asset management plan for properties and buildings	Jun-11	On Track	Staff resignations in the Assets team have meant this project has not commenced. New Assets Engineer has now commenced and priorities and revised schedule for this project will be determined as part of an overall review of Council's asset management strategy which is due for completion in November 2011.	
		Asset management plan for parks and open space	Dec-11	On Track	Staff resignations in the Assets team have meant this project has not commenced. New Assets Engineer has now commenced and priorities and revised schedule for this project will be determined as part of an overall review of Council's asset management strategy which is due for completion in November 2011.	
		Asset management plan for water and wastewater assets	Jun-12	On Track	On track for 2012	
		Purchase of software, installation and staff training	Jun-12	On Track	On track for 2012	
	IT Infrastructure Replacement Strategy	IT Infrastructure Replacement Strategy	PCs, servers, storage and network devices replaced in 2010–2011	Aug-10	Completed	Completed. All required equipment acquired and installed.
			PCs, servers, storage and network devices replaced in 2010–2011 replaced in 2011–2012	Aug-11	On Track	On track for 2011/12
			PCs, servers, storage and network devices replaced in 2010–2011 replaced in 2012–2013	Aug-12	On Track	On track for 2012/13
			PCs, servers, storage and network devices replaced in 2010–2011 replaced in 2013–2014	Aug-13	On Track	On track for 2013/14
			PCs, servers, storage and network devices replaced in 2010–2011 replaced in 2013–2014	Aug-13	On Track	On track for 2013/14

Strategic Plan	Delivery Plan Project	Milestone	Completion Date	Status	Progress
Efficient use of Council resources continued	Asphalt plant upgrades	Installation of mixer drum	Sep-10		Following Financial review report this whole item has been changed to: 1. repair existing plant; 2. submit DA for new Plant; 3. Submit report on replacement plant options. These changes have been made in the 2011 amendments to the Delivery Plan.
		Installation of hot storage bins	Jan-12		0
		Installation of additional bitumen storage tanks	Dec-12		0
		Upgrade of ancillary items, including lime silo	Dec-13		0
	Purchase tertiary crusher	Purchase of crusher	Jul-12		Not yet commenced
	Plant Replacement Program	Complete Plant Replacement Program			Items replaced as per schedule or carried over into 2011/12 schedule
	Blakebrook Quarry Part 3A Compliance	Plans established	Aug-10		Draft environmental management plans covering the various aspects of the approval were lodged on time with the Dept of Planning for their review. Final approval received June 2011.
		Road works completed	Mar-12		Not yet commenced
		Land purchases complete	Jun-14		Not yet commenced
		Groundwater studies	Jun-13		Not yet commenced
	Development Applications online	Online Development Applications live	2010/11		Technology issues have delayed the release of this. Expected release date to be August 2011 rather than June 2011.
Promote a constructive corporate culture	Performance management	Development of KPIs	Jan-11		A list of corporate KPI has been developed.
		Development of management reporting	Apr-11		This process is approximately 40% complete and is within timeline and budget at the present time.
		Development of performance appraisal system signed off by Executive Committee	Apr-11		This has been completed for 2010 and includes cascading goals and KPIs for customer service and OH&S. This will be further updated for 2011 once all KPI reports have been developed.
		Completion of staff training			Staff training in the 2010 performance appraisal process will be completed by September 2010. This training will be updated and repeated in 2011
		New performance appraisal kits issued to staff by supervisors	Jun-11		2010 kits along with supervisor 360 degree feedback have been delivered to staff.
		All appraisals completed	Dec-11		On track for 2011
	Project completed	Dec-11		On track for 2011	
Workforce Plan	Complete Workforce Plan	Jun-14		Workplace requirements being analysed based on feedback from 2010 annual staff review documentation.	
Whole of Council corporate planning	Community Strategic Plan and Delivery Plan development	Complete community survey	Jun-12		Not yet commenced
		Complete service level review	Sep-12		Not yet commenced
		Complete Community Strategic Plan	Feb-13		Not yet commenced
		Development of Delivery Plan	Jun-13		Not yet commenced
Providing excellent customer service	Web site re-development	Agreed inclusion list of functionality in web site	Oct-11		Completed.
		Home page, look and feel agreed	Dec-11		Completed.
		Prototype completed	Mar-12		Completed.
		Web site live	Apr-12		Web site released May 2011.

Report

Subject	June 2011 Quarterly Capital Works Program update for Roads and Water Infrastructure
TRIM Record No	BP11/604:EF09/1392
Prepared by	Manager - Works
Reason	To provide Council with an update on the progress of the 2010-2011 Capital Works Program for Roads and Water Infrastructure.
Community Strategic Plan Link	Improve Roads, Cycleways and Footpaths

Overview of Report

This report provides Council with an update on progress of the major projects from the Capital Works Program for Roads and Water infrastructure.

Background

The following provides Council with an overview on the progress of approved major projects from the Capital Works Program for Roads and Water infrastructure.

Urban Roads Capital Works

- 1. Winterton Parade (Simes Bridge to Alexandra Parade) - \$490,200**

This work has been completed and included the upgrade of the stormwater drainage system and raising the existing road levels by approximately 1.0m. The initial bitumen seal has been applied and will be followed by a second coat bitumen seal within the next six months, including the application of an asphalt surface at the intersections of Pitt Lane and Lake Street.
- 2. Bridge Street, North Lismore (Fawcett Bridge to Terania Street) - \$825,000**

The upgrade of Bridge Street, North Lismore, was partly funded by the NSW Roads & Traffic Authority under the Regional Roads REPAIR program. The replacement of the water mains was included due to their age and negated the requirement to undertake future repairs within a new road pavement. Roadworks have now been completed, which experienced significant variations due to the unsuitable ground conditions and the requirement to import rock as a bridging layer. The additional variations have been funded by transferring funds from the Elizabeth Street project. The final asphalt wearing surface will be applied within the next six months.
- 3. Wyrallah Road (Dalley Street to Oliver Street) - \$508,400**

The majority of works have now been completed with only the installation of the roundabout at the Dalley Street intersection and the application of the final asphalt wearing surface at this location to be completed. The relocation of Essential Energy infrastructure has now also been completed. The realignment of the kerbing and installation of the roundabout has been programmed for August 2011. Funds totalling \$60,000 will need to be re-voted from the 2010-2011 Budget for this work.

4. New Ballina Road (Rotary Drive to Milton Street) - \$480,000

Roadworks have now been completed for this project which included the upgrade of the stormwater drainage system and installation of kerb and guttering. The drainage work comprised the installation of approximately 275m of underground stormwater pipes and the construction of 18 stormwater inlet pits. A final asphalt wearing surface will be applied towards the end of 2011.

5. Avondale Avenue - Stage 1 (Wyrallah Road to First Avenue) - \$360,000

Design plans have been completed for this project and stormwater drainage components have been procured. Stormwater construction is scheduled to commence towards the end of August 2011. Roadworks will follow the stormwater construction, which will include pavement widening and kerb and guttering. Funds totalling \$206,000 will be required to be re-voted from the 2010-2011 Budget to allow this work to be finalised.

6. Bellevue Avenue (Donnans Road to Weemala Avenue) - \$209,100

Stormwater drainage works and sewer relocation works have been completed on this project. Pavement widening and preparation for kerbing and gutter have now commenced. Works are currently scheduled to be completed towards the end of August 2011. Funds from the 2010-2011 Budget will need to be re-voted (\$120,000) for this work to be completed.

7. Conway Street (SH16 Ballina Road to Dawson Street) - \$473,000

The upgrade of stormwater drainage and kerbing renewals has been completed on this major project. Extensive consultation with the adjoining business proprietors is ongoing and their specific requirements have been accommodated where possible. After hours work has been undertaken for specific locations to reduce the impact on certain business operators. Major earthworks and pavement works have commenced. Works are scheduled to be completed towards the end of August 2011, including the medians and refuge islands. Funds totalling \$60,000 will be required to be re-voted from the 2010-2011 Budget to complete this work.

8. Elizabeth Street, East Lismore (Stage 1) - \$170,000

Stage 1 of this project has been completed from Wyrallah Road to Neilson Street. The scope of this project has been reduced to fund the variations experienced with the Bridge Street, North Lismore upgrade. Stage 2 of the Elizabeth Street upgrade will be considered in the 2012-2013 Capital Works Program.

9. Footpaths Reconstruction - \$174,200

The urban footpaths are inspected and condition rated on an annual basis, providing a risk rating score. The inspection is a requirement to potentially reduce Council's liability in this area. The risk rating system takes into account pedestrian use, size of trip points and surface condition.

The footpaths recently reconstructed based on this assessment process include: Parkes Street, Esmonde Street and Laurel Avenue.

10. Cycleways – RTA – \$104,000

The NSW Roads and Traffic Authority (RTA) funded the widening of the existing footpath along Ballina Road (SH16) in two locations. The first section is from Kellas Street to Rotary Drive, and the second section is from the Goonellabah Public School to the Rous Road intersection. This work has now been completed.

Council funds have been used to complete the High Street cycleway works from Diadem Street to Beardow Street West, which involved extensive earthworks on the northern side of High Street.

11. Drainage Construction - \$492,500

Stormwater drainage construction upgrade has recently been completed in Bridge Street, North Lismore, in conjunction with the pavement reconstruction. Stormwater construction funds have also been used for the upgrade of the stormwater drainage systems at New Ballina Road.

Rural Roads Capital Works

1. Whian Whian Road – Stage 1 - \$311,000

The reconstruction of Whian Whian Road was completed by contract (NSW Roads and Traffic Authority) during October 2010. The work extended for 700m north of Simes Bridge.

2. Numulgi Road - \$435,000

The upgrade of Numulgi Road was completed towards the end of December 2010. This work also included the installation of a cattle underpass located on the southern side of Griffin Road. The installation of the underpass was a joint project between Council and the adjoining property owner.

3. Dorrroughby Road - Stages 1 & 2 (North of Corndale Road) - \$642,000

This work has been completed, which involved lowering of the intersection between Corndale Road and Dorrroughby Road. The work also included the upgrading of the stormwater drainage system along Dorrroughby Road.

4. Rous Road - Stage 1 (Taylors Road to Muller Road) - \$520,000

This work has recently been completed, which included the installation of kerbing. The final seal will be applied within the next six months.

5. Caniaba Road (West of Fredericks Road) - \$430,000

Council has engaged a contractor to undertake this work through a recent tender. Site works have commenced, including the upgrading of stormwater infrastructure. Earthworks have also commenced. Works are scheduled to be completed towards the end of August 2011, weather permitting.

6. Newton Drive (Tuntable Falls Road) - \$390,000

This work is completed. A final seal will be applied towards the end of the year and will include an asphalt overlay at the intersection due to the stress placed on the wearing surface by turning traffic.

7. Mountain Top Road - \$100,000

Works have been completed on bitumen sealing 700m of Mountain Top Road, south of the Stony Chute Road intersection.

8. Rosebank Road Crest Removal - \$50,000

This work has recently been completed. The work involved lowering the road levels at the entrance to the Rosebank Hall and improving site distance for vehicles entering the site. Funding of \$50,000 for this work will be required to be re-voted from the 2010-2011 Budget.

9. Fox/ Maso Roads Intersection Upgrade - \$50,000

Design plans are currently being finalised for this work. Construction has now been scheduled to be carried out during March 2012. Funding of \$50,000 for this work will need to be re-voted from the 2010-2011 Budget to permit the completion of this essential safety work.

10. Kyogle Road Realignment - \$348,000

Road realignment works have been completed on Kyogle Road, west of Leicester Road. This work was funded by the National Blackspot program.

Urban & Rural Maintenance Budgets - \$3,887,500

Due to the continual wet weather being experienced throughout the Lismore City local government area during the first part of the year, the maintenance budgets for both urban and rural roads came under considerable pressure. Road pavements and foundations became saturated, leading to a loss of structural strength and load carrying capacity. This resulted in several roads becoming excessively potholed and showing signs of extensive pavement failure. In order to balance the funds in this area, funds needed to be sourced from Council's resurfacing program in the sum of \$205,000.

The natural disaster flood restoration claim made with the NSW Roads & Traffic Authority (RTA) for the December 2010/ January 2011 flood event is now due to be inspected during August 2011.

Regional Roads REPAIR Program

1. MR306 Dunoon Road (South of Craiglea Court) - \$336,000

Road reconstruction and upgrade works have been completed. This work involved the reconstruction and widening of a 600m section, including the upgrade of all stormwater facilities.

2. MR306 Dunoon Road (North of Borton Road) - \$346,000

Road reconstruction works are complete on this 400m section north of Borton Road, Tullera. The pavement was widened to accommodate an 8.0m bitumen seal.

3. MR306 Dunoon Road Initial seal (Ch 25.4km to 26.6km) - \$266,400

Works have been completed on this section.

4. Dunoon Road (Beddoes Road) - \$269,600

This work is complete and involved the upgrade of Dunoon Road in the vicinity of the Beddoes Road intersection, Modanville.

5. Dunoon Road (Ch. 24.3 to 25.4) - \$117,500

Bitumen sealing of this section of Dunoon Road has now been completed.

Regional Roads Bridge Capital Works

1. Southwell Bridge, Blue Knob Road (Goolmangar Creek) - \$899,500

The replacement of the Southwell Bridge structure has now been completed comprising of two spans measuring a total length of 40m providing a carriageway width of 9.0m. The new sub-structure comprises a total of 15 pre-cast concrete driven piles and the super-structure features 32 pre-stressed concrete girders.

2. Works outstanding include the construction of the road approaches and laying the final asphalt wearing surface. The new road approaches will incorporate the re-alignment of approximately 230m of Blue Knob Road accommodating the northern and southern approaches to the new bridge. The roadworks are currently scheduled to commence during September 2011.

3. Cullen Bridge, Blue Knob Road (Mulgum Creek) - \$1,078,000

The construction of the new bridge has now been completed comprising of three spans measuring a total length of 42m providing a width of 9.2m. The new bridge structure includes a dedicated 2.4m wide footpath for pedestrians located on the eastern side of the new structure. The footpath will be connected to the existing footpath on Cullen Street via a new pedestrian refuge located on the southern side of the new bridge. Cullen Bridge is expected to be open to traffic towards the end of September 2011.

3. Ruthven Bridge, Coraki Road (Pelican Creek) - \$1,206,200

The construction of the side track is nearing completion which will include the provision of a single lane 22m span post tensioned concrete bridge. This structure was delayed due to the flood events earlier in the year and unfavourable ground conditions. Demolition of the existing bridge structure will commence once the side track has been completed. The installation of the main bridge piles will then commence. The new concrete bridge will consist of three spans for a total length of 45m with a width of 9.8m.

4. Myott Bridge, Repentance Creek Road (Coopers Creek) - \$1,271,500

Construction of the new blade piers has now commenced. The new bridge girders have also been procured. The new structure will involve the construction of concrete blade piers, similar to the existing bridge structure. The new structure will comprise of three (3) spans for a total length of 55m, and width of 9.2m.

Wastewater Infrastructure Capital Works

1. Sewer Rising Main No. 3 - \$3,372,100

The new rising main from the Dawson Street Pump Station to the South Lismore treatment plant was commissioned on 8 April 2011. This work included the installation of approximately 4,000m of 500mm \varnothing PE pipe using horizontal directional drilling (HDD) technology. The installation also necessitated under-boring the Wilsons River adjacent to the Ballina Road Bridge to a depth of 14m below the invert of the riverbed.

The new main has been laid in seven separate sections with exit and entry points at each location. All sections have been hydrostatically pressure tested and inspected by CCTV equipment.

Water Infrastructure Capital Works - \$2,077,400

Detailed below is a list of water main renewals completed to date for this financial year:

Length and size of water mains installed

Item	Location	100mm \varnothing	150mm \varnothing	200mm \varnothing	225mm \varnothing	250mm \varnothing	300mm \varnothing	355mm \varnothing
1	Foleys Road	152m						
2	Esmonde Street	130m	27m					
3	Dunoon Road	485m	286m					
4	High Street				49m	20m		39m
5	Winterton Parade	30m	505m					
6	Bridge Street, North Lismore	256m	235m					
7	Junction Street	328m						
8	Gerard Lane	155m						
9	Rous Road/ Oliver Avenue	60m	30m				314m	
10	Nielson Street	86m						
11	Jubilee Street		190m					
12	Diadem Street			6m	32m			
	Ballina Road	172m						

Item	Location	100mmø	150mmø	200mmø	225mmø	250mmø	300mmø	355mmø
	Totals	1,854m	1,273m	6m	81m	20m	314m	39m

Sustainability Assessment

Sustainable Economic Growth and Development

The replacement and upgrade works will reduce the ongoing maintenance liabilities for these assets. The projects will also have a positive effect on Lismore's transport, water and wastewater infrastructure by providing an improved level of service to the community.

Social Inclusion and Participation

The projects will improve the quality of service provided in the transport, water and wastewater infrastructure area.

Protect, Conserve and Enhance the Environment and Biodiversity

Environmental impacts are addressed through the REF (review of environmental factors) process. Existing pavement materials and poor sub-grades will be modified where possible to reduce the volumes of imported materials.

Best-Practice Corporate Governance

All projects have been designed and constructed to industry standards to ensure the maximum full life of the new asset is realised.

Comments

Finance

Council's 2010/11 Capital Works Program for Roads and Water Infrastructure is funded from various sources including revenue, grants, reserves, loans and developer contributions.

Where Council funding is required to be carried forward for works to be completed in 2011/12, this will be accommodated through the 2010/11 Reserves.

Other staff comments

Not required.

Public consultation

The progress on Council's Capital Works Program is reported to and discussed by the Infrastructure Assets Policy Advisory Group on a quarterly basis.

Conclusion

Staff are constantly monitoring the progress on the delivery of the Capital Works Program for Roads and Water Infrastructure to ensure timely completion within the constraints of budget, weather events and emergency works. The completion of one project by public tender has resulted in the delivery of a successful outcome for Council (Whian Whian Road). A second project has now commenced by public tender, being the Caniaba Road upgrade, west of Fredericks Road.

Attachment/s

There are no attachments for this report.

Recommendation

That:

1. The June 2011 Quarterly Capital Works update for Roads and Water Infrastructure report be received and noted.
2. The carry forward of unexpended funds from the 2010-2011 Budget for the Roads and Water Infrastructure Capital Works Program be considered as part of the 2010/11 Reserve report to Council.

Report

Subject	Membership of the Local Sporting and Major Events/Conferences Sponsorship Industry Group
TRIM Record No	BP11/615:EF10/174
Prepared by	Events Coordinator
Reason	To provide Council with information necessary to appoint members to the abovenamed group.
Community Strategic Plan Link	Develop and Support Art, Cultural, Sporting and Tourism Activities

Overview of Report

This report outlines nominations from community members to sit on the Local Sporting and Major Events/Conferences Sponsorship Industry Group. Three nominees are supported.

Background

At the 12 July 2011 Ordinary meeting, Council resolved to form the Sporting and Major Events/Conferences Sponsorship Industry Group to assist with attracting events to Lismore and determining funding applications. Members include, Events and Major Facilities Co-ordinator (Chair), City Centre Manager, Tourism Co-ordinator, Councillor Marks, Councillor Smith plus three (3) community representatives.

The report stated “to enable the timely adoption of group membership expressions of interest, it is proposed that those be sought for a period of 16 days. This will enable adoption of group membership at the Ordinary Council meeting of 9 August 2011”.

Advertisements were placed in the Northern Rivers Echo on 14 and 21 July 2011. Several media articles and radio interviews were conducted to promote awareness of the Group and the call for nominations.

Interested applicants were asked to document their abilities and experiences related to:

- encouraging partnerships with the community/commercial sector and regional agencies to enhance the attractiveness of Lismore as a special events destination
- assisting with targeting and attracting sporting and major events/conference to Lismore LGA
- providing assistance with determining funding priorities for one off and/or major events seeking in excess of \$5,000 from Councils Incentives for Events fund
- assisting with implementation of Councils newly adopted Festival and Events Strategy (particularly events that provide significant economic input into the Cities coffers).

The following three community members have submitted expressions of interest:

- Jill Dunlop – Marketing Officer, Southern Cross University
- Ted Hoddinott – Marketing Officer, Lismore Workers Club
- Amanda Shoebridge - Project Manager, Regional Futures Institute, Southern Cross University.

Copies of individual applications are provided as attachments to this report. Attached is a copy of the Festival and Major Events Funding Policy that was recently approved by Council. This Group is an important part of that policy particularly as a risk management strategy. The combination of the adopted policy and the Group will be important mechanisms for ensuring that Council's that our event spending is maximised and risks are minimised.

Sustainability Assessment

Sustainable Economic Growth and Development

The Group has been formed to provide positive economic growth for Lismore and its festivals and events. Events that foster tourism/bed nights (and associated contracts that may flow from event hosting) are a high priority. A core objective of the Group is to target high yield events i.e. those that attract 200 + visitors for two or more nights.

Social Inclusion and Participation

Events undertaken by or supported by Council's Events Unit are socially inclusive for all groups as identified in the Lismore Community Strategic Plan 2008-2012.

Protect, Conserve and Enhance the Environment and Biodiversity

Council's Events Policy "Assessment for funding" criteria includes "Compatibility with the environment and consideration of any positive or negative environmental impacts. This includes compatibility with Council's Community Strategic Plan and associated planning requirements".

Best-Practice Corporate Governance

Council's Events Policy supports the efficient use of Council resources.

Comments

Finance

Not required.

Other staff comments

Not required.

Public consultation

Advertisements were placed in the Northern Rivers Echo 14 and 21 July 2011. During this time several media articles and radio interviews were also undertaken to promote awareness of the Group and the call for nominations.

Conclusion

At the 12 July 2011 Ordinary meeting, Council resolved to form the Sporting and Major Events/Conferences Sponsorship Industry Group to assist with attracting events to Lismore and determining funding applications. Council has received three community nominations which are recommended for appointment.

Attachment/s

1. Expression of Interest - Jillian Dunlop
2. Curriculum Vitae - Jillian Dunlop
3. Expression of Interest nomination - Ted Hoddinott
4. Expression of Interest - Amanda Shoebridge
5. Festivals and Events Policy

Recommendation

That Council appoint Jill Dunlop, Ted Hoddinott and Amanda Shoebridge to the Sporting and Major Events/Conferences Sponsorship Industry Group.

Cover Letter**Application for Lismore City Councils festival and events strategy group**

I am currently employed in the Community and Corporate Relations Department of Southern Cross University (SCU), working primarily in Marketing and Events. I graduated with a Bachelor of Convention and Event Management in 2010 through SCU. Through my role as Marketing Officer and PA to the Executive Director I have been heavily involved in event organisation and community sponsorship.

In my time working at SCU, I have had to form relationships with a number of key partners in the local region. I have been involved in a number of Lismore based community events in conjunction with the Lismore City Council, including: Lismore Masters Games, the Darrel Chapman Fun Run, and the Lismore Lantern Parade. I have also worked on a number of other regional events including: the Lismore Christmas Carols, the Reduce Risk seminars, Byron Bay Writers Festival and the Byron Bay Film Festival.

Additionally, I have been involved with the Gold Coast Marathon and the Kokoda Challenge. My role for these events included liaising with the respective client, event signage placement, sponsorship agreement management and staff coordination.

To date, my involvement with both large and small scale events, as either major or minor sponsors, has allowed me to experience the importance of sensible funding and mutually beneficial agreements for all parties. I believe that this prior experience will be an asset when determining Council's funding priorities in regard to major events.

I have participated in events where the University has been both a major sponsor, such as the Byron Bay Writers Festival and the Gold Coast Marathon, and a local Education partner working with the Northern Rivers Performing Arts (NORPA) in Lismore. My experience with these events will be relevant when determining suitable criteria for proposed local events.

On a personal note, I have been heavily involved in community sport since I moved to the region in 2006. I have played a number of sports for local teams including Premier women's soccer, touch football, oztag and netball. I have an invested interest in local sport and the capacity for the regions sporting community to continue growing.

I have developed a keen interest in the progression and development of the regions cultural and sporting position through my work and personal involvement within the community over the last few years.

-CURRICULUM VITAE-

NAME: Jillian Dunlop
ADDRESS: 3/9 Amy Ct, Goonellabah
TELEPHONE: 0402 442 916 (m)
D.O.B: 27/09/1982
EMAIL: getupkids01@hotmail.com

EMPLOYMENT HISTORY**Southern Cross University (fulltime) Feb 2008 – Current**

Position: Marketing Officer and PA to Executive Director - Community and Corporate Relations. Personal Assistant to Executive Director, Event Assistance and Community Sponsorships, Responsibility for the Student Ambassador Program including hiring and training of ambassadors.

Aussie HomeShop (fulltime) August 2007 – February 2008

Position: Researcher/Admin. **Duties:** Market Research, Presentations and Report writing, Customer service

Vitality 4 Life (fulltime) – June 2007 – August 2007

Position: Reception and sales. **Duties:** Reception and walk in enquiries, Quoting and ordering, product information conveyer, cheque/MYOB entries and debtor assistance. Outbound sales and warranties, stationery and printing/binding. Support suite and kitchen cleanliness. Daily banking/posting and shopping. General shopping and printing retrieval. Water for life and AQ cartridge replacement.

Instinct & Reason (fulltime) - 2005 to 2007

Position: Reception/PA, administration/events and accounts coordinator. **Duties:** Reception payroll and accounts, filing and faxing, event/function/travel coordination and booking, data entry and formatting, spreadsheets and coding.

Footwear Trading Company (full time) - 2004 to 2006

Position: Sales assistant/Floor Manager. **Duties:** Store opening/closing, customer service and telephone answering, cash handling, till balancing and eftpos transactions, stock ordering/handling and displays, marketing approaches.

Castle Mall Newsagency (full/part time) - 2001 to 2003

Position: Sales assistant. **Duties:** Customer service and client accounts, magazine returns and accounts, cash handling, income and expenditure.

EDUCATION**July 2008 – Current Southern Cross University (Lismore)**

Bachelor of Business in Convention and Event Management (BBusC&EMgt)

2007: Responsible Service of Alcohol (RSA)

Completed course and attained RSA Certificate.

March 2006: Event Management (Sydney University)

Completed one day course and attained Certificate.

2006: Accounting and Managing Payroll (MYOB Course)

Completed course and attained Certificate.

2002 to 2004: Nirimba Contemporary Music College

Advanced Diploma (Cert III,IV,Dip) Music Industry Business Studies
Completed course and attained Certificate.

1995 to 2000: **Marian College** (Kenthurst)
Completed Higher School Certificate (2000)
Completed School Certificate (1998)

AWARDS & ACHIEVEMENTS

- Marian College Sport Captain (2000)
- Marian College House Award (2000)

COMPUTER SKILLS

- MYOB
- MS Excel
- MS Word
- MS Powerpoint

PERSONAL ATTRIBUTES

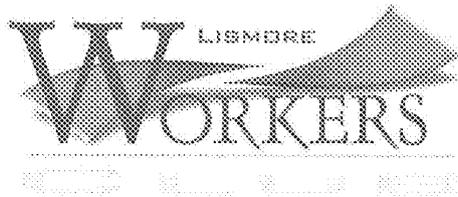
- Punctual
- Dedicated
- Passionate
- Reliable
- Easy going
- Good sense of humour

REFERENCES

Glenn Jeffery
Prospective Student Advisor
Southern Cross University
Ph: 0417 044 640

Katynka Powning
Senior Consultant – Instinct and Reason
Ph: 0434140223
Email: kpowning@instinctandreason.com

Sharon Keating
Senior Consultant – Instinct and Reason
Ph: 0402 082 326
Email: skeating@instinctandreason.com



28th July, 2011

Mr John Bancroft
 Events and Major Facilities Co-ordinator
 Lismore City Council

**Re: Expression of Interest for Local Community/Sporting and Major Events/Conference
 Sponsorship Industry Group**

Dear John

I wish to submit an EOI, for your consideration, in becoming an external panel member of the Local Community/Sporting and Major Events/Conference Sponsorship Industry Group. My role as Marketing Manager at Lismore Workers Club ties in closely with the outcomes your Festival and Events Strategy is trying to achieve. Lismore Workers Club is already closely aligned with Council in the CDSE funding process, Masters Games sponsorship. Although I have only joined the management team of the Workers Club six months ago after a thirteen year "sabbatical", my background in the Club industry has given me an operational knowledge of how clubs understand the needs of a local community.

If successful in my submission, I would look forward to working closely with Council over the proposed sixteen months. I believe that the goals of the Lismore Workers Club and the goals of the Festival and Events Strategy share a commonality, with a potential to achieve many benefits for the community. Lismore has achieved a critical mass with an infrastructure that is easily able to accommodate high yield events. My aspiration lies in increasing the frequency and diversity of these events.

Kind Regards,

Ted Hoddinott

Marketing/Media Manager
 Lismore Workers Club

P - 02 6661 7401 F - 02 6662 1641
 225-231 Kent Street, Lismore NSW 2480
 e - info@lismoreworkers.com.au
 w - www.lismoreworkers.com.au

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Local Community/Sporting and Major Events/Conference Sponsorship Industry Group – Lismore City Council

Addressing the selection criteria – EOI - Ted Hoddinott

- encouraging partnerships with the Community, commercial sectors and regional agencies to enhance the attractiveness of Lismore as a special events destination

I have an active role as Marketing Manager of Lismore Workers Group of Clubs in strengthening existing relationships the club already has with Lismore City Council and other organisation within the local community by direct involvement in the planning of the 2011 Magnificent Seven Masters Games. Many bases need to be covered in order for the event to be a success; rostering -- the right people in the right place at the right time, quality catering within budget constraints, appropriate entertainment and effective marketing. All these elements contribute to the total hospitality product. I have a proven record in understanding the importance of achieving the right balance. I work by the time proven motto "P to the Power of Seven" -- "*Prior Preparation and Planning Prevents P... Poor Performance*". Hospitality, as a product, is all about providing a unique experience for social interaction. Ultimately the goal is to encourage a repeat experience as that ensures longevity and growth in a hospitality business, thus it is imperative a team gets it right in the first instance.

I have begun forging new relationships with Tropical Fruits Inc, with the result involving Lismore Workers Club becoming an Event Partner and Major Sponsor of the 2011 Queer Fruits Film Festival in late December in the lead up to the Tropical Fruits New Years Eve Event. Akkadia Ford, Festival Director, has been negotiating with me over the last 4 months. I have assisted her in drafting the sponsorship submission to the Board of Management. The Film Festival will be screened here at the Lismore Workers Club Auditorium. I have also had discussion with Shane Duniam, Event Coordinator of Tropical Fruits Inc., about the potential to use the Lismore Workers Club as a possible venue should Lismore be considered a regional city capable of hosting a GLBTIQ conference which would normally be held in a large metropolitan environment.

In my previous role as Assistant Secretary Manager of Casino RSM Club, I was very active in Beef Week festivities and was on the inaugural "Beef on Barker" Committee with Rod Caldicott, Tourism Development Officer for Richmond Valley Council. "Beef on Barker" was a successful attempt from 1998 though till 2002, which showcased fine food in a huge tent erected in Barker Street, Casino during Beef Week. As Catering Manager from 2005 to 2007, I coordinated the Annual Beef Week Dinner which catered to upwards of 300 people. I had successful liaison over many years with event stakeholders including the Beef Week Committee, Northern Cooperative Meat Company and coordinated the annual Primex Opening Night Dinner and other functions that were staged as a consequence of Primex being an important annual event for Casino.

As a resident of Bentley (postcode 2480), I understand the value that the annual Bentley Art Prize has for our community in that profits from the Art Prize assist in maintaining the Bentley Hall, an invaluable asset to the Bentley Community and surrounds. I am a member of the Bentley Hall Committee and I maintain the content of the Bentley Art Prize website <http://bentleyartprize.com.au> and was the key driver in designing and establishing the website. I am proud to be associated with an event that has been on the cultural calendar for over 25 years.

- **assisting with targeting and attracting Sporting and major events/conferences to Lismore LGA**

I have lived in the Northern Rivers Area for 30 years and feel blessed living in such a beautiful part of the world. The community boasts wonderful diversity and the natural beauty of the region also reflects incredible diversity. The Northern Rivers area, and especially the Lismore LGA is an area with untapped potential to grow in terms of tourism and attracting major events, trade shows or conferences. Lismore may indeed lack the harbour side "Wow" factor of Darling Harbour in Sydney. Instead Lismore could pitch the uniqueness of its surrounding villages, short distance to beaches and national parks, easily accessible rainforest environments, stunning views of the Nightcap Range, no traffic congestion as well as world class conference facilities and high standard accommodation at a fraction of the cost of staging an event in a metropolitan area. The plethora of well maintained sporting fields, ovals and infrastructure of said facilities would be the envy of most regional centres of similar size. Tapping this event market has already proven successful and a good reputation in this area is already beginning to achieve positive results. I believe a conference and cultural event pitch needs to be further promoted and marketed effectively.

- **providing assistance with determining funding priorities for one off and/or major events seeking in excess of \$5000 from Councils Incentives for Events Funds**

I believe I have the ability to contribute to measured and quantifiable decision making based not only on short term cost benefit analysis but also long term goals of building a brand for Lismore LGA as an attractive destination to attend an Event. I have the critical thinking ability necessary to evaluate submissions for funding (which I imagine would be high in volume) and assist in deciding whether they fulfil the criteria outlined in the Festival and Events Strategy.

- **assisting with implementation of Councils newly adopted Festival and Events Strategy.**

My strength lies in an ability to effectively communicate with others to achieve collectively desired outcomes. I also have a working knowledge of the funding process available through the Tourism NSW Regional Flagship Events Program. I believe passionately in the local community and the potential for Lismore City Council's Festival and Events Strategy to draw more visitors to Lismore providing a boost to our local economy.

Ted Hoddinott

Marketing/Media Manager

Lismore Workers Group of Clubs

Résumé of Ted Hoddinott

Name: Ted James Hoddinott
DOB: 14/09/1957
Address: "Hillgrove", 870 Manifold Road, Bentley NSW 2480
Telephone: Home: (02) 6663 5232 Work: (02) 6621 7401
Mobile: 0431198949
E-mail: : ted@lismoreworkers.com.au or thoddinott@gmail.com

Education:

- **1991 – 1995 Southern Cross University, Lismore, New South Wales.**
Bachelor of Business - Accounting (awarded 1995)
- **2004 – Southern Cross University**
1 Masters Degree Unit in Human Resource Management
- **1976 -1977 Auckland University**
Bachelor of Arts Degree subjects included 20th Century English Literature, Medieval English of Geoffrey Chaucer, Spanish, Ethics, Philosophy, Management Studies.
- **1975 Hottentots-Holland High School, Somerset West, Cape Province, South Africa.**
Matriculation.

Accreditations and Certificates:

Justice of the Peace Registration Number: **188687**
 Current NSW drivers licence class C with unblemished driving record.
 2003 awarded Masters Unit in Human Resource Management (SCU)
 2004 Completed Return to Work Coordinator Training
 2003 recipient of Coca Cola Club Management Educational Bursary
 1995 Bachelor of Business Accounting (studied part time while working full time)
 1982 attained Australian Citizenship

Employment History:

- **Marketing/Media Manager, - Lismore Workers Group of Clubs, Lismore**
(January 2011 to present)
- **Acting CEO, -- Casino RSM Club Ltd and RSM Properties Pty Ltd, Casino, NSW**
(June 2010 to November 2010)
- **Accounts Manager – Parkview Funeral Home**
(May 2008 to March 2009)
- **Assistant Secretary Manager, -- Casino RSM Club Ltd, Casino, NSW**
(November 1997 – May 2008 then again from March 2009 to June 2010)

- **Steward Supervisor Bar/Gaming/ Relief Duty Manager – Lismore and District Workers' Club Ltd, Lismore, NSW**
(April 1986 - November 1997)
- **Explosives Technician - Geophysical Exploration Services – Based in Western Queensland and Western N.S.W.**
(1984 – 1986)

Employment prior to the above positions included various hospitality related jobs in Sydney, Lismore, Casino, Auckland (NZ), London (UK) and Banquet Supervisor - Ramada Inn, Gulf Freeway Houston, Texas (US) in 1976/77. Arrived in Australia in 1978.

Volunteer Positions:

Website development and maintenance for Bentley Art Prize <http://bentleyartprize.com.au>
(August 2010 to present)

Bentley Art Prize is an annual community event showcasing artwork and photography of varied genre. As an event, the Art Prize has been on the Cultural Calendar of the Northern Rivers since 1985. I am a member of the Bentley Hall Committee and the Art Prize is also a fundraising vehicle for the maintenance of the community asset that is the Bentley Hall.

Treasurer Manifold Public School Parents and Citizens Association – Manifold Public School, Bentley, NSW, 2480 (2004 – 2008)

Skills and Responsibilities:

- Financial reporting on an annual basis with lodgement after annual audit with NSW Federation of Parents and Citizens' Association.
- Maintenance of manual cash book and parallel electronic spreadsheet cash book, monthly bank reconciliation and responsibility for banking and counter signatory of all checks.
- Attendance when available at monthly Executive Meetings.

Achievements:

- Guiding the Executive through the process of becoming an Incorporated Body in 2005 in order to qualify for targeted funding for Priority Schools.
- Close monitoring of canteen and fundraising operations and establishment of budgets, transparent procedures, counter checks and ongoing auditing.
- Since becoming treasurer, I am proud to report annual investment fund growth as well as well as thousands of dollars spent annually improving school facilities.
- Delegate at Priority Schools Program Conference at Darling Harbour in 2007.

Personal Qualities:

- Well presented, professional in appearance and manner, polite, punctual, honest, reliable, friendly and very patient.
- Ability to work hard and efficiently with sound time and management skills and the capacity to undertake leadership responsibilities.
- Enjoy challenges, always willing to learn new skills and confident in customer and fellow employee relations allowing effective communication to people of all ages and abilities.
- Confident in setting and achieving goals, pleasant phone manner and competent problem solver.

Computer Skills:

Proficient in the use of: Microsoft Word, Excel, Access, PowerPoint, Outlook, Desk top publishing, database manipulation, DVD editing and production and web content management and design. Knowledge of digital photo manipulation, video feed formatting.
IT experience, network maintenance (14 workstations) at Casino RSM Club.

Additional Skills and Personal Interests:

- Language proficiency in: German, Spanish, Afrikaans
- Our family has an interest in issues relating to foster care. My partner and I started long term foster care in 2001. Our foster daughter was 4 when she arrived in our care as a ward of the state. Now 14 years old she is in her third year at St Mary's High School, Casino. We are currently going through the adoption process. Many other children have been in our care as short term emergency placements which can last up to 6 months. Several short term placements have included indigenous children.
- Avid reader of varied genre.
- Small farm machinery maintenance.
- Beef cattle husbandry and Equestrian activity – foster daughter belongs to Lismore Pony Club and competes at Zone Gymkhanas and during the North Coast Agricultural Show Circuit and competition at State level.
- Travel; annual visit to New Zealand and recent tour through Europe.
- Classical music.

Referees:

Mr Stephen Bortolin, General Manager, Lismore Workers Group of Clubs
Telephone: (02) 6621 7401

Mr. Darren Schipp, PRD Nationwide Realty Casino
Previously Secretary Manager Casino RSM Club
Telephone: (02) 6662 5555
Mobile: 0417495040

Mr Bill McMahon, President - Board of Management, Casino RSM Club Ltd
Mobile: 0429313383

Mr Malcom Guthrie, General Manager, Parkview Funeral Home
Goonellabah, NSW, 2480
Telephone: (02) 6625 1996
Mob: 0401872238

Mrs. Helen Trustum, Historian, Author and Neighbour
"Bentley Downs" Charolais Stud, Manifold Road, Bentley, NSW, 2480
Telephone: (02) 6663 5283

Expression of Interest for Local Community/Sporting and Major Events/Conference Sponsorship Industry Group

Mr. Gary Murphy
General Manager
Lismore City Council
PO Box 23A,
Lismore 2480

29 July 2011

Dear Mr Murphy,

Thank you for considering my application for membership of the Lismore City Council Local Community/Sporting and Major Events/Conference Sponsorship Industry Group as an external member for a period of sixteen months.

I will provide details of my experience and training which I believe address your criteria below. I would be very happy to answer any further questions as necessary.

- ***Encouraging partnerships with the Community, commercial sectors and regional agencies to enhance the attractiveness of Lismore as a special events destination***
- ***Assisting with targeting and attracting Sporting and major events/conferences to Lismore LGA***
- ***Providing assistance with determining funding priorities for one off and/or major events seeking in excess of \$5000 from Councils Incentives for Events Funds***
- ***Assisting with implementation of Councils newly adopted Festival and Events Strategy***

My background is primarily in business with a strong focus on tourism. I have a Bachelor of Business in Tourism degree from Southern Cross University with Honours.

I have worked with the Australian Regional Tourism Research Centre (ARTRC) at Southern Cross University as a Researcher (2005-2007), during which time I was involved with numerous studies into the economic impact of events on regional areas. **I understand the importance of tourism, special events and conferences to regional economies, as well as the social and cultural benefits these events bring to communities.** I have also been involved in the development of strategic tourism plans namely for Byron Bay, NSW and Daylesford VIC, and I have a **good knowledge of destination development and promotion.**

As Network Manager of the Australian Regional Tourism Network (ARTN) (2007-2009), which is the only national body representing regional tourism in Australia, **my role was primarily to foster collaboration and partnerships** between local, regional, state and national tourism bodies (including local councils). I worked very closely with each of the State Tourism Organisations, Tourism Australia and industry bodies, such as Events QLD and Events VIC who were ARTN members. The ARTN provided advice and direction in terms of destination marketing, strategic management, and industry development. **This is evidence of my ability to work closely with, and foster collaboration amongst different industry, community and government groups.** Through my contact with these groups, I

developed an understanding of the issues and challenges facing the conference/convention/events industry which will be valuable knowledge in terms of identifying and targeting appropriate events for the Lismore region.

In my role with the ARTN I coordinated a national convention, The Australian Regional Tourism Convention, which is the largest regional tourism event in the country. I have also been involved with several small scale events, including being sole coordinator of a charity event in Lismore, the Oxfam Walk Against Want and Chill Out for Charity Concert. Though of a small scale, this saw my involvement in every aspect of event coordination. Additionally, I gained events experience at the Queensland Music Festival (2004-2005) which was an enormous state-wide and logistically challenging festival with hundreds of performances being simultaneously coordinated around the state over a ten day period. **I believe my experience in coordinating and managing both large and small scale events, within both the corporate and community and cultural sectors, will aid my ability to serve this committee.**

Through both my Convention Coordinator role and my role as Marketing and Sponsorship Coordinator for the Queensland Music Festival (QMF) **I obtained experience in seeking commercial sector and government support, and sponsorship, for regional events and initiatives.**

I have experience in **developing promotional and marketing campaigns** for QMF, the ARTRC and ARTN, and feel **I can utilise this experience to assist in positioning Lismore as an attractive destination for special events and conferences.**

I am currently employed as a Project Manager with the Regional Futures Institute, within the Southern Cross Business School at SCU. **My experience in project management I believe will aid my ability to assist in implementing the Councils Festival and Events Strategy.**

I grew up in Lismore and am passionate about this city and this region. I look forward to the opportunity of helping realise the vision of Lismore as a prosperous, culturally diverse and vibrant regional centre through a well managed program of sporting, MICE, and major cultural events.

Sincerely,

Amanda Shoebridge

Project Manager, Regional Futures Institute
Assistant Editor, Journal of Economic and Social Policy (JESP)

Southern Cross Business School
Southern Cross University
PO Box 157 Lismore NSW 2480
Ph: 02 6620 3137
www.scu.edu.au/regionalfutures



POLICY MANUAL

POLICY NO:	Festivals and Events Contributions Policy
OBJECTIVES;	<ul style="list-style-type: none"> To assert Lismore's position as the region's premier location for quality festivals and special events. Provide an integrated, coordinated approach to utilise support systems already in place and maximise opportunities. To ensure 'Incentives for Events' funds are allocated to a range of events that meet specified criteria.
LINK TO STRATEGIC PLAN:	Develop and support art, cultural, sporting and tourism activities.
PROGRAM:	Arts, Tourism and Leisure
AUTHORISED:	ADOPTED: Council on July 12, 2011

Scope

This policy covers all events Council provides funding for except those managed by the Lismore Business Promotion Panel (LBPP) under the special rate, ceremonial / symbolic events e.g. Australia Day / ANZAC Day and community services events e.g. NAIDOC week.

Definitions

Iconic Events

An iconic event is synonymous with Lismore and is an event that has at least regional significance and is generally recognised by the local community as very important to the sense of place and pride in the area. For funding purposes, the Council will adopt the Lantern Parade and North Coast National Show as its iconic events.

Local Community/Sporting and Major Events

These events range from major events with national participation, wide media coverage and over several days through to community or sporting events of regional nature e.g. 4WD Caravan, Camping and Marine Show, North Coast National Food Show and Tropical Fruits New Year's Eve Party. Conferences may also be considering under this definition.

Sponsorship

Where Council provides a fixed amount of funding to an event but does not take on the risks associated with that event i.e. financial costs etc.

Promoter Status

This is where Council is the principal organiser of the event and takes on all the risks associated with the event.

The Aim:

- To ensure that this policy is in line with the Council's Festivals and Events Strategy.
- To ensure a clear Council decision-making role with respect to requests for Council to be promoter of an event.
- To identify Council's iconic events as per the Festivals and Events Strategy.
- To satisfy the interests and needs of residents to celebrate their culture, heritage, environment, recreational pursuits and lifestyle.
- To encourage and invest in partnerships with the community, commercial sectors and regional agencies to enhance the attractiveness of Lismore as a destination known for festivals and special events.
- To increase awareness of the economic benefits generated from festivals and special events and increase the value to the regional economy afforded by hosting such events.
- To obtain value from Council's investment in festivals, events and like activities.
- A transparent process is used in allocating "Incentives for events" funds.
- To develop and retain a range of events that maximise economic and social benefits to the Lismore local government area.
- To ensure alignment of this Policy with the Lismore promotion program and in particular the CBD promotion/events focus.

1 Council as a "Promoter"

Where an event requests Council to be the promoter i.e. to carry all liability associated with it, then this must be reported to Council for consideration and resolution. The report must have a full cost/benefit assessment completed including the risk assessment around financial implications. This applies to existing Council events where Council is the promoter.

2 Iconic Events Sponsorship Funding

The Festivals and Events Strategy establishes the Lantern Parade and the North Coast National Show as the City's iconic events. As such Council's financial contribution is considered annually as part of the budget round or for a longer period. To ensure the continued growth and development of these events Council will commit to a three year funding of these events. This commitment will be subject to the Council approval of a funding application and plan.

3 Local Community/Sporting and Major Events Sponsorship Funding Types of Sponsorship Assistance

The Lismore Incentives for Events program provides a range of incentives, primarily focused at local authority fees and charges associated with events and offsetting critical costs i.e. logistics, promotion etc. The primary aim is to minimise initial cost impediments event organisers face when establishing or expanding their activity/event. The level of funding is set annually by Council as part of its budget process. The types of cash and non cash assistance are as follows: Conferences may also be funded via this avenue.

Event Facilitation

Assistance with writing Development Applications (DA), providing advice on DA processes, Section 68 Approvals, venue arrangements, introduction to local suppliers.

Advice with Event Planning

Attendance at planning meetings, site inspections.

Partial or full payment of Council charges

Development Application fee, Section 68, garbage removal, venue set-up.

Contribution towards Event Expenses

Contribution towards expenses associated with critical services, promotion or equipment.

Assistance with event promotion

Event planning, implementing marketing strategies.

Management assistance

Direct management of certain aspects of the event or the entire event, if appropriate.

Local Community/Sporting and Major Events/Conferences Sponsorship Industry Group

The Industry Group comprises three members with event industry background: Events Unit Coordinator (Chair), Tourism Coordinator, an appointed Councillor and City Centre Manager. Their role is to determine which events applying for funds of \$5,000 or more should receive funding. Membership of the Industry Group will be reviewed every four years. The group will:

- Assess and determine each application based on the criteria listed below
- Provide objectivity in allocating funds for applications of \$5,000 or above
- Offer experience and expertise in specific areas such as marketing, approvals, financial, business and strategic planning.

Fund Allocation Process

The application process will be publicly advertised annually in July and fund allocations will be determined in August. The total funding availability is determined as part of Council's annual budget process.

Assessment Criteria*Accommodation/bed nights created*

Significant amount of bed nights created and the likely sustainability of this visitation (e.g. one off event vs recurring event).

- *Showcasing other sectors*
The ability of the event to showcase our industries, culture, sports, lifestyle and produce.
- *Multiplier effects to other existing sectors*
The positive flow on effects an event creates for existing industries in the region and the economic and employment multiplier factor/level.
- *Revenue generation for the region*
The amount of revenue the event will bring to the region in dollar terms. This includes cost of promotion and logistics.
- *Tourism Visitation*
The ability of the event to attract tourist visitation from outside the city/region.
- *Environmental issues*
Compatibility with the environment and assessment of any positive or negative environmental impacts. This includes compatibility with Council's Community Strategic Plan and associated planning requirements.
- *Social issues*
The impact on the social environment and any positive or negative results of a proposal. Events that will enhance the social character of the city will be considered desirable.
- *Sense of pride and place*
Events that engender a strong sense of pride and place will be well regarded.
- *Use of Council facilities*
Events that make use of Council facilities particularly its regional facilities will be given priority in allocating funding in order to maximise their utilisation given the huge community investment in them.

- *Lismore CBD connection*
Events that are close to the CBD that have plans to make a strong connection to it will be given priority i.e. supported by those businesses in terms of cafes etc (where possible) and holding some activity in the CBD itself.



Funding Application

Lismore Incentives for Events Program (Year 2011 - 2012)

The Events that create a significant economic impact on the Lismore LGA area are to be targeted by this program.

Before completing this form, you should read the attached policy guidelines to ensure that your project meets the objectives and specific criteria. You are encouraged to consult with the Lismore City Council Events Unit before commencing the application.

Your organisation's name:

Organisation's ABN:

Contact details: Your name:

Your Phone No. ()	Mobile:	Email address:
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1. **Project Name:**

2. **Project description:** briefly describe your project (bullet points permitted) AND attach succinct cover letter or any additional material which helps explain its scope and benefits.

3.a) Anticipated Start Date __ / __ / 20__

3. b) Anticipated Finish Date __ / __ / 20__

4. Budget Information for whole of project: provide 'rounded out' figures only

	Funds -GST Exclusive	CASH or IN-KIND?	Name of other funding source
a) LCC Events funding sought			
b) Funds provided by self			
c) Funds-other source			
TOTAL Project Cost			

5. Specific breakdown of LCC Event's funds requested: refer to Funding Guidelines (as an example - advertising with media, posters and flyers, radio ad-production costs, traffic control and rubbish removal, etc)

6. List at least THREE anticipated outcome from the project which will benefit Lismore businesses AND describe how the project will be evaluated

Outcomes / Benefits	Evaluation / Performance Measure
<i>Examples:</i> a) <i>increased numbers of visitors with postcodes other than 2480 shopping here</i> b) <i>x% increase in visitors from SE Queensland visiting the Lismore area</i> c) <i>details of local contracts let</i>	<i>Including:</i> a) <i>how outcomes will be measured, e.g. survey of accommodation houses</i> b) <i>by whom</i> c) <i>how they will be reported back to LCC Events Unit</i>

7. Please tell us a little about your organisation and its ability to deliver on this project. What experience have you had with this type of project in the past?

8. I have read, acknowledge and understand Lismore City Council's Festivals and Events Contribution Policy. I certify that the information provided in and supporting this application is true and correct and that I am legally authorised to sign this application for and on behalf of the organisation I represent.

Signed: Date:

Report

Subject	Goonellabah Community Plan Partners Group
TRIM Record No	BP11/633:EF09/80
Prepared by	Community Services Coordinator
Reason	For Council to appoint the Mayor and one other Councillor to the Goonellabah Community Plan Partners Group with the Mayor as Chair, and to endorse the appointment of project partners.
Community Strategic Plan Link	Social Inclusion and Participation

Overview of Report

The Goonellabah Community Plan Partners Group will bring together Council and key stakeholders to respond to ideas and proposals which were developed during Council's 2010 Village Well 'place making' workshop, needs which have been identified in past Goonellabah community consultations, and any other considerations, to develop the Goonellabah Community Plan.

It is recommended that Council's representatives on the Goonellabah Community Plan Partners Group be the Mayor and one other Councillor, with the Mayor as Chair. Representation from organizations delivering significant services to the Goonellabah community is also recommended.

Background

During the 2010 election campaign the Federal Government committed \$100,000 from the Safer Suburbs Program to support Council's community safety and planning initiatives in the Goonellabah community.

The Hon. Brendan O'Connor MP, Minister for Home Affairs and Minister for Justice formalised this commitment when he announced the allocation at the Goonellabah Sports and Aquatic Centre on Tuesday, 2 August 2011.

The Goonellabah Community Plan project will respond to ideas and proposals which were developed during Council's 2010 Village Well 'place making' workshop as well as to respond to needs which have been identified in past Goonellabah community consultations. It will also work with the changes which the Goonellabah community will experience from the current Woolworths development, the associated growth of the Goonellabah business precinct and the residential development occurring in the east of the suburb.

Activities that the project will deliver may include, but not be limited to the:

- development of an Aboriginal Employment Strategy
- development of a Goonellabah Youth Protocol
- development of a community safety strategy
- hosting of community events and engagement activities.

As the underpinning goal of the project is to improve social inclusion within the Goonellabah community the project will strongly focus upon community engagement and ownership of the project deliverables.

Rather than the project being viewed as a solely Council project, the intention is to foster wide community engagement in all facets of its development.

To facilitate the early development of the project, a Working Party has been formed and has commenced meeting. This group is made up of members of Council's Community Services team, Goonellabah community members, and project officers from Youth Connections North Coast, the YWCA, the Northern Rivers Social Development and teachers from the Goonellabah Public school. This group is to focus on the direct delivery of the projects activities.

Executive Director Overview

The proposed Goonellabah Community Plan is the first proposed 'partnered signatory' document initiated by Council in recent times. The difference between this and other plans is that it will be a community plan or at least a service providers partners plan not just a Council plan. The Executive Director Sustainable Development has led a number of very successful signatory partner's plans in Hamilton, New Zealand. Given that it may be difficult for Council to envisage what one of these partnered plans look like there is a copy of an example attached to this report.

These partnered plans are signed by all member organisations, usually identify 'shared outcomes', have a limited number of agreed joint flagship projects and identify the 'lead' agency responsible for heading up a particular flagship project. It's critical to the success of this approach to have senior representatives of organisations that commit to actions and to ensure the partners group continues to meet six monthly after the plan is finalised to monitor progress.

The big advantage of this approach is that the partnered service provider's have ownership in the plan and commit resources to the flagship projects. The other important point is that NSW Local Government integrated planning requirements require councils to partner with community organisations to achieve the vision. This Plan is an important building block in the Council fulfilling this new requirement. Other partnered plans are proposed in the future around sustainable economic development and City leadership.

The Goonellabah Community Plan is ideally suited to start this approach as it comes off the back of the very successful Village Well 'place making' session. This session resulted in some major changes to the new Woolworth Shopping Centre design. It also forged some important relationships between the key organisations suggested to be members of the proposed Goonellabah Community Plan Partners Group. The second big advantage is that this project has implementation funding from the Federal Government.

Proposed Partners Group

A higher level service provider's steering group is proposed from organizations delivering significant services to the Goonellabah community. This group will be known as the Goonellabah Community Plan Partners Group. It is intended that members of this group will have the ability to both commit resources to the project and provide significant advice to the direction of the project. As a proposed outcome of the project will be the development of a Community Plan, which may have implications for partnering organizations, it is intended that the ultimate Goonellabah Community Plan will be a signatory document.

As the Community Partners Group members will be asked to commit resources, nominate to be lead or support flagship project agencies and ultimately to sign the document, the final draft document will have to be signed off not just by Council but also by the organisations that the members represent. This process may take some time and will result in holding a signing ceremony.

While proposed membership of the group has been identified by staff, this report requests the endorsement from Council of representatives from these nominated organisations:

- YWCA
- Northern United Rugby League Club
- Woolworths
- NORTEC
- Rekindling the Spirit
- NSW Police
- Sustainable Development, Lismore City Council.

The representatives have not been named as such but each organisation will be asked to nominate the relevant senior manager or office holder/board member. The rationale is that they will be in a position to be able to commit or have a significant influence on committing to agreed actions.

Furthermore, this report recommends the appointment the Mayor and one other Councillor to the group and the Mayor as the Chair. The Sustainable Development Directorate is proposed to have a senior staff member representative given the wide range of service provision in Goonellabah i.e. GSAC, youth plaza, library, community services and LBPP (able to consider allocating resources to events).

An important note is that the Partners Groups will meet at breakfast meetings to ensure maximum attendance.

Sustainability Assessment

Sustainable Economic Growth and Development

The delivery of the Goonellabah Community Plan project will create capacity within the Goonellabah community which, in time, will enhance economic outcomes, particularly within the currently expanding Goonellabah business precinct. The project may also contribute to improved employment outcomes through the establishment of an Indigenous employment strategy with Woolworths. Sustainable economic growth and development will be further enhanced through a partnership which this project has established with the Department of Education Employment and Work Place Relations. Through this partnership an assessment of community skills and needs within the Goonellabah community will be conducted. This will then be followed by the development of a place based Indigenous Employment Strategy. Each of these strategies was identified in the Village Well training which was delivered to Councillors, staff and community members in 2010.

Social Inclusion and Participation

The Goonellabah Community Plan project will provide multiple opportunities to enhance a sense of participation and engagement among Goonellabah community members. Place based strategies and community events will be delivered throughout the life of the project. Opportunities for participation of community members and business representatives will be created through the projects community engagement consultative processes, the project working party and the project Partners Group. All strategies will have improved social inclusion as a major focus.

Protect, Conserve and Enhance the Environment and Biodiversity

The Goonellabah Community Plan project will create opportunities for the community to communicate about environmental issues; however this will not be a primary focus of strategies.

Best-Practice Corporate Governance

The formation of a community based working party and also a higher level Community Plan Partners Group will demonstrate transparency and inclusion to the Goonellabah community.

Comments

Finance

The agreed plan will result in Council being identified to lead some flagship projects or actions. They will be largely funded from Federal Government funds for this project or other grants sought i.e. application made to the LBPP for 'place making' event activities.

Public consultation

Not required.

Conclusion

The intention of the Goonellabah Community Plan Partners Group is to provide the project with high level oversight. As this group will, largely, be made up of Goonellabah service providers, the inclusion of the Mayor and one other Councillor in the group will create a communications conduit between Council and Goonellabah services while also demonstrating Council's commitment to the project in the eyes of the Partners Group.

Attachment/s

1. Hamilton City, New Zealand Social Wellbeing Strategy (Over 7 pages)

Recommendation

That Council:

1. Appoints the Mayor as the Chair of the Goonellabah Community Plan Partners Group.
2. Appoints one other Councillor to the Goonellabah Community Plan Partners Group.
3. Endorses the membership of the balance of the Goonellabah Community Plan Partners Group as outlined in the report.

Report

Subject	2010/11 Financial Statements - Extraordinary Meeting Requirement
TRIM Record No	BP11/602:EF09/581
Prepared by	Principal Accountant
Reason	For Council to hold an extraordinary meeting on 27 October 2011 to consider the 2010/11 Financial Statements and form an opinion on their compliance with the requirements of the Local Government Act 1993
Community Strategic Plan Link	Best-Practice Corporate Governance

Overview of Report

The Local Government Act 1993 and Regulation 215 of the Local Government (General) Regulation 2005 require Council to prepare annual financial statements.

After assessing legislative requirements, commitments and availability, it is proposed that Council hold an extraordinary meeting on Thursday, 27 October 2011 to consider the 2010/11 Financial Statements and for the Auditor to present the Auditors report.

A resolution is required to call an extraordinary meeting of Council.

Background

The Local Government Act 1993 and Local Government (General) Regulation 2005 require Council to prepare annual financial statements. In particular:-

- a) Section 413 and 415 requires a council to prepare financial statements each year. Financial statements including a 'Statement by Councillors and Management' must be prepared for both the General Purpose Financial Statements and Special Purpose Financial Statements.
- b) Section 416 requires that Council's financial statements must be completed and audited within 4 months after year end; that is 31 October.
- c) Section 417 requires that as soon as practicable after receiving the auditor's report, council must send a copy of the audited financial statements and the auditor's reports to the Division of Local Government (DLG) and Australian Bureau of Statistics. A date for this return is fixed by the DLG as the 7 November 2011.
- d) Fix a meeting date to present the financial statements to the public; and
- e) Advertise, for a minimum period of seven days prior to the meeting, that the financial reports and the auditor's report are available for public inspection.

After considering the legislative requirements, the timetable to prepare and finalise the financial statements, the Auditor's requirements to complete the audit and make a presentation to Councillors, and the availability of Councillors, the most appropriate date to hold a meeting to meet legislative responsibilities is Thursday, 27 October 2011.

It is also planned to report the 2010/11 Reserves at this meeting. This report is required by Policy 1.5.10 Reserves and is historically reported to Council with the financial reports.

Sustainability Assessment

Best-Practice Corporate Governance

An extraordinary meeting of Council is required to meet the requirements of the Local Government Act 1993 and Local Government (General) Regulation 2005 in regards to the preparation and presentation of the 2010/11 Financial Statements.

Comments

Finance

The recommended date is the last day possible for Council to meet its legislative obligations after considering the financial statements timetable for preparation and finalisation, meeting Auditor's requirements and availability to present to Councillors, and Councillors availability.

Other staff comments

Not required

Public consultation

Not required

Conclusion

In order to comply with the legislative requirements of the Local Government Act 1993 and Local Government (General) Regulation 2005, an extraordinary meeting is required to be held on Thursday, 27 October 2011 to consider the 2010/11 Financial Statements. At this meeting, Council must form an opinion on the financial statements' compliance with legislative requirements and the Auditor will present on the audit finding and conduct.

The 2010/11 Reserves report will also be submitted for consideration at this meeting.

Attachment/s

There are no attachments for this report.

Recommendation

That an Extra Ordinary meeting of Council be held on Thursday, 27 October 2011 to consider the 2010/11 Financial Statements and 2010/11 Reserves.

Report

Subject	Extraordinary Council Meetings (Draft Lismore Local Environment Plan)
TRIM Record No	BP11/621:EF09/821
Prepared by	Manager - Integrated Planning
Reason	The Draft Local Environmental Plan is Council's prime land use planning document and it has attracted significant community interest. It is recommended that Council hold two extraordinary meetings to considering changes to the Draft Local Environmental Plan and to allow the public an adequate opportunity to address Council.
Community Strategic Plan Link	Provide Sustainable Land-use Planning

Overview of Report

This report seeks Council to resolve to hold two extraordinary meetings, inclusive of extended periods of public access to:

- consider submissions to the Draft Lismore Local Environment Plan (DLEP)
- allow the public and submitters further opportunity to address Council about the DLEP
- consider adoption of any changes to the DLEP
- determine whether or not any changes to the DLEP should be publically exhibited and for what period of time
- consider any further submissions received to the DLEP and what changes should be made to the DLEP as a result of these submissions
- finally resolve to adopt the DLEP with amendments and refer it to the Minister of Planning and Infrastructure for making and publishing.

Background

As part of its DLEP making process to date Council has:

- received 1417 submissions
- held a series of workshops at which submitters have spoken to Council about their concerns and ideas regarding the DLEP
- been briefed by staff on the options and provided recommendations for responding to these submissions

The purpose and need for extraordinary Council meetings

For Council to finally resolve to adopt its DLEP and send it to the Minister of Planning and Infrastructure for making and publishing it is recommended that Council resolve to hold two extraordinary meetings to deal with the matters set out below.

It is noted that the workload for Council in this final part of the DLEP process is substantial and the two extraordinary meetings are considered necessary to complete its DLEP making process.

First extraordinary Council meeting would undertake the following business

- Council consider submissions to the DLEP
- The public addresses Council about the DLEP in an extended period of public access, as determined by Council

- Council resolves to adopt any changes ‘in principle’ to the DLEP that it considers do not require re-exhibition (noting that the final adoption of the DLEP should be done all at once at as the final step in the process)
- Council resolves to adopt any changes ‘in principle’ to the DLEP that it considers requires re-exhibition and what the duration of any re-exhibition period should be.

What happens between extraordinary meetings?

- Re-exhibition of the changes to the DLEP
- Council is briefed on any further submissions received as a consequence of any exhibition, including change options and recommendations, to the DLEP.

Second extraordinary Council meeting would undertake the following business

- Council considers further submissions to the DLEP.
- The public addresses Council about the DLEP in an extended period of public access, as determined by Council.
- Council resolves to adopt the DLEP (incorporating all changes) and send it to the Minister of Planning and Infrastructure for making and publishing.

Extended period of public access at any extraordinary Council meetings

As part of any resolution to hold extraordinary Council meetings on the DLEP, Council should also consider extending the normal period of public access to allow the public and/or submitters to address Council about the DLEP.

It is considered that the level of community interest and submission on the DLEP warrants an extended period of public access. For this same reason, it is recommended that the time allowed for public access be extended for up to one and a half hours with a maximum three minutes for each person and a maximum of two separate topics per person.

Extraordinary Council meeting dates.

Given the number of steps remaining for Council to complete its DLEP and the likely continued high level of public interest in this document, it is recommended that the exact dates for these extraordinary meetings be set by the Mayor in consultation with the General Manager. It is also recommended that the public and submitters be notified about the dates of these meetings once set.

Sustainability Assessment

Sustainable Economic Growth and Development

The completion of the DLEP will provide the community, including the business community with certainty about Council land use planning regime.

Social Inclusion and Participation

The community is able to participate in Council’s process of developing and completing its DLEP.

Protect, Conserve and Enhance the Environment and Biodiversity

Council’s DLEP determines the application of environmental zones and a range of other land use activities which have a direct bearing on the environment and biodiversity etc.

Best-Practice Corporate Governance

The DLEP making approach recommended is considered to represent best practise corporate governance.

Comments

Finance

Not required.

Public consultation

The DLEP making process has included significant public consultation. This is recommended to continue, as discussed above.

Conclusion

This report recommends that Council resolves to hold two (2) extraordinary Council meetings, inclusive of extended periods of public access to:

- consider submissions to the DLEP
- allow the public and submitters further opportunity to address Council about the DLEP
- adopt any changes to the DLEP
- determine whether or not any changes to the DLEP should be re-exhibited and for what period of time
- consider any further submissions received to the DLEP and what changes should be made to the DLEP as a result of these submissions, and
- resolve to adopt the DLEP and refer it to the Minister of Planning and Infrastructure for making and publishing.

Attachment/s

There are no attachments for this report.

Recommendation

That:

1. Council resolve to hold two (2) extraordinary Council meetings for the purpose of formally considering submissions to the Draft Local Environment Plan and resolving the final steps of the plan making process.
2. Council resolve to extend the normal period of public access at these extraordinary meetings so that the public can address Council about the Draft Local Environment Plan and that this period of extended public access be for up to one and a half hours, with each speaker having a maximum of three (3) minutes each and that each person only be allowed to speak on a maximum of two separate topics, and
3. The dates of the Extra Ordinary Council meetings recommended in (1) above be set by the Mayor in consultation with the General Manager.

Report

Subject	Councillors Expenses and Facilities Policy
TRIM Record No	BP11/614:EF09/1920
Prepared by	Corporate Compliance Coordinator
Reason	It is a statutory requirement to review the current policy in order to ensure it meets Councillor's requirements.
Community Strategic Plan Link	Efficient Use of Council Resources

Overview of Report

Council is required to review its Expenses and Facilities Policy annually. No change to the policy is proposed.

Background

The *Local Government Act 1993* allows Council to adopt a policy concerning the payment of expenses incurred or to be incurred by the Mayor, Deputy Mayor and Councillors in relation to discharging their function of Civic Office.

Council had adopted such a policy which is very much in line with those adopted by other Councils in New South Wales.

The *Act* requires that this policy be reviewed annually, with the results of the review being submitted to the Division of Local Government.

Further, if as a result of this review, Council is of an opinion that it has made a substantial change to the policy then the amended policy must be placed on public exhibition.

Having reviewed the policy and how it has operated during the past twelve months of this Council, no change is proposed.

Sustainability Assessment

Social Inclusion and Participation

The policy is to mitigate the expenses involved in being a councillor to allow those from a broad range of socio economic backgrounds to become councillors.

Protect, Conserve and Enhance the Environment and Biodiversity

It is a focus of the policy to use electronic communications instead of physical documentation. Previously, Council considered the proposition of reducing the vehicle allowance to the minimum of the 'Under 2.5 litres' category to encourage the move to smaller vehicles. No recommendation in this regard has been made.

Best-Practice Corporate Governance

The policy closely follows the guidelines issued by the State Government.

Comments

Finance

The 2011/12 Budget provided funding to meet all likely costs incurred as part of this policy.

Public consultation

Not required as no amendment is recommended.

Attachment/s

1. 1.2.23 Payment of Expenses and the Provision of Facilities to Mayors and Councillors Policy

Recommendation

That Council adopt the existing policy, 1.2.23 Payment of Expenses and the Provision of Facilities to Mayors and Councillors.



POLICY MANUAL

POLICY NO: 1.2.23	PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO MAYORS AND COUNCILLORS
OBJECTIVE:	Ensure accountability and transparency in the reimbursement of expenses incurred or to be incurred by Councillors
LINK TO STRATEGIC PLAN:	Best Practice Corporate Governance
PROGRAM:	Corporate Services
AUTHORISED: 14/11/06	REVIEWED: 11/11/08

Purpose of the Policy

The purpose of the policy is to ensure accountability and transparency in the reimbursement of expenses incurred or to be incurred by Councillors. The policy also ensures that the facilities provided to assist councillors to carry out their civic duties are reasonable.

Reporting Requirements

Details of expenditure incurred in respect to this policy are required to be included in Council's annual report (Local Government (General) Regulation 2005, clause 217).

Legislative Provisions

Clause 252 and 253 Local Government Act 1993.

Other Government Policy Provisions

- DLG Guidelines for payment of expenses and provision of facilities (September 2006).
- Model Code of Conduct for Local Councils in NSW (December 2004).
- DLG Circulars, 05/08 and 02/34.
- ICAC Publication – No excuse for Misuse, preventing the misuse of council resources.

PAYMENT OF EXPENSES AND PROVISION OF FACILITIES

1. OBJECTIVE

This policy has been prepared to meet the requirements of Section 252 of the Local Government Act, as detailed below:

252 (1) Within 5 months after the end of each year, a council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the mayor, the deputy mayor (if there is one) and the other councillors in relation to discharging the functions of civic office.

(2) The policy may provide fees payable under this division to be reduced by an amount representing the private benefit to the mayor or a councillor of a facility provided by the council to the mayor or councillor.

(3) A council must not pay any expenses incurred or to be incurred by, or provide any facilities to, the mayor, the deputy mayor (if there is one) or a councillor otherwise than in accordance with a policy under this section.

(4) A council may from time to time amend a policy under this section.

(5) A policy under this section must comply with the provisions of this Act, the regulations and any relevant guidelines issued under section 23A.

2. EXPENSES

2.1 (Intra-state including Canberra and South East Queensland)

Definition

South East Queensland - the area bounded by Coolangatta/Wallangara/Toowoomba/ Noosa Heads.

2.1.1 Travelling Expenses (Within the Local Government Area)

Councillors will be entitled to be reimbursed for travel from their home to attend council meetings, committee meetings and panels (of which they are a member), other meetings/functions attended as Council's appointed delegate, and authorised inspections as approved by Council and/or the Mayor, at the current rate per kilometre as set out in the Local Government (State) Award or upon production of receipts.

Councillors within the urban area of Lismore are entitled to use Cabcharge for trips to and from home in respect of Council meetings.

2.1.2 Travelling Expenses (Outside the Local Government Area)

Councillors will be entitled to travel to official engagements at Council's expense by the most practical method.

A Councillor who travels in his/her own vehicle will be reimbursed at the appropriate per kilometre rate or airfare, whichever is the lower. Wherever practicable, every attempt should be made to 'pool' vehicles with either other Councillors or Council staff.

Expenses will be reimbursed to delegates whilst on Council business, subject to the maximum amounts as set by the Australian Taxation Office ruling "Income tax reasonable allowance amount" released annually and in accordance with a signed declaration.

Where possible, to avoid the necessity to retain receipts and to obtain Government contract rates, etc., payment for registration, accommodation and travel should be paid direct by Council to the provider. All bookings to be arranged through the Councillor Support Officer.

a) Other Incidental Expenses

Taxi and bus fares, telephone calls, meals etc. on Council business will be reimbursed at the actual cost and must be supported by receipts.

b) Special Circumstances

In special circumstances when accommodation costs exceed the maximum allowance as determined by the ATO from time to time, the General Manager is authorised to approve such excess.

c) Private Benefit

Any time occupied on other than Council business is not to be included in the calculation of expenses.

2.1.3 Time Limit on Claims for Expenses

No payments will be made to reimburse expenses when the expenses have been incurred more than three months before the claim is lodged.

2.2 Expenses - (Interstate and overseas travel)

2.2.1 Preamble

These guidelines have been developed to assist in planning interstate and overseas travel for Councillors where Council funds will be used to finance the journey. It recognises that there are occasions when representatives will need to travel interstate or overseas to represent the interests of Lismore.

The thrust of the policy is that plans for any such travel should be transparent to the community and have an identifiable benefit to the local area through Council activity.

2.2.2 Policy - Interstate Travel

In most cases the need for such travel cannot be anticipated with as long a lead time as can reasonably be expected for overseas.

There are instances where Councillors are to visit Canberra for official purposes such as meetings with federal parliamentarians and ministers. For the purpose of this policy the ACT is regarded as being within NSW.

Where the cost of the travel is not expected to exceed \$2,000 for transport, accommodation, registration and out of pocket expenses per person, attendance can be by self nomination.

The General Manager will report details of councillor interstate travel following the completion of the travel, on a regular basis.

Where the cost of the travel is expected to exceed \$2,000 for transport, accommodation, registration and out of pocket expenses per person, a detailed report to Council should be provided outlining:

- who is to take part in the travel;
- the objectives to be achieved in undertaking it, including an explanation of what community benefits will accrue to undertaking the visit; and
- details of costs, including any amounts expected to be reimbursed by participants.

If the travel is to be sponsored by private enterprise, ICAC guidelines and reporting structures should be followed. A detailed report should be included in the Annual Report in the year which the travel was undertaken, outlining how the travel's objectives were met and how the community benefited from it.

2.2.3 Policy - Overseas Travel

Proposals for overseas travel by Councillors on Council business should be documented in the annual management plan. The plan must be widely circulated in the community. Community input about the proposed visit can therefore be considered as part of the management plan review and budget finalisation process.

Proposals should indicate:

- who is planned to take part in the travel;
- the objectives for undertaking it, including an explanation of what community benefits will accrue from the exercise, with an approximate budget;
- detailed costs including a statement of any amounts expected to be reimbursed by the participants.

If the visit is to be sponsored by private enterprise, ICAC guidelines and reporting structures should be followed and this should form part of the community reporting process.

A detailed report should be given in the Annual Report for the year in which the visit took place outlining how the objectives were met and what quantifiable benefits will flow to the community.

The Council should consider the above proposals in an open meeting and resolve whether or not the travel is to take place.

Where exceptional cases arise and travel has to be undertaken at short notice, the above proposals should be put to Council for decision. The outcomes, costs and attendances should be included in the first Annual Report issued subsequent to the travel taking place.

3. ATTENDANCE AT CONFERENCES/SEMINARS

3.1 Who may attend conferences/seminars?

Councillors may attend conferences, seminars and similar functions by self-nomination, provided funds are available from within the current budget.

As far as is practicable councillors' attendance at conferences/seminars should be determined well in advance of the event so as to optimise the benefits obtained from registration discounts for early payment, and discounted airfares for advance bookings.

The total budget allocation for Councillors' Professional Development will nominally be distributed equally between Councillors, with the take up reviewed quarterly. Once a Councillor has reached the nominal annual limit no further self nomination shall occur without consulting the Mayor who shall ensure that no other Councillor is denied a fair opportunity for conference/seminar attendance by a redistribution among Councillors of the approved budget. Variations to the nominal annual allocations shall be reported to all Councillors via a Mayoral memo. Voting of additional funds shall be reserved for a Council decision, to be reported on and recommended by the General Manager.

A separate allocation will be made in the annual budget to allow the Mayor to undertake his/her duties whilst representing Council.

3.2 What Conferences/Seminars may be attended?

Any conference/seminar that will assist in the professional development of a councillor or have an identifiable benefit to the local area through a Council activity.

3.3 Spouse / Partner Payment of Expenses for Spouses, partners and accompanying persons

- i) Where the Mayor is required to attend a function on behalf of Council, and the nature of the function is such that the Mayor's spouse, partner or accompanying person could reasonably be expected to attend, Council will meet their reasonable expenses, eg ticket, meal and or direct cost of attending the function.
- ii) Where the Mayor has requested a councillor to attend a function (on behalf of Council), in their stead, and the nature of the function is such that the councillor's spouse, partner or accompanying person could reasonably be expected to attend, Council will meet their reasonable expenses, e.g. ticket, meal and or direct cost of attending the function.
- iii) The costs of registration and attendance at an official conference dinner for a spouse, partner or accompanying person are now included, for attendance at the Local Government Association conference or another relevant local government conference. This is limited to one conference per financial year. No other costs will be paid by Council.

3.4 Delegates' Reports on Conferences

- At least one councillor shall write a delegate's report on any conferences attended by one or more councillors on Council's behalf.
- Should any councillor have difficulty writing such a report, she/he should seek the assistance of the Councillor Support Officer to type it.
- Such reports would provide information for other councillors and should be submitted to the Councillor Support Officer for distribution.

4. FACILITIES

4.1 Mayor

Council, in addition to facilities provided for all Councillors, will provide the Mayor with the following additional facilities:

- a) A motor vehicle with full private use rights.
- b) An office in the Council's administration building.
- c) Secretarial support as required.
- d) A wireless hand held device including all Council related costs associated with its use.

4.2 Councillors

Council will provide the Councillors with the following facilities:-

- a. An informal meeting room in the Council's Administration Building.
- b. Refreshments preceding and following Council and Committee meetings where appropriate; to include a light meal, supper and refreshments.
- c. Secretarial and basic photocopy facilities upon request.
- d. A fax facility on a dedicated line at the home of Councillors. All line rental and consumables will be paid by Council. Council will pay all costs associated with installing the second line.
- e. Council will reimburse the cost of telephone/fax/internet and wireless hand held device calls on Council business to a maximum of \$500 per annum plus 50% of fixed phone rental, handset charges and additional telephone facilities.
- f. Council will reimburse up to \$30 of the monthly rental associated with wireless hand held devices (mobile phone, smartphones, PDA's)
- g. An internet connection at the home of Councillors. Council will pay all reasonable cost associated with the internet connection and reimburse the internet service provider fee up to a maximum of \$360 per annum.
- h. A lap-top or personal computer, printer and modem for business paper, research, word processing and other Council related use.
- i. A filing cabinet up to 4 drawers or alternative storage facilities to equivalent cost.
- j. Council will reimburse Councillors for reasonable child care costs incurred for attending:
 - Council meetings;
 - Committee meetings (of which they are a member);

- Other meetings/functions attended as Council's appointed delegate;
- Authorised inspections as approved by the Council and/or the Mayor.

Council will reimburse receipted claims made by Councillors for child care expenses paid to providers or directly pay the providers other than the immediate family, spouse or partner including reasonable travel time before and after such meetings (based on advertised commencement time). The payments to be paid by submitting a claim providing details of the date, duration and the rate of payment or authorising direct payments to the provider. Reasonable child minding costs will be judged on the circumstances and cost of services available to the public, identified and assessed by Council's child care services staff.

- k. A uniform will be provided upon request in accordance with the current policy pertaining to staff and in accordance with Australian Taxation Office guidelines. An identification badge will be provided at Council's expense.
- l. Stationery Allowance - Stationery up to an annual value of \$200 from either Council or by way of reimbursement upon production of receipts.
- m. Return of Equipment - At the completion of their term of office, during extended leave of absence or upon cessation of their civic role all equipment and other facilities shall be returned to Council.
- n. Contributions -
 - In accordance with the Australian Taxation Office Interpretative Decision 2007/205m a Council may enter into an arrangement with the Councillor under which the Councillor agrees to have all or part of their annual fee paid into a complying superannuation fund for their benefit in lieu of being paid that amount fee directly.
 - Ability to have all or part of their Council fees paid direct to third parties.

4.3 Deputy Mayor

At the discretion of the Mayor, the Deputy Mayor shall be paid an additional fee in recognition of extra duties performed, to be paid from the mayoral allowance.

4.4 Legal Expenses

Council will determine by resolution the reimbursement of the reasonable legal expenses of:

- a) A Councillor defending an action arising from the performance, in good faith, of a function under the Local Government Act; or
- b) A Councillor defending an action in defamation provided the statements complained of were made in good faith while exercising a function under the Act; or
- c) A Councillor for proceedings before the Local Government Pecuniary Interest Tribunal, or an investigation body, provided the subject of the proceedings arises from the performance in good faith of a function under the Act, and the Tribunal or investigation body makes a finding favourable to the Councillor.

Note:

Legal expenses incurred in relation to proceedings arising out of the performance by a Councillor of his or her function under the Act are distinguished from expenses incurred in relation to proceedings arising merely from something that a Councillor has done during his or her term of office.

4.5 Private Benefit

Private benefit derived from facilities provided for discharging the functions of civic office shall be deducted from fees paid to Councillors.

4.6 Insurance Provisions

Council is required by the Local Government Act 1993 to make arrangements for its adequate insurance against public liability and professional liability insurance.

In addition council has a wide range of other insurance coverage. With respect to Councillors this coverage is as follows and is for matters arising out of Councillors performance of their civic duties and/or exercise of their council functions

- Public liability
- Professional indemnity
- Personal Accident

Appendix 1

Monetary Limits

The following general monetary limits have been identified within the policy.

1. Expenses

Australian Taxation Office Guidelines – Travel allowances

Capital Cities	Amount (\$)
Accommodation	183.00
Breakfast	21.10
Lunch	23.65
Dinner	65.04
Total	292.79

Country

Accommodation	146.00
Breakfast	18.85
Lunch	21.55
Dinner	52.03
Total	238.43

Local Government (State Award) – Vehicle Allowance (cents per km)

Under 2.5 litres 0.64
2.5 litres and over 0.73

2. Facilities

Telephone/fax/internet/mobile phone calls 500.00 (maximum annual amount)

Internet Service provider Fee 360.00 (maximum annual amount)

Stationary Allowance 200.00 (maximum annual allowance)

Report

Subject	Lease of Part of 49 Cecil Street, Nimbin (Bellevue Park)
TRIM Record No	BP11/607:P20568
Prepared by	Property Services Administrative Assistant
Reason	To seek Council approval to leasing of land classified as Community Land.
Community Strategic Plan Link	Social Inclusion and Participation

Overview of Report

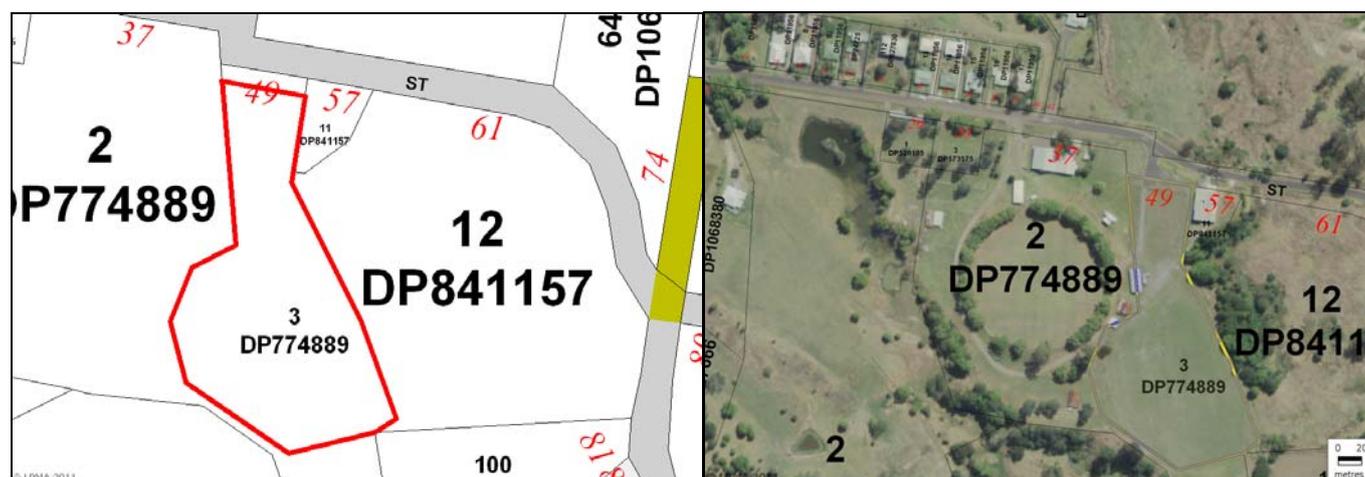
Correspondence has been conducted between Council and the Nimbin A&I Society in relation to a new lease over part of 49 Cecil Street, Nimbin (known as Bellevue Park), as shown by red colour on the plan provided in the report.

Background

In 1989 (prior to the introduction of the current *Local Government Act 1993*) Council entered into a 21 year lease (expiring on 27 April 2010), at an annual rental of \$1.00 of Bellevue Park with Nimbin A&I Society, which owns the adjoining Nimbin Showgrounds. The lease provided that the Society would use and maintain the property as sporting fields for the community of Nimbin and also for the parking of motor vehicles at the time of the holding of the annual Nimbin Show.

In 2004 an agreement was entered into between the parties for the surrender from the lease of the strip of land 13m wide along the northern boundary of the land with the proviso that a right of way 7m on the western section of this strip be granted to the Society. The reason for this surrender of part of the leased land was to enable the construction of a metered water filling station.

A plan and aerial photograph of the area are provided below –



Following expiration of the lease on 27 April 2010, correspondence was conducted between Council and the Society and agreement has been reached for the issue of a five year lease of Bellevue Park (with the same exclusion as detailed above), at an annual rental of \$110.00.

The reason that a five year lease has been proposed is that recent changes to the *Conveyancing Act* do not permit the lease of part of a parcel of land for a period that exceeds five years (including any option to renew), without a subdivision of the land. This lease is not for the entire parcel of land as outlined above and therefore if Council and the Nimbin A&I Society wished to pursue a lease for a period that exceeds five years, a subdivision of the property would have to be undertaken.

Sustainability Assessment

Sustainable Economic Growth and Development

The proposal is not considered to have any positive or negative effects on economic growth and development.

Social Inclusion and Participation

The area in question is a valuable community resource for the Nimbin community. The proposed lease arrangement will ensure that the land continues to be used for community purposes.

Protect, Conserve and Enhance the Environment and Biodiversity

The proposal is not considered to have any positive or negative effects on the environment or biodiversity.

Best-Practice Corporate Governance

Given the requirements in the *Conveyancing Act* regarding leases, the proposed five year lease is the best and most affordable mechanism for Council to continue the arrangements with the Nimbin A&I Society.

Comments

Finance

The recommendation is supported from a financial perspective as all costs are to be paid by the Nimbin A&I Society. In addition there is an increase in the lease revenue, albeit significant in dollar terms.

Other staff comments

Not applicable

Public consultation

No public consultation has taken place.

Conclusion

Pursuant to the *Local Government Act 1993* the land is classified as Community Land – Sportsground. Section 46 of the Act deals with the leasing and licensing of Community Land which is included in a Plan of Management. The property is identified under Council's Public Land Plan of Management dated November 1995 (ED10/9652).

Consent is sought from Council to the granting of the lease pursuant to Section 46(1)(2) and (4) of the *Local Government Act 1993*.

Attachment/s

There are no attachments for this report.

Recommendation

That:

1. Council consent to the granting of a lease for a period of five years over part of the land comprised in Lot 3, DP 774889, known as 49 Cecil Street, Nimbin.
2. All legal and associated costs incurred with the preparation, stamping and registration of the lease to be borne by the Nimbin A&I Society.
3. The Mayor and General Manager be authorised to sign and affix the Common Seal of Council to all documents deemed necessary for the actions contained in this report.

Report

Subject	Application for Closure of Part of Public Road - Rocky Creek Dam Road, Dorroughby
TRIM Record No	BP11/534:R3411
Prepared by	Property Services Administrative Assistant
Reason	To close part of the road road reserve.
Community Strategic Plan Link	Social Inclusion and Participation

Overview of Report

Council has received a request from Rous County Council to close the portion of Rocky Creek Dam Road, Dorroughby, being a Council road, running in a northerly direction for approximately 320m from the intersection of Middleton Way, with the intention that the site will be incorporated into adjoining land owned by Rous County Council.

Background

Rous County Council is the owner of several properties at the northern end of Rocky Creek Dam Road, Dorroughby, on which is situated Rocky Creek Dam being the major supply of urban water for Lismore.

On the southern shore of the dam is an area set aside for the public comprising recreation areas, car parking, barbecue and toilet facilities. In recent years there has been an increasing amount of vandalism occurring at these public facilities after daylight hours and Rous County Council has requested the closure of the above section of road reserve comprising approximately 8,500m² in order that security gates can be constructed at the southern extremity. These gates will effectively close off the public recreational area after daylight hours.

As Council has previously undertaken construction of the road and presently maintains this road, in accordance with Section 38(2)(b) of the *Roads Act 1993*, upon closure, the former road will become vested in Council as operational land. Council can then sell the land to Rous County Council.

The land surrounding the area of road reserve is currently zoned 5 – Special Uses Zone and 1(b) Agricultural Zone. Under the draft Lismore Local Environment Plan 2010 the zoning of these adjoining properties are proposed to be changed to SP2 Infrastructure, E3 Environmental Management and RU1 Primary Production.

There are no known Council services existing within the site, therefore closure will have no impact on Council's existing infrastructure or services.

A map showing the location of the proposed road closure is provided below.



Sustainability Assessment

Sustainable Economic Growth and Development

The proposal is not considered to have any positive or negative effects on economic growth and development.

Social Inclusion and Participation

The proposal to close the portion of road reserve and erect security gates aims to preserve and protect the area of public recreational facilities within the vicinity of the Rocky Creek Dam from vandalism.

Protect, Conserve and Enhance the Environment and Biodiversity

The proposal is not considered to have any positive or negative effects on the environment or biodiversity.

Best-Practice Corporate Governance

The proposal is not considered to have any effects on best-practice corporate governance.

Comments

Finance

As all costs incurred as part of this road closure will be met by the applicant and there is no other anticipated impact on Council services, the recommendation is supported from a financial perspective.

Other staff comments

Not applicable.

Public consultation

If the proposed road closure application is supported by Council, the Land and Property Management Authority takes responsibility for consulting with all adjoining landowners and the placement of a public notice giving 28 days for interested parties to make submissions on the proposal.

Conclusion

Upon closure the closed road is to be consolidated with adjoining land owned by Rous County Council. Rous County Council is to be advised that it will become responsible for all maintenance and repair of the constructed road within the area of road reserve to be closed.

No known existing Council infrastructure or services will be impacted by the closure. However, should any impact become apparent during the closing process the applicant will be responsible for ensuring that their continuity and integrity is retained either by way of an easement or relocation to the satisfaction of Council.

As Council has previously undertaken construction of the road and presently maintains this road, in accordance with Section 38(2)(b) of the *Roads Act 1993*, upon closure, the former road will become vested in Council as operational land.

Attachment/s

There are no attachments for this report.

Recommendation

That:

1. Council consent to the application to close the portion of the road reserve of Rocky Creek Dam Road, Dorrroughby, north of its intersection with Middleton Way as shown in red colour on the aerial photograph included in this report.
2. All costs associated with the closure, sale and consolidation process are to be met by Rous County Council.
3. Upon closure of the road, Rous County Council will become responsible for all repair and maintenance of the constructed road and will be required to purchase the land from Council at an agreed market value and consolidate the portion of closed road with its adjoining property.
4. The Land and Property Management Authority be advised accordingly and requested to progress the application.
5. The Mayor and General Manager be authorised to sign and affix the common seal of Council to land transfer documents and plans of survey and any other documents deemed necessary for the actions contained within this report.

Report

Subject	Investments - July 2011
TRIM Record No	BP11/475:EF09/2216
Prepared by	Management Accountant
Reason	Required by Local Government Act 1993, Local Government (General) Regulation 2005 and Council's Investment Policy
Community Strategic Plan Link	Best-Practice Corporate Governance

Overview of Report

Investments as at 31 July 2011 are estimated to be \$37,876,471 subject to final market valuations typically provided after month end.

The interest rate reported for July 2011 is estimated to be 5.72% which is above the Bank Bill Swap Rate for the period of 4.96%. The final interest return may vary due to actual returns achieved on investments advised after month end.

Background

The Local Government Act 1993 (Section 625), Local Government (General) Regulations 2005 (Regulation 212) and Council's Investment Policy requires a monthly report be provided to Council on investments. The report is to include the source and amount of funds invested, investment portfolio performance for the period and a statement of compliance in relation to the requirements of the Local Government Act 1993.

Report on Investments

- | | |
|---|--------------|
| • <i>Confirmation of Investments – at Market Value – 30 June 2011</i> | \$38,913,471 |
| • <i>Estimated Investments – at Market Value – 31 July 2011</i> | \$37,876,471 |

Investments decreased by approximately \$1.6m between the date of the June 2011 Investment Report being written and the 30 June 2011 and a further \$1m in July 2011. Both these decreases were due to the increased creditor payments being made at the end of the Financial Year.

The current rate of return on investments for July 2011 is estimated to be 5.72% which is above the Bank Bill Swap Rate for the period of 4.96%. The rate of return reported has been calculated using actual returns where available and estimates based on the previous period balance and interest rates. The methodology used to calculate estimates appears reasonable in light of discussion with the portfolio advisor.

There are a number of investments not paying coupons. These include investments in Blackrock Care & Maintenance Fund, Longreach – Series 25, Corsair (Torquay) and five other Lehman Brothers related investments that are terminating. These investments are shown on the 'Estimated Interest' attachment with an estimated interest rate and weighted interest for the period of zero.

In regards to the Blackrock Care & Maintenance Fund, as this fund is being independently managed with a view to its ultimate termination, the payment of a coupon is dependent on funds being available net of costs. A coupon payment has not been recognised as a return on investment this month; however an income distribution was made for 30 June 2011 of \$41,808.93.

A new "At Call" account has been set up with AMP to manage cashflow requirements while at the same time achieving a higher interest rate return than the standard Commonwealth Business on Line Banking Account.

The estimated interest earned for July 2011 is favourable compared to the pro rata Budget. This will be continually monitored as financial markets appear to be factoring in a slowing in the economy and hence a drop in the prevailing interest rates.

Sustainability Assessment

Sustainable Economic Growth and Development

Council's main objective in investing funds is to preserve the capital, i.e. prevent any loss to the amount invested, while gaining the most advantageous rate of return with minimum risk.

Best-Practice Corporate Governance

The Local Government Act 1993, Local Government (General) Regulation 2005 and Council's Investment Policy require Council's investments to be reported monthly.

Comments

Finance

Relevant comments have been included in the report and the recommendation supported.

Conclusion

A report on investments is required to be submitted to Council monthly. This report meets that requirement. As at 31 July 2011 investments total \$37,876,471 and the annualised rate of return was 5.72%.

The investments held by Council with various financial institutions, have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's Investment Policy.

Attachment/s

1. Capital Value Movement including name of institution, lodgement date and maturity date
2. Estimated Interest showing interest rate and estimated interest earned for the year
3. Total Investment Portfolio held by month with last year comparison - graphical
4. Weighted Average Interest Rate with bank bill swap rate and last year comparison - graphical
5. Investment by Type - Graphical
6. Investment by Institution as a percentage of total portfolio - graphical

Recommendation

That the report be received and noted.

**Capital Value Movements
Summary of Investments held as at
31 July 2011**

Name of Investment / & Counterparty	Type of Investment	Rating	Assessment of return of Capital	Purchase Date	Maturity Date	Last Date Confirmed Valuation Available	Balance Sheet Valuation (Note 1)	Current Market Value (Note 4)	
Cash Based Returns									
Blackrock Care & Maintenance Fund	Managed Fund	Not Rated (Note 7)	High	15/10/2008	N/A	21/04/2011	\$ 1,799,597	\$ 2,066,329	Note 3
CBA Business On Line Banking A/C	Cash Management Account	Cash	High	N/A	N/A	26/07/2011	\$ 2,685,500	\$ 2,885,500	
Macquarie Cash Management Trust	Cash Management Account	Cash	High	1/9/2006	N/A	26/07/2011	\$ 265,825	\$ 265,825	
UBS Cash Management Trust	Cash Management Account	Cash	High	N/A	N/A	30/06/2011	\$ 155,867	\$ 155,867	
AMP Easysaver Account	Cash Management Account	Cash	High	N/A	N/A	26/07/2011	\$ 1,500,000	\$ 1,500,000	
Police & Nurses Credit Union	Term Deposit	Not Rated (Note 7)	High	31/1/2011	1/8/2011	31/01/2011	\$ 1,000,000	\$ 1,000,000	
Southern Cross Credit Union	Term Deposit	Not Rated (Note 7)	High	31/1/2011	1/8/2011	31/01/2011	\$ 1,000,000	\$ 1,000,000	
IMB Banking & Financial Services	Term Deposit	A-2	High	2/2/2011	2/8/2011	2/02/2011	\$ 2,000,000	\$ 2,000,000	
Bank of Queensland	Term Deposit	A-2	High	7/12/2010	8/8/2011	7/12/2010	\$ 2,000,000	\$ 2,000,000	
Suncorp Bank	Term Deposit	A-1	High	15/2/2011	15/8/2011	15/02/2011	\$ 2,000,000	\$ 2,000,000	
Credit Union Australia (CUA)	Term Deposit	A-2	High	7/3/2011	5/9/2011	7/03/2011	\$ 2,000,000	\$ 2,000,000	
Bank of Cypress (Australia) Ltd	Term Deposit	Not Rated (Note 7)	High	7/6/2011	5/9/2011	7/06/2011	\$ 2,000,000	\$ 2,000,000	
Deutsche Bank CG Yield Curve Note	Euro Bond	A+	High	1/9/2006	18/10/2011	30/06/2010	\$ 247,500	\$ 247,500	Note 5
National Australia Bank	Term Deposit	A1+	High	7/12/2010	7/12/2011	7/12/2010	\$ 2,000,000	\$ 2,000,000	
ME Bank	Term Deposit	A2	High	6/7/2011	4/1/2012	6/07/2011	\$ 2,000,000	\$ 2,000,000	
Southern Cross Credit Union	Term Deposit	Not Rated (Note 7)	High	13/7/2011	9/1/2012	13/07/2011	\$ 2,000,000	\$ 2,000,000	
Heritage Bulding Society Ltd	Term Deposit	A2	High	14/7/2011	10/1/2012	14/07/2011	\$ 1,000,000	\$ 1,000,000	
Summerland Credit Union	Term Deposit	A-2	High	17/1/2011	17/1/2012	17/01/2011	\$ 1,000,000	\$ 1,000,000	
Magnolia (Finders)	Floating Rate CDO	BB-	Low	1/9/2006	20/3/2012	30/06/2010	\$ 255,000	\$ 255,000	Note 5
ING Bank Australia Limited	Term Deposit	A1+	High	5/4/2011	4/4/2012	5/04/2011	\$ 2,000,000	\$ 2,000,000	
RaboDirect [Rabobank Australia Ltd]	Term Deposit	A1+	High	12/4/2011	12/4/2012	12/04/2011	\$ 1,000,000	\$ 1,000,000	
Australian Defence Credit Union	Term Deposit	Not Rated (Note 7)	High	7/6/2011	6/6/2012	7/06/2011	\$ 1,000,000	\$ 1,000,000	
Omega (Henley)	Floating Rate CDO	CCC	Low	1/9/2006	22/6/2012	30/06/2010	\$ 280,000	\$ 280,000	Note 5
Commonwealth Bank of Australia	Term Deposit	A1+	High	30/11/2009	29/11/2012	30/11/2009	\$ 400,000	\$ 400,000	
Beryl (Esperance 2)	Floating Rate CDO	Early Termination	Low	1/9/2006	20/3/2013	30/06/2010	\$ -	\$ -	Note 5
RaboDirect [Rabobank Australia Ltd]	Term Deposit	A1+	High	8/6/2011	6/6/2013	8/06/2011	\$ 1,000,000	\$ 1,000,000	
Investec Bank (Australia)	Term Deposit	A2	High	20/6/2011	19/6/2013	20/06/2011	\$ 1,000,000	\$ 1,000,000	
Queensland Teachers' Credit Union Ltd	Term Deposit	Not Rated (Note 7)	High	20/6/2011	19/6/2013	20/06/2011	\$ 1,000,000	\$ 1,000,000	
Corsair (Torquay)	Floating Rate CDO	CCC-	Low	1/9/2006	20/6/2013	30/06/2010	\$ 20,000	\$ 20,000	Note 5
Zircon (Merimbula)	Floating Rate Note	Early Termination	Low	1/9/2006	20/6/2013	30/06/2010	\$ -	\$ -	Note 5
Queensland Teachers' Credit Union Ltd	Term Deposit	Not Rated (Note 7)	High	14/7/2011	15/7/2013	14/07/2011	\$ 1,000,000	\$ 1,000,000	
Corsair (Kakadu)	Floating Rate CDO	CCC-	Low	1/9/2006	20/3/2014	30/06/2010	\$ 125,000	\$ 125,000	Note 5
Longreach - Series 25	Equity Linked Investment	A+	High	2/4/2007	4/4/2014	30/06/2010	\$ 759,450	\$ 759,450	Note 2

**Capital Value Movements
Summary of Investments held as at
31 July 2011**

Name of Investment / & Counterparty	Type of Investment	Rating	Assessment of return of Capital	Purchase Date	Maturity Date	Last Date Confirmed Valuation Available	Balance Sheet Valuation (Note 1)	Current Market Value (Note 4)
Investec Bank (Australia)	Term Deposit	A2	High	12/5/2011	12/5/2014	12/05/2011	\$ 1,000,000	\$ 1,000,000
Helium (Scarborough)	Floating Rate CDO	CCC-	Low	1/9/2006	23/6/2014	30/06/2010	\$ 16,000	\$ 16,000
Beryl (Global Bank Note)	Floating Rate Note	Early Termination	Low	1/9/2006	20/9/2014	30/06/2010	\$ -	\$ -
Zircon (Coolangatta)	Floating Rate CDO	Early Termination	Low	1/9/2006	20/9/2014	30/06/2010	\$ -	\$ -
Aphex (Glenelg)	Floating Rate CDO	CCC-	Low	1/9/2006	22/12/2014	30/06/2010	\$ 100,000	\$ 100,000
Zircon (Miami)	Floating Rate CDO	Early Termination	Low	1/9/2006	20/3/2017	30/06/2010	\$ -	\$ -
Investment on Hand							\$ 37,609,739	\$ 37,876,471

Investments Redeemed during period (Note 6)

New England Credit Union	Term Deposit	Not Rated (Note 7)	High	7/6/2011	7/7/2011	7/06/2011	\$ 2,000,000	\$ 2,000,000
Credit Union Australia (CUA)	Term Deposit	A-2	High	11/1/2011	11/7/2011	11/01/2011	\$ 1,000,000	\$ 1,000,000
Southern Cross Credit Union	Term Deposit	Not Rated (Note 7)	High	13/10/2010	13/7/2011	13/10/2010	\$ 2,000,000	\$ 2,000,000
IMB Banking & Financial Services	Term Deposit	A-2	High	18/1/2011	19/7/2011	18/01/2011	\$ 1,000,000	\$ 1,000,000
Bank of Queensland	Term Deposit	A-2	High	19/1/2011	19/7/2011	19/01/2011	\$ 1,000,000	\$ 1,000,000

\$ 44,609,739 \$ 44,876,471

Note 1: Balance Sheet Valuation is the value reported in Council's Financial Report as at 30 June 2010 or the purchase price for investments purchased post 30/06/10
 Note 2: Capital Guaranteed note if held to maturity
 Note 3: The Balance Sheet Valuation is the Market Value as at 30/6/10 less redemptions during the year.
 Note 4: Latest estimates based on information provided by investment managers and prior period performance.
 Note 5: Market Value is the Capital Value of the Investment and any accrual of income.
 Note 6: These investments were redeemed during the period and impact on the interest return for the period. They are not part of the Balance of Investments Held.
 Note 7: These Counterparties & Products are authorised under the Minister's Investment Order and require no minimum credit rating.

"Indicative" Source of Funds

Externally Restricted	28,986,863
Internally Restricted	8,889,608
	<u>\$ 37,876,471</u>

**Estimated Interest
Summary of Investments held as at
31 July 2011**

Name of Investment / & Counterparty	Type of Investment	Rating	Annualised Coupon / Interest Rate	Current market Value (Note 6)	Estimated Interest for Period	Weighted Interest for Period
Cash Based Returns						
Blackrock Care & Maintenance Fund	Managed Fund	Not Rated	0.00%	\$ 2,066,329	\$ -	0.00%
CBA Business On Line Banking A/C	Cash Management Account	Cash	4.35%	\$ 2,685,500	\$ 9,922	0.31%
Macquarie Cash Management Trust	Cash Management Account	Cash	4.75%	\$ 265,825	\$ 1,072	0.03%
UBS Cash Management Trust	Cash Management Account	Cash	3.82%	\$ 155,867	\$ 506	0.02%
AMP Easysaver Account	Cash Management Account	Cash	5.60%	\$ 1,500,000	\$ 2,301	0.07%
Police & Nurses Credit Union	Term Deposit	Not Rated	6.25%	\$ 1,000,000	\$ 5,308	0.17%
Southern Cross Credit Union	Term Deposit	Not Rated	6.40%	\$ 1,000,000	\$ 5,436	0.17%
IMB Banking & Financial Services	Term Deposit	A-2	6.20%	\$ 2,000,000	\$ 10,532	0.33%
Bank of Queensland	Term Deposit	A-2	6.45%	\$ 2,000,000	\$ 10,956	0.34%
Suncorp Bank	Term Deposit	A-1	6.28%	\$ 2,000,000	\$ 10,667	0.33%
Credit Union Australia (CUA)	Term Deposit	A-2	6.29%	\$ 2,000,000	\$ 10,684	0.33%
Bank of Cypress (Australia) Ltd	Term Deposit	Not Rated	6.16%	\$ 2,000,000	\$ 10,464	0.33%
Deutsche Bank CG Yield Curve Note	Euro Bond	A+	6.99%	\$ 247,500	\$ 1,484	0.05%
National Australia Bank	Term Deposit	A1+	6.60%	\$ 2,000,000	\$ 11,211	0.35%
ME Bank	Term Deposit	A2	6.15%	\$ 2,000,000	\$ 8,425	0.26%
Southern Cross Credit Union	Term Deposit	Not Rated	6.30%	\$ 2,000,000	\$ 6,214	0.19%
Heritage Building Society Ltd	Term Deposit	A2	6.10%	\$ 1,000,000	\$ 2,841	0.09%
Summerland Credit Union	Term Deposit	A-2	6.35%	\$ 1,000,000	\$ 5,393	0.17%
Magnolia (Flinders)	Floating Rate CDO	BB-	6.24%	\$ 255,000	\$ 1,590	0.04%
ING Bank Australia Limited	Term Deposit	A1+	6.31%	\$ 2,000,000	\$ 10,718	0.34%
RaboDirect (Rabobank Australia Ltd)	Term Deposit	A1+	6.60%	\$ 1,000,000	\$ 5,605	0.18%
Australian Defence Credit Union	Term Deposit	Not Rated	6.55%	\$ 1,000,000	\$ 5,563	0.17%
Omega (Henley)	Floating Rate CDO	CCC	5.63%	\$ 280,000	\$ 1,913	0.04%
Commonwealth Bank of Australia	Term Deposit	A1+	7.00%	\$ 400,000	\$ 2,378	0.07%
Beryl (Esperance 2)	Floating Rate CDO	Early Termination	0.00%	\$ -	\$ -	0.00%
RaboDirect (Rabobank Australia Ltd)	Term Deposit	A1+	6.70%	\$ 1,000,000	\$ 5,690	0.18%
Investec Bank (Australia)	Term Deposit	A2	6.52%	\$ 1,000,000	\$ 5,538	0.17%
Queensland Teachers' Credit Union Ltd	Term Deposit	Not Rated	6.40%	\$ 1,000,000	\$ 5,436	0.17%
Corsair (Torquay)	Floating Rate CDO	CCC-	0.00%	\$ 20,000	\$ -	0.00%
Zircon (Merimbula)	Floating Rate Note	Early Termination	0.00%	\$ -	\$ -	0.00%
Queensland Teachers' Credit Union Ltd	Term Deposit	Not Rated	6.40%	\$ 1,000,000	\$ 2,981	0.09%

Note 1,3

**Estimated Interest
Summary of Investments held as at
31 July 2011**

Name of Investment / & Counterparty	Type of Investment	Rating	Annualised Coupon / Interest Rate	Current market Value (Note 6)	Estimated Interest for Period	Weighted Interest for Period
Corsair (Kakadu)	Floating Rate CDO	CCC-	6.14%	\$ 125,000	\$ 2,607	0.02%
Longreach - Series 25	Equity Linked Investment	A+	0.00%	\$ 759,450	\$ -	0.00%
Investec Bank (Australia)	Term Deposit	A2	7.49%	\$ 1,000,000	\$ 6,361	0.20%
Helium (Scarborough)	Floating Rate CDO	CCC-	6.63%	\$ 16,000	\$ 1,126	0.00%
Beryl (Global Bank Note)	Floating Rate Note	Early Termination	0.00%	\$ -	\$ -	0.00%
Zircon (Coolangatta)	Floating Rate CDO	Early Termination	0.00%	\$ -	\$ -	0.00%
Aphex (Glenelg)	Floating Rate CDO	CCC-	6.53%	\$ 100,000	\$ 2,773	0.02%
Zircon (Miami)	Floating Rate CDO	Early Termination	0.00%	\$ -	\$ -	0.00%
Investment on Hand				\$ 37,876,471	\$ 173,696	5.25%

Note 2,5

Note 4

Investments Redeemed during period

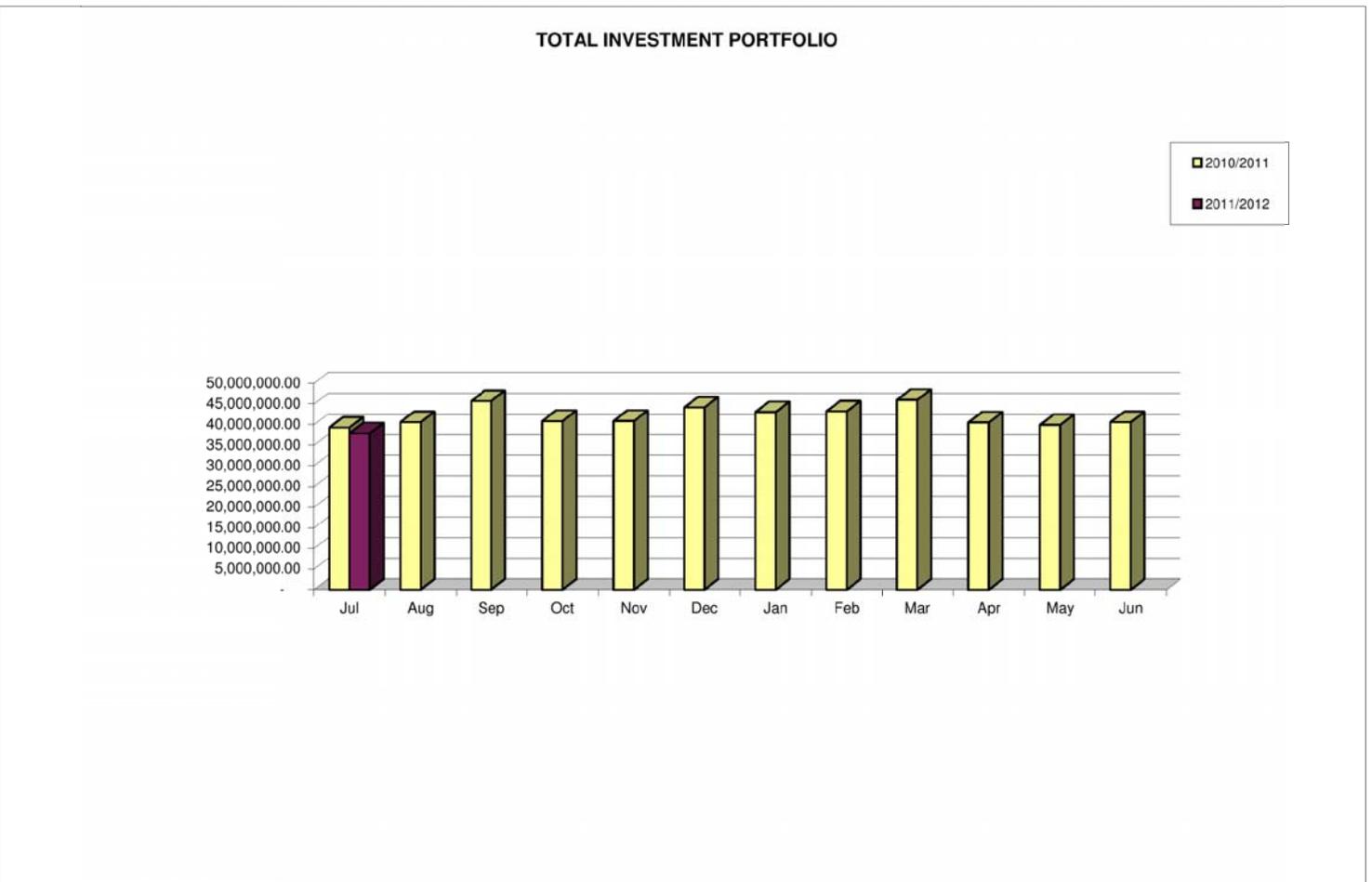
New England Credit Union	Term Deposit	Not Rated	5.74%	\$ 2,000,000	\$ 2,202	0.07%
Credit Union Australia (CUA)	Term Deposit	A-2	6.20%	\$ 1,000,000	\$ 1,868	0.06%
Southern Cross Credit Union	Term Deposit	Not Rated	6.10%	\$ 2,000,000	\$ 4,345	0.14%
IMB Banking & Financial Services	Term Deposit	A-2	6.24%	\$ 1,000,000	\$ 3,248	0.10%
Bank of Queensland	Term Deposit	A-2	6.45%	\$ 1,000,000	\$ 3,358	0.11%

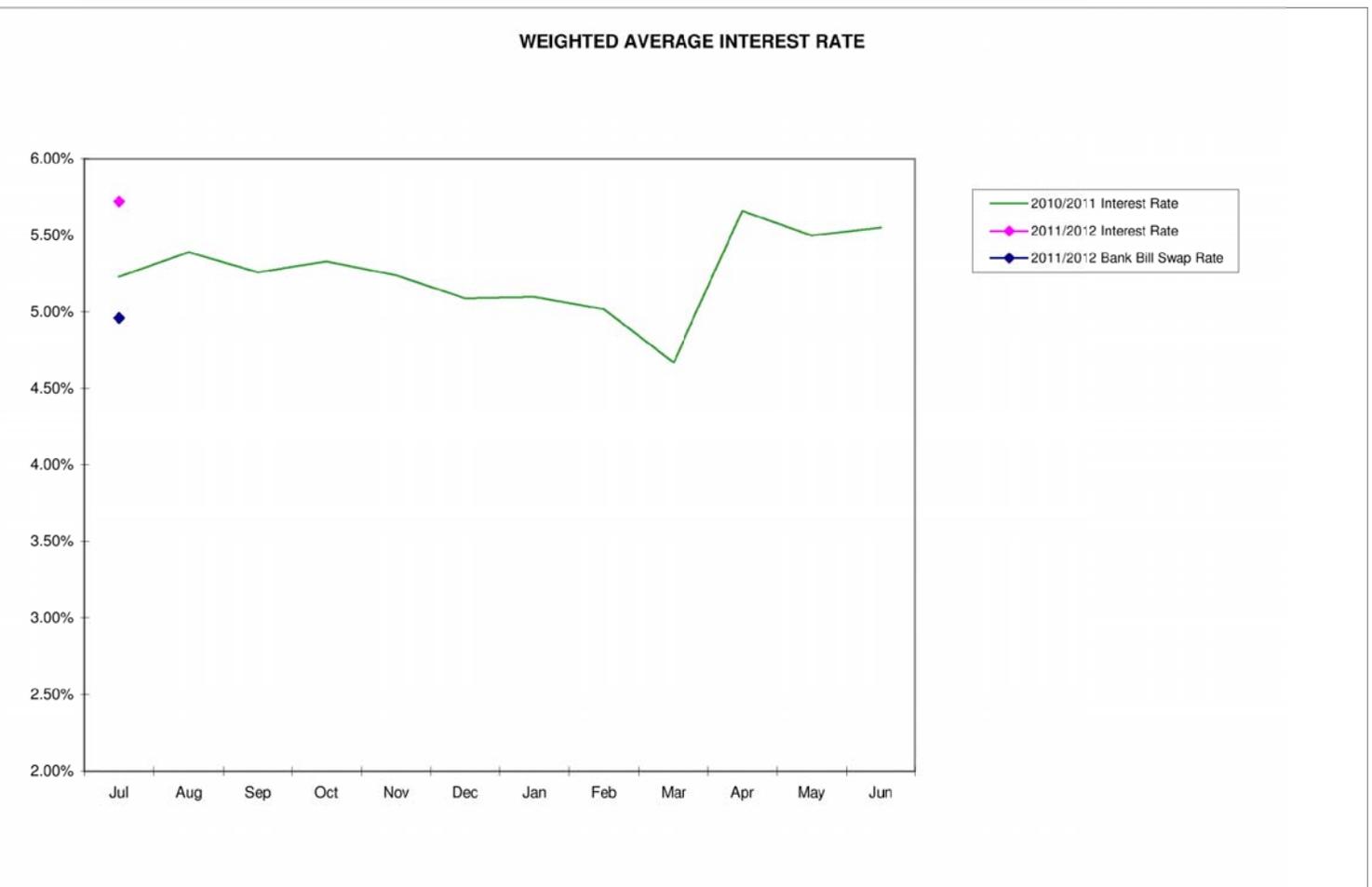
31/7/2011	5.72%
\$ 44,876,471	\$ 188,717

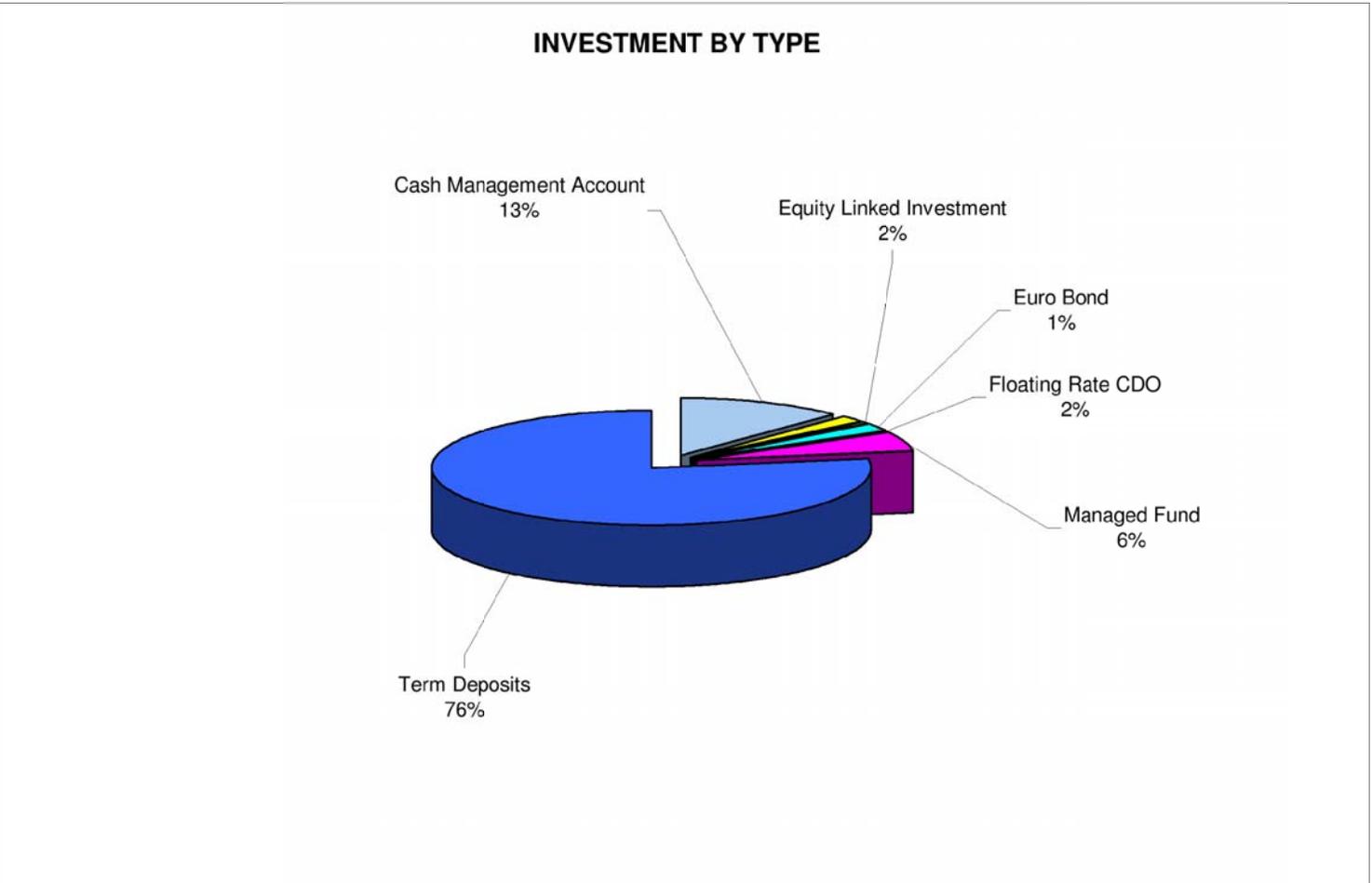
Investment Income Earned vs. Budget Year to Date

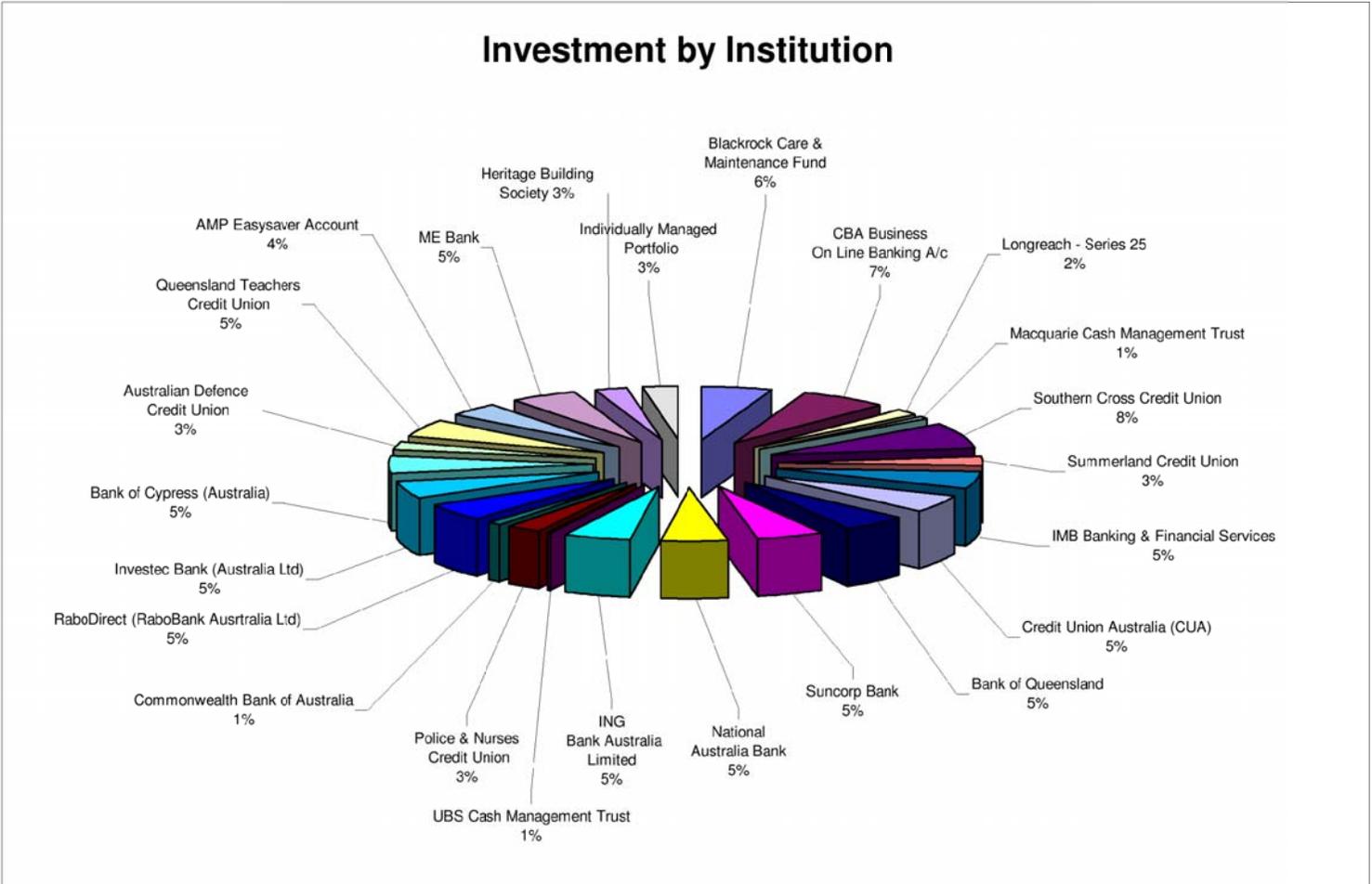
Estimated interest earned to date	\$	188,717
Pro Rata annual budget	\$	130,233

- Note 1: Interest return is calculated on (actual interest + accrued interest + realised gains - losses on disposal - expenses) / principal value
- Note 2: Capital Guaranteed note if held to maturity
- Note 3: Blackrock Care & Maintenance Fund interest rate is shown as zero as regular distributions are not being received. When a distribution is received the interest rate is adjusted for that month accordingly.
- Note 4: Estimated Interest for Period is calculated by multiplying the annualised rate by the purchase price and reflects both interest accrued and received.
- Note 5: No coupon currently payable under terms of the investment.
- Note 6: Latest estimates based on information provided by investment managers and prior period performance.

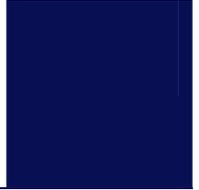








Committee Recommendations



Committee Recommendation

Traffic Advisory Committee

Attachment/s

1. Traffic Advisory Committee Minutes 20 July 2011

Recommendation

That the minutes be received and adopted and the recommendations contained therein be adopted.

MINUTES OF THE TRAFFIC ADVISORY COMMITTEE HELD IN THE CBD CENTRE, 55 MAGELLAN STREET, LISMORE ON WEDNESDAY, 20 JULY 2011, AT 10.00AM.**Present**

Councillor Jenny Dowell (*Chairperson*), Thomas George MP (*Member for Lismore*), Snr. Const Rob Clark and Snr. Const. Michael Stewart (*Lismore Police*).

In Attendance

Garry Hemsworth (*Executive Director-Infrastructure Services*), Lisa Marshall (*Road Safety Officer*), Bill MacDonald (*Traffic & Emergency Services Co-ordinator*) and John Willey (*Development Engineer*) for DA items.

Apologies

An apology for non-attendance on behalf of Frank Smallman (*RTA*) was received and accepted. Councillor Dowell lodged an apology for the next meeting to be held on 17 August 2011.

Confirmation of Minutes

TAC65/11 The Committee was advised that the minutes of the Traffic Advisory Committee held on 15 June 2011 were confirmed by Council on 12 July 2011.

Disclosure of Interest

NIL

Part 'A' – Committee Recommendations**Southern Cross University**

Forwarding traffic management plan and notice of intention to hold a public assembly for the University graduation parade commencing at 10am on Saturday, 17 September 2011. (CI11/19170:19179:EF10/129)

The parade will proceed from Clyde Campbell Car Park along Molesworth, Woodlark, Keen and Magellan Streets to the Library Car Park. From there Graduates will then board buses and be taken to Trinity College.

The University has also requested consideration of approval for it to reserve 18 parking spaces within the public car park beside Trinity for VIP guests. Being a Saturday this should not create any problems. The organisers have also closely consulted with the PCYC which is assisting in providing additional spaces.

TAC66/11 **Recommended** that approval be granted for the parade as outlined in the Traffic Management Plan as well as the use of specific parking spaces for VIP guests in the public car park adjacent to Trinity College.

Part 'B' – Determined by Committee

Ballina Road Pedestrian Safety**GTA Consultants – Ballina Road road safety audit**

Forwarding the results of a safety audit carried out on Ballina Road between Molesworth Street and Dawson Street. (CI11/18989:EF09/2168)

Multitask – Pedestrian Safety Ballina Road near City Hall

Drawing attention to a number of life-threatening incidents which have occurred at this 'pedestrian access point' and once again requesting safe passage across this road. (CI11/18326:R6408)

Christine Rijks – Pedestrian Safety Ballina Road near City Hall

Requesting a safe crossing for pedestrians be installed near the intersection of Ballina Road and Molesworth Street. (CI11/18679:R6408)

The lack of appropriate pedestrian facilities on Ballina Road in the vicinity of the City Hall has been a long standing issue of concern for the broader community, particularly those with mobility problems. A marked pedestrian crossing in front of the City Hall was removed some years ago and these are no longer approved by the Roads & Traffic Authority on multi lane roads. A pedestrian refuge exists close to the intersection of Keen Street however, traffic volumes along Ballina Road are nearing saturation, particularly in peak times, and gaps for pedestrians to cross safely are reducing. This results in many members of the community having to forego the option of walking to and from the CBD instead having to drive or be driven.

One of the key high risk issues identified by the Consultants in the recent audit was the lack of formal pedestrian crossing facilities at the intersection of Ballina Road and Molesworth Street. It was noted that the current level of pedestrian activity is not necessarily an accurate representation of the actual Ballina Road pedestrian crossing demand. As such, pedestrian warrants should not dictate the appropriate treatment at this location as there may be considerable latent demand.

To address the identified pedestrian safety issues, the installation of traffic signals at this location is recommended by the Consultants. Together with a number of minor modifications to kerb ramps and pedestrian routes in general the Consultants also recommended that traffic signals be installed at the intersection of Ballina Road and Dawson Street. Signalised intersections would include pedestrian phases on all four legs and is practically the only way that the pedestrian access issue can be addressed to the satisfaction of the community living south of the Bruxner Highway.

TAC67/11 **It was agreed** that the Director-Infrastructure Services arrange a further meeting with the Roads & Traffic Authority with a view to progressing this issue with a further report being brought back to the Committee.

Mr M F Butler - Intersection Ballina Road and Dibbs Street

Drawing attention to difficulty of motorists turning left from Dibbs Street seeing cars travelling up Ballina Road due to the shape of the road. (CI11/15203:R6408)

An inspection of the location was carried out with a view to determining that appropriate controls existed on Dibbs Street at its intersection with Ballina Road.

Sight distance of approaching vehicles from the west on Ballina Road was found to be in excess of the Austroads guide and accordingly the existing Give Way controls were appropriate. There has only been one recorded accident at the intersection in the last five years indicating that there did not appear to be a significant problem.

TAC68/11 **It was agreed** that the writer be advised of the results of the investigation and that it was considered appropriate controls were in place.

Graham Lancaster - Intersection Invercauld Road and Cynthia Wilson Drive

Requesting re-design of the intersection due to problems caused by people travelling straight through the Give Way sign. (CI11/18517,18819:R6465)

This intersection is currently controlled by a Give Way sign on the southern leg of Invercauld Road, giving right of way to the predominate flow to and from Cynthia Wilson Drive.

Signs and markings are standard, however safety of road users would be enhanced by the installation of a small island and additional Give Way sign in the middle of Invercauld Road immediately south of Cynthia Wilson Drive.

TAC69/11 **It was agreed** that a small island and additional Give Way sign be installed in the middle of Invercauld Road immediately south of Cynthia Wilson Drive.

Daniel and Son Road Transport - B Double Application

Advising the address for the depot where they have applied for B-double access is 1 Cook Street, South Lismore, and submitting an application for approval of using the eastern end of Cook Street for B-Double access. (CI11/14185,18951: R6911)

Daniel and Son Road Transport provide services to a local company which currently leases a section of the old Readings Engineering building on the northern side of Cook Street. Presently drivers unhook the first trailer on the Highway and transport single trailer loads in accordance with existing road rules. Heavy vehicles have likely serviced the eastern end of Cook Street for many years due to its industrial nature however, development further west in Cook Street is largely residential and it would not be desirable to introduce heavy vehicle movements past these residents and nearby primary school in Rhodes Street.

Daniel and Son Road Transport - B Double Application (Cont'd)

Therefore access to the industrial sheds necessitates the need for trucks to enter Cook Street from Union Street and then carry out a U-turn to the final destination in front of the leased shed. The guidelines indicate that there must be an absolute minimum 12.5m radius for 25m B-Doubles to carry out a U-turn and 15m radius is desirable.

Existing road widths between the kerb line on the southern side of Cook Street and the property boundary on the northern side is 15m. This is clearly insufficient width to approve the current application. Significant road shoulder deterioration in front of the shed is also evident and is likely to deteriorate further given existing turning and manoeuvring movements.

TAC70/11 **It was agreed** that the application for approval to operate B-Doubles in Cook Street to service the property in question be denied due to insufficient width to carry out the U-turn movement required in a full forward direction and the deteriorating state of the road shoulder.

DA2009/145 - Subdivision - 805 Ballina Road

Advising amended plans and additional information have been received and requesting the Committee's comments on any relevant traffic issues. (DA09/145)

This subdivision includes 58 lots and one open space lot, extension of public roads, civil works, removal of vegetation, demolition of structures and construction of an acoustic barrier.

The original development application was considered by the Traffic Advisory Committee at its meeting on 20 May 2009. It is noted that all vehicular access to the new development will be from the existing local road network via either Callune Terrace or Da Re Drive. A timber acoustic barrier along the northern boundary of the development will prevent direct vehicular access onto Ballina Road, however a 2m wide footpath will be constructed through the wall to cater for pedestrian traffic. Additional traffic movements attributed to the development on the existing Highway intersections of Oliver Avenue and Holland Street will not have a significant impact on existing service levels.

TAC71/11 **It was agreed** that the information provided be noted and no objection to the proposal be recorded.

DA2011/234 - Change of Use to Goods Transport Terminal - 1112 Bruxner Highway, McKees Hill

Requesting the Committee's comments on any relevant traffic issues. (DA11/234)

The proposed goods transport terminal is accessed from Tunstall Street, McKees Hill. It would appear that heavy vehicle movements in and out of the site would average two per day. An additional four persons will be employed on site generating eight (8) movements daily.

All movements to and from the property would be in a forward direction for both heavy and light vehicles. Site distance along the Bruxner Highway from Tunstall Street is 300m west and 210m east.

Mr Smallman advised that this matter is being dealt with by the Land Use Unit of the RTA in Grafton which will provide individual comment.

TAC72/11 **It was agreed** that the Committee note the above information and raise no objection to the proposal in principle subject to any further determination by the Roads & Traffic Authority.

DA2011/235 Loritz Circus out of Africa - 129 Diadem Street

Requesting the Committee's comments on any relevant traffic issues. (DA11/235)

The proposed site on the corner of Diadem and Magellan Streets has been used for circus events in the past. The tent capacity for Loritz Circus which will be in Lismore from 7-18 September 2011 is up to 300 people but their median attendances are 85-180. Week day performance times are 7.30pm to 9.30pm and additional weekend performances between 4pm and 6pm and 12pm and 2pm on Sundays.

Anticipated patron numbers would represent possibly 40 to 80 vehicles requiring parking. Past events held at this site have resulted in complaints from nearby residents with event patrons parking in driveways etc. The applicant has made no provision for onsite parking and is reliant on their patrons finding their own parking onstreet. Bearing in mind past problems, responsibility should be taken by the applicant to identify and manage a parking area adequate to their needs.

TAC73/11 **It was agreed** that a suitable parking management plan be provided by the applicant prior to any approval being given.

Sarah MacDonald and Others – Traffic Issues – Nielson Street

Drawing attention to the increased traffic volumes, speeds, potholes and drainage problems on Nielson Street, in particular the section in front of her residence at No. 16.
(CI11/19364:R7459)

Nielson Street is one way north bound between Bright Street and Ballina Road. Due to the narrow width of the road a separate footpath is not likely to be possible.

Arrangements have been made to have a classifier installed to determine the extent of any speeding problem and the results of this will be forwarded to Lismore Police.

Accident history does not indicate there is a significant problem at the intersection of Nielson and Bright Streets. In the longer term, as the road is reconstructed, provision of traffic calming measures should be included in any future design to ensure the safety of pedestrians as well.

- TAC74/11** **It was agreed** that the writer be advised that the results of the speed survey will be forwarded to Lismore Police and that traffic calming measures will be included for consideration in any future reconstruction of Nielson Street.

Lismore Police - Intersection McLennan Lane and Dawson Street

Suggesting an extension of the concrete median (north) away from the intersection of Ballina Road to reduce the types of incidents mentioned below. (CI11/19660:R6017)

It would appear that on a regular basis south bound traffic on Dawson Street is travelling on the incorrect side of the road around the median strip, in order to access McLennan Lane and travel west, obviously in an effort to avoid having to go around the roundabout.

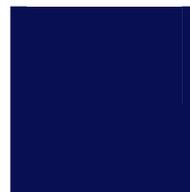
This complaint has come from Matt Linton (Lismore HWP) who has issued two infringements recently to people performing this dangerous manoeuvre and he was also approached by Ron Marriott from the Gerni shop who told him it is a regular occurrence.

- TAC75/11** **It was agreed** that this matter be referred to Council's Works Section with a view to extending the existing median in the centre of Dawson Street opposite McLennan Lane, further north.

Closure

This concluded the business and the meeting terminated at 10.42 am.

Documents for Signing and Sealing



Document for Signing and Sealing

The following documents have been prepared in accordance with previous resolutions of the Council and/or the provisions of the Local Government Act, 1993 and other relevant statutes.

It is now proposed that the Council authorise the signing and sealing of these documents.

Recommendation

The following documents be executed under the Common Seal of the Council:

Easement for Asset Protection Zone – 15 Millar Street, Lismore Heights (P29292)

A Report to Council was presented at meeting held on 9 November 2010 (BP10/582) in relation to a development consent requirement for the creation of an easement for asset protection zone over adjoining Council owned land. The easement site is 15.1m x 30.19m over Council owned land comprised in Lot 4 DP 827364 and is adjacent to the eastern boundary of 15 Millar Street, Lismore Heights.

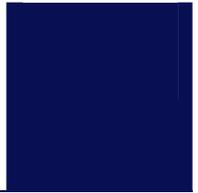
Licence Agreement – Real Art Works Inc – 110 Magellan Street, Lismore

Licence to occupy approximately 204m² of the ground floor area of C Block 110 Magellan Street Lismore for a period of 12 months from 1 June 2011 for the purpose of display of art works and holding of workshops for people with and without disabilities.

Licence Agreement – WJ & JE McWilliam – Winterton Parade Reserve (P5993)

Renewal of a Licence agreement for grazing over Lots 4 – 18 DP 1005 for five years from 1 July 2011.

Financial Assistance - Section 356



Financial Assistance – Section 356

a) Council Contributions to Charitable Organisations**Waste Facility – Policy 5.6.1 (GL390.965.15)**

Budget: \$15,000

Spent to date: \$14,889.780 (June 2011 Budget)

June 2011

Animal Right & Rescue \$45.46

Caroona Opportunity Shop \$35.36

Multitask \$290.90

Nimbin Aquarius Landcare Group \$13.00

Five Loaves \$109.00

Friends of the Koala \$63.63

LifeLine \$162.05

Police Boys Club \$14.55

Westpac Life Saver Helicopter \$58.20

Total \$792.15*In accordance with policy.***b) Mayor's Discretionary Fund (GL390.485.15)**

Budget: \$3,000

Spent to date: \$400

Southern Cross University, School of Arts and Social Sciences are seeking a donation towards the Women's Housing Needs Forum on 4 August 2011.

\$100**Recommendation**

In accordance with Section 356(1) of the Local Government Act 1993, the assistance to persons as listed above is hereby approved.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE CITY OF LISMORE HELD IN COUNCIL CHAMBERS ON TUESDAY, 12 JULY 2011 AT 6.00PM.

Present

Mayor, Councillor Dowell; Councillors Battista, Chant, Clough, Ekins, Graham, Marks, Meineke, Smith, and Yarnall, together with the Acting General Manager, Executive Director-Sustainable Development, Executive Director-Infrastructure Services, Manager-Integrated Planning, Manager-Assets, Manager-Corporate Services, Events Coordinator, Community Services Officer (Sport and Recreation), Media and Community Relations Coordinator, Corporate Compliance Coordinator and General Manager's Personal Assistant.

Apologies and Leave of Absence

411/11 **RESOLVED** that an apology from Councillor Houston be accepted and leave of absence from this meeting be granted; and that a leave of absence be granted for:

Councillor Clough from 17-20 July 2011; and
Councillor Chant 19 July 2011 and 2 August - 6 September 2011.

(Councillors Graham/Yarnall)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

Confirmation of Minutes

412/11 **RESOLVED** that the minutes of the Lismore City Council Ordinary Meeting held on 14 June 2011 be confirmed.

(Councillors Marks/Clough)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

413/11 **RESOLVED** that the minutes of the Lismore City Council Extra Ordinary Meeting held on 21 June 2011 be confirmed.

(Councillors Clough/Smith)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

Disclosure of Interest

Councillor Chant declared a pecuniary conflict of interest in the following item:

Report – Tender T2011-21 Supply of Pavement Patching Machine

Nature of Interest: I am the owner of a bitumen company which does pothole patching for Lismore City Council. I intend to leave the Chamber and not participate in the vote.

Councillor Clough declared a non-significant conflict of interest in the following item:

Notice of Motion – Multiple Occupancies Rating

Nature of Interest: I am the Director of a Co-op that owns a landsharing community.

Councillor Ekins reported on the following item:

Report – Rural Residential Planning Proposals

Nature of Interest: At a Councillor Briefing on this matter I declared a conflict of interest as Ian Ford was my supervising teacher at Alstonville High for my practicum. This relationship ended in May 2011 and after seeking advice I believe I no longer have a conflict of interest.

Councillor Marks declared a non-significant conflict of interest in the following item:

Notice of Motion – Solar Feed-In Tariff

Nature of Interest: I have solar panels.

Councillor Smith declared a significant conflict of interest in the following item:

Report – Councillor Attendance at Interstate Conference

Nature of Interest: I am the person on which the report is based. I intend to leave the Chamber and not participate in the vote.

Councillor Yarnall declared a non-significant conflict of interest in the following item:

Notice of Motion – Multiple Occupancies Rating

Nature of Interest: I am the Director on the board of the Rainbow Falls Co-op Multiple Occupancy.

Public Access Session

Prior to dealing with the circulated reports and associated information, a Public Access Session was held at which Council was addressed by the following:

Gordon Fraser-Quick - Solar Feed-In Tariff

Mr Fraser-Quick spoke in support of the Notice of Motion. He stressed the need for State Government support for the solar industry and recommended a net feed-in tariff on a \$1 for \$1 basis.

John Lynch and Barrie Gregor - Telecommunication Towers

Mr Lynch outlined the consultation process associated with the development application process and the construction activity. He claimed Council breached the guidelines in respect to the consultation.

Mr Gregor spoke against the principle of a tower adjoining a residential area. He requested the decision be reviewed.

Brian Griffen - Lismore Levee Repairs

Mr Griffen stressed the need for urgent action to undertake the remedial works on the grounds of public safety.

Gordon Fraser-Quick - Lismore Levee Repairs

Mr Fraser-Quick urged the retention of the heritage and history of the City as represented by the Lismore Club. He asked that the levee bank be repaired using an alternative approach.

Ian Ford - Rural Residential Planning Proposals

Mr Ford outlined the history of this proposal. He disputed issues surrounding availability, staff capacity and emphasised the need to take a moral approach to the consideration of the proposal.

Mayoral Minute

Annual Performance Planning and Review Process – Incoming General Manager

EF10/363

414/11 **RESOLVED** that Council:

1. Appoints Stephen Blackadder of Blackadder Associates to conduct the 2011- 2012 performance planning and review process for the General Manager's performance review as outlined in the Proposal of July 2011.
2. Appoints a Performance Review Panel comprising the Mayor and three nominated Councillors, with substitute Councillor members available should an appointed panel member be unavailable.

(Councillors Dowell/Yarnall)

Voting for: Councillors Clough, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Councillors Meineke and Chant

415/11 **FURTHER RESOLVED** that Councillors Yarnall, Marks Clough be the three nominated Councillors for the Performance Review Panel, with Councillors Ekins and Meineke as substitute Councillor members available should an appointed panel member be unavailable.

(Councillors Yarnall/Marks)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

Notice of Motions

10.1 Solar Feed-In Tariff

416/11 **RESOLVED** that Council write to the NSW Minister for Resources and Energy with copies to the Premier and the local state member expressing Council's concern about the local solar industry. The letter should make the following points, that Council:

1. Thanks the State Government for honouring their election promise to retain the full solar feed in tariff for residents under the original solar bonus scheme.
2. Is concerned for the local economic and environmental impact due to a cessation of the feed in tariff in April this year, considering our postcode area has one of the highest uptakes of photo voltaic systems in the country.

3. Supports the reintroduction of a reasonable feed in tariff to back up the local solar industry, promote the continued expansion of alternate energy sources to decentralise the State's power needs and have a continued positive impact on the State's greenhouse gas reduction targets.

(Councillors Smith/Marks) (BP11/439)

Voting for: Councillors Meineke, Clough, Chant, Marks, Dowell, Yarnall, Ekins and Smith

Voting against: Councillors Battista and Graham

10.2 Infrastructure Services Review

417/11 **RESOLVED** that Council immediately pursue recommendation 19 of the Infrastructure Services Review:

'To consider the development of suitable Key Performance Indicators (KPIs) to assist in the development of confidence in the efficiency of service delivery functions, and use a selection of these in monthly or quarterly reporting processes.

These comprehensive Key Performance Indicators are to be used as criteria to aim for an increase in efficiency of 10% in Council's urban and rural roads repair and maintenance over the 2011-12 financial year compared to last financial year'.

Councillors Clough/Yarnall) (BP11/497)

Voting for: Councillors Clough, Dowell, Yarnall, Ekins and Smith

Voting against: Councillors Meineke, Chant, Marks, Battista and Graham

The voting being tied the Mayor declared the **MOTION CARRIED** with her casting vote.

10.3 Telecommunication Towers

A MOTION WAS MOVED that Council writes to Optus asking them to reconsider their placing of a telecommunications tower in the vicinity of Ross Street and to work closely with Council and the community on finding a more appropriate position for the tower.

(Councillors Marks/Smith) (BP11/518)

AN AMENDMENT WAS MOVED that Council:

1. Writes to Optus asking them to reconsider their placing of a telecommunications tower in the vicinity of Ross Street and to work closely with Council and the community on finding a more appropriate position for the tower.

2. Considering community concern and the increasing number of telecommunication towers across Australia write and lobby the state Minister for Planning, Brad Hazzard and the Federal Minister for Broadband, Communications and the Digital Economy, Stephen Conroy to perform an urgent comprehensive review of the various environmental legislations relating to the positioning of telecommunications towers to:
 - a) Streamline the legislation from the current overly complicated and inaccessible plethora of legislations both State and Federal.
 - b) Bring the legislation in line with current community expectations in relation to community consultation.
 - c) Provide clear and accessible framework for communities and local government to influence the decision making process by insisting companies must have as a minimum 'due regard' to community concerns.

(Councillors Yarnall/Ekins) (BP11/518)

On submission to the meeting the AMENDMENT was DEFEATED.

Voting for: Councillors Yarnall, Clough and Ekins

Voting against: Councillors Meineke, Chant, Marks, Battista, Dowell, Graham and Smith

418/11

RESOLVED that Council writes to Optus asking them to reconsider their placing of a telecommunications tower in the vicinity of Ross Street and to work closely with Council and the community on finding a more appropriate position for the tower.

(Councillors Marks/Smith) (BP11/518)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

10.4 Multiple Occupancies Rating

A MOTION WAS MOVED that Council investigate and report on, the changes required to be able to "Rate" dwellings on Rural Landsharing Communities (Multiple Occupancies):

The report include:

- a) Details of the number multiple occupancies and number of dwelling entitlements on Rural Landsharing/MO's in the LCC.
 - b) The steps required to process this change in the local government legislation.
2. The report be brought back to Council by the October 2011 meeting.

(Councillors Marks/Meineke) (BP11/519)

On submission to the meeting the MOTION was DEFEATED.

Voting for: Councillors Meineke, Chant, Marks, Battista and Graham

Voting against: Councillors Clough, Dowell, Yarnall, Ekins and Smith

The voting being tied the Mayor declared the **MOTION DEFEATED** with her casting vote.

10.5 Zero Based Budgeting

A MOTION WAS MOVED that:

1. Council implements either a full budget review or a zero budget review at the earliest opportunity but no later than the December Ordinary Council Meeting 2011.
2. The objective of the budget review is to, at the very minimum, find the road funding gap of \$940,000 pa over the next ten years as identified in Council's Asset Management Plan.

(Councillors Yarnall/Clough) (BP11/521)

AN AMENDMENT WAS MOVED that Council conducts a full budget review or zero budget review as part of the next budget process with a view to improve road funding.

(Councillors Clough/Ekins) (BP11/521)

On submission to the meeting the AMENDMENT was DEFEATED.

Voting for: Councillors Meineke, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Councillor Clough

A FORESHADOWED AMENDMENT WAS MOVED that Council conduct a full budget review or a zero budget review at the earliest opportunity to commence in 2012/13 incorporating a Councillor Briefing.

(Councillors Marks/Smith) (BP11/521)

On submission to the meeting the FORESHADOWED AMENDMENT was APPROVED and became the MOTION.

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Ekins and Smith

Voting against: Councillor Yarnall

419/11 **RESOLVED** that Council conduct a full budget review or a zero budget review at the earliest opportunity to commence in 2012/13 incorporating a Councillor Briefing.

(Councillors Marks/Smith) (BP11/521)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

Altering Order of Business

420/11 **RESOLVED** that the order of business be altered to debate the following matter raised during Public Access:

Report – 12.3 Rural Residential Planning Proposals

(Councillors Clough/Graham)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

Reports

12.1 Lismore Levee Repairs

A MOTION WAS MOVED that:

1. The report be received and noted.
2. Council endorse option four as outlined in the report as the preferred option to progress the repair of the levee.
3. The Acting General Manager progress the matter accordingly.

(Councillors Chant/Marks) (BP11/496)

AN AMENDMENT WAS MOVED that:

1. The report be received and noted.
2. Council endorse option three as outlined in the report as the preferred option to progress the repair of the levee.
3. The Acting General Manager progress the matter accordingly.

(Councillors Ekins/Battista) (BP11/496)

On submission to the meeting the AMENDMENT was DEFEATED.

Voting for: Councillors Clough, Dowell, Ekins and Smith

Voting against: Councillors Meineke, Chant, Marks, Battista, Graham and Yarnall

A FORESHADOWED AMENDMENT WAS MOVED that:

1. The report be received and noted.
2. Council endorse option where the building is retained and becomes part of the levee.
3. The Acting General Manager progress the matter accordingly.

(Councillors Battista/Ekins) (BP11/496)

On submission to the meeting the a FORESHADOWED AMENDMENT was DEFEATED.

Voting for: Councillors Battista

Voting against: Councillors Meineke, Chant, Marks, Graham, Yarnall, Clough, Dowell, Ekins and Smith

A FORESHADOWED AMENDMENT WAS MOVED that:

1. The report be received and noted.
2. Council endorse option three as outlined in the report as the preferred option to progress the repair of the levee.
3. The Acting General Manager progress the matter accordingly.
4. Council undertake to sell the building at the earliest opportunity.

(Councillors Yarnall/Ekins) (BP11/496)

On submission to the meeting the FORESHADOWED AMENDMENT was APPROVED and became the MOTION.

Voting for: Councillors Clough, Battista, Dowell, Ekins and Smith

Voting against: Councillors Meineke, Chant, Marks, Graham and Yarnall

The voting being tied the Mayor declared the **MOTION APPROVED** with her casting vote.

421/11

RESOLVED that:

1. The report be received and noted.
2. Council endorse option three as outlined in the report as the preferred option to progress the repair of the levee.
3. The Acting General Manager progress the matter accordingly.
4. Council undertake to sell the building at the earliest opportunity.

(Councillors Yarnall/Ekins) (BP11/496)

Voting for: Councillors Clough, Battista, Dowell, Ekins and Smith

Voting against: Councillors Meineke, Chant, Marks, Graham and Yarnall

The voting being tied the Mayor declared the **MOTION APPROVED** with her casting vote.

12.3 Rural Residential Planning Proposals

A MOTION WAS MOVED that Council:

1. Progresses the current planning proposals for rural residential rezoning at Modanville over Lot 22 DP 861639 and The Channon over Lot 10 DP 1112849 without delaying the current works schedule.
2. Places a temporary moratorium on the progressing of rural residential planning proposals, excluding those planning proposals identified in (1) above until Council has adopted its Housing Strategy for the reasons outlined in the report.

(Councillors Meineke/Graham) (BP11/512)

AN AMENDMENT WAS MOVED that Council:

1. Does not progress Modanville Lot 22 DP 861639 but progresses the current planning proposals for rural residential rezoning at The Channon over Lot 10 DP1112849.
2. Places a temporary moratorium on the progressing of rural residential planning proposals, excluding The Channon over Lot 10 DP1112849 identified in (1) above until Council has adopted its Housing Strategy for the reasons outlined in the report.

(Councillors Smith/Clough) (BP11/512)

On submission to the meeting the AMENDMENT was DEFEATED.

Voting for: Councillors Clough and Smith

Voting against: Councillors Meineke, Chant, Marks, Battista, Dowell, Graham, Yarnall and Ekins

422/11 **RESOLVED** that Council:

1. Progresses the current planning proposals for rural residential rezoning at Modanville over Lot 22 DP 861639 and The Channon over Lot 10 DP 1112849 without delaying the current works schedule.
2. Places a temporary moratorium on the progressing of rural residential planning proposals, excluding those planning proposals identified in (1) above until Council has adopted its Housing Strategy for the reasons outlined in the report.

(Councillors Meineke/Graham) (BP11/512)

Section 375A Voting Record

Voting for: Councillors Meineke, Chant, Marks, Battista, Graham, Yarnall and Smith

Voting against: Councillors Clough, Dowell and Ekins

12.2 Lismore Tourist Caravan Park - BP11/495

423/11

RESOLVED that:

1. Council proceed to call open tenders for the lease of the Lismore Tourist Caravan Park.
2. The tender documentation include provisions for respondents to resolve the tenancies of existing long term residents of the park with their own moveable dwelling in accordance with the relevant legislation within 12 months of entering a lease for the facility.
3. The tender documentation include a requirement for respondents to outline the number of on-site vans they intend to make available for rent to prospective tenants and the process by which they will select and transfer existing tenants renting on-site vans across to their operation upon commencement of the lease.
4. The tender documentation include the requirement that the successful tender must comply with Council's new conservative Flood Evacuation Plan for the Lismore Tourist Caravan Park.
5. Council continue to work with the relevant housing agencies to assist in relocating residents where and if required.
6. Council continue to work with the current lessee to ensure that their obligations to the existing residents are understood and met in regards to their departure from the facility in December 2011.
7. Council write to the current lessee and tenants of the caravan park advising of the outcome of the expression of interest process and its intention to call tenders for the lease of the facility.

(Councillors Graham/Smith) (BP11/495)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

(Councillors Graham/Smith)

At this juncture Councillor Chant left the meeting, the time being 10.16pm.

12.4 Tender T2011-21 - Supply of Pavement Patching Machine

424/11

RESOLVED that Council:

1. Accept the tendered offer from Paveline International Pty Ltd (Option 1) for a Paveline Autopatch on an Isuzu FVY1400 Auto Cab/chassis at a total cost of \$369,656 plus GST.
2. Sell by auction Plant No 167, a Paveline Autopatch on an Isuzu cab/chassis.

(Councillors Graham/Clough) (BP11/315)

Voting for: Councillors Meineke, Clough, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Councillor Marks

At this juncture Councillor John Chant returned to the meeting, the time being 10.20pm.

12.5 Section 356 Miscellaneous Community Donations 2011-2012

425/11

RESOLVED that Council endorse the 2011/2012 Section 356 miscellaneous community donations to the projects identified in the table below:

Lismore Diabetes Branch	\$2,200
On Track Programs – Rent it, Keep it	\$2,200
Lismore Regional Mission	\$2,200
Lismore Base Hospital Auxiliary	\$2,200
Lismore High School P&C	\$2,200
MH Support Group	\$2,200
In Good Company	\$2,200
1st Lismore Scout Group	\$2,200
Cedar Guitar Awards	\$2,200
Northern Rivers Wildlife Carers Inc	\$2,179
Mental Health Family/Carers Support	\$2,200
Lismore Neighbourhood Centre	\$2,000
WIRES Northern Rivers	\$2,000
Kids in Community	\$2,200

(Councillors Marks/Graham) (BP11/486)

Voting for: Councillors Smith, Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall and Ekins

Voting against: Nil

12.6 Festivals and Events Strategy and Festivals and Events Contributions Policy

426/11

RESOLVED that:

1. Council adopt the revised Festivals and Events Strategy as tabled within this report.
2. Council adopt the Festivals and Events Contributions Policy as tabled within this report.
3. Councillor Smith and Marks be appointed to the Local Community/Sporting and Major Events/Conference Sponsorship Industry Group.
4. Council note the timeframe relating to calling for nominations for members with event industry background to the Local Community/Sporting and Major Events/Conferences Sponsorship Industry Group.

(Councillors Smith/Clough) (BP11/416)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

12.7 Draft Pedestrian Access and Mobility and Draft Cycleway Plan Reviews

427/11

RESOLVED that the Draft Pedestrian Access and Mobility Plan and Draft Cycleway Plan be endorsed for Public Exhibition from 18 July to 12 August 2011.

(Councillors Graham/Marks) (BP11/487)

Voting for: Councillors Houston, Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

12.8 Draft Sport and Recreation Plan 2011 - 2021

428/11

RESOLVED that:

1. Council endorse the exhibition of the draft Sport and Recreation Plan, 2011 – 2021 for a period of twenty eight days.
2. At the conclusion of the exhibition period that the draft Sport and Recreation Plan 2011 – 2021 be reported back to Council for final consideration and adoption subject to recommended changes including implementation and funding implications.

(Councillors Marks/Smith) (BP11/515)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

12.9 Annual Code of Conduct Review 2010-2011

429/11

RESOLVED that the report be received and noted.

(Councillors Clough/Graham) (BP11/498)

Voting for: Councillors Smith, Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall and Ekins

Voting against: Nil

At this juncture Councillor Smith left the meeting, the time being 10.28pm.

12.10 Councillor Attendance at Interstate Conference

431/11

RESOLVED that approval is given for Councillor Smith to attend the 12th International Cities Town Centres and Communities Society Conference.

(Councillors Clough/Marks) (BP11/516)

Voting for: Councillors, Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall and Ekins

Voting against: Nil

At the juncture Councillor Smith returned to the meeting, the time being 10.31pm.

12.11 Investments - June 2011

431/11 **RESOLVED** that the report be received and noted.

(Councillors Yarnall/Marks) (BP11/474)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

Committee Recommendations

13.1 Traffic Advisory Committee

432/11 **RESOLVED** that the minutes of Traffic Advisory Committee of 15 June 2011 be received and adopted and the recommendations contained therein be adopted.

(Councillors Meineke/Clough) (BP11/522)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall and Smith

Voting against: Councillor Ekins

Documents for Signing and Sealing

14.1 Documents for Signing and Sealing

433/11 **RESOLVED** that following documents be executed under the Common Seal of the Council:

The Department of Human Services funding agreement requires signatures to be executed under the Common Seal for renewable funding allocated as wages subsidy for a Community Development Worker of \$16,547, and fixed funding of \$11,377 (3 years only) for hosting community events. The Department funds Council to conduct community strengthening events and activities in the Lismore local government area.

Easement over Kirklands/Riviera Car Park Essential Energy (P27569)

Essential Energy have requested Council consent to the granting of an easement for underground power lines through part of the eastern section of the car park. Compensation for the granting of the easement will be determined by valuation.

Lease - Northern Rivers Radio Controlled Model Club Inc – Nesbitt Park Old Tennis Courts (P1863)

Northern Rivers Radio Controlled Model Club Inc has requested renewal of their lease of the above property which expired on 30 April 2011. A notice of the proposed lease was advertised in The Northern Rivers Echo on 19 May 2011 and no submissions were received. The Lease is for a period of five years from 1 May 2011.

Outdoor Dining Licence – Pizzarama – 88 Keen Street, Lismore (P5757)

Licence for outdoor dining comprising an area of 9m² over the footpath adjacent to the premises at 88 Keen Street, Lismore. The licence is in accordance with Lismore City Council Outdoor Dining Policy. The term of the licence is 17 June 2011 – 31 December 2012 and is fee-free in accordance with the Policy.

Outdoor Dining Licence – Zen Sushi – 104 Keen Street, Lismore (P5753)

Licence for outdoor dining comprising an area of 6.6m² over the footpath adjacent to the premises at 104 Keen Street, Lismore. The licence is in accordance with Lismore City Council Outdoor Dining Policy. The term of the licence is 20 June 2011 – 31 December 2012 and is fee-free in accordance with the Policy.

(Councillors Marks/Clough) (BP11/514)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

Continuation

434/11 **RESOLVED** that the time being 10.37pm the meeting continue to the end of the business paper.

(Councillors Clough/Smith)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

Financial Assistance – Section 356

S.1 Financial Assistance – Section 356 Report

435/11 **RESOLVED** that In accordance with Section 356(1) of the Local Government Act 1993, the assistance to persons as listed above is hereby approved.

Representative Selection – Policy 1.4.10 (GL390.735.15)

Budget: \$1,100 Spent to date: \$0

Mr Shawn Sivewright, a 14 year old resident of Lismore, has been selected to represent Australia at the Commonwealth Karate Championships in July 2011 (C111/15289).

\$186

Mr Lachlan Allen from the Far North Coast Baseball Association has been selected to represent Australia at the Cal Ripken Tournament in Maryland, USA in August 2011 (ED11/24972).

\$372

In accordance with policy.

Council Contributions to Charitable Organisations

Waste Facility – Policy 5.6.1 (GL390.965.15)

Budget: \$15,000 Spent to date: \$14,063.24

May 2011

Multitask \$250.42

Nimbin Aquarius Landcare Group \$9.09

Five Loaves \$133.63

Friends of the Koala \$69.53

Youth Connections North Coast \$64.45

LifeLine \$212.12

Westpac Life Saver Helicopter \$87.30

Total \$826.54

In accordance with policy.

Mayor's Discretionary Fund (GL390.485.15)

Budget: \$2,700 Spent to date: \$0

Mr Vann Harris-Kennedy, aged 14 years, is seeking a donation to assist him in costs associated with his selection for representative North Coast Group 1 Rugby League in Port Macquarie on 2 July 2011. The contribution will go towards accommodation and travel costs (ED11/23076).

\$50

RaRa Youth Theater is seeking a donation towards hall hire costs for a fundraiser performance *Sending Hope* at The Channon Hall on 29 and 30 of July 2011. Ticket sales will go to Amnesty International Rethink Refugee Campaign and The Letter Writing Project (ED11/22765).

\$100

Mr Brendan Pearce, Kadina High School Student, is seeking a donation to attend the YMCA NSW Youth Parliament in Sydney from 3-8 July 2011 (ED11/22766).

\$50

South Lismore Celtic Football Club is seeking a donation towards costs for young players aged between 10 and 13 to compete in the McDonald's Mini World Cup Tournament in September 2011(CI11/14700).

\$100

Bexhill Hall Secretary is seeking a donation towards the cost of graffiti removal (ED11/24954).

\$100

(Councillors Graham/Marks) (BP11/536)

Voting for: Councillors Meineke, Clough, Chant, Marks, Battista, Dowell, Graham, Yarnall, Ekins and Smith

Voting against: Nil

Closure

This concluded the business and the meeting terminated at 10.45pm.

CONFIRMED this NINETH DAY of AUGUST 2011 at which meeting the signature herein was subscribed.

MAYOR