

Ordinary Meeting

An ORDINARY MEETING of LISMORE CITY COUNCIL will be held at the COUNCIL CHAMBERS, Oliver Avenue, GOONELLABAH on **September 11, 2007 at 6.00pm** and members of Council are requested to attend.

Paul G. O'Sullivan
General Manager

September 4, 2007



Agenda

Opening of Meeting and Prayer (Mayor)

Apologies and Leave of Absence

Confirmation of Minutes
August 14, 2007

Disclosure of Interest

Public Access Session

Public Question Time

Condolences

Notice of Motions.....1

Altering Order of Business
(Consideration of altering the order of business to debate matters raised during Public Access).

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Financial Assistance - Section 356

Questions Without Notice



Strategic Plan Summary

Lismore regional city

STRATEGIC PRIORITY	AIMS	INITIATIVES
Economic Development	To build Lismore's reputation as a regional city for residents, businesses, education providers, health services and government.	<ul style="list-style-type: none"> ▶ Champion education ▶ Promote health facilities ▶ Support regional agriculture ▶ Promote cultural life ▶ Promote Lismore as a legal centre ▶ Support for sport
	To increase regional economic development, tourism and job-creating investments.	<ul style="list-style-type: none"> ▶ Promote regional development ▶ Develop tourism ▶ Support businesses ▶ Pursue CBD revitalisation ▶ Assist in job creation ▶ Assist in creating new income opportunities
Quality of Life	To make Lismore a safe, healthy and caring community in which to live.	<ul style="list-style-type: none"> ▶ Increase social cohesion ▶ Support villages ▶ Provide community services ▶ Encourage sustainable development ▶ Promote recreation and leisure
Leadership by Innovation	To lead the region by demonstrating innovative practices in governance, customer service, communication, consultation, virtual amalgamation and financial management.	<ul style="list-style-type: none"> ▶ Lead the region ▶ Increase revenue from grants ▶ Improve customer service ▶ Consult the community ▶ Update technology ▶ Provide user pays services ▶ Privatise selected services ▶ Share assets and resources
Natural Environment	To preserve and rehabilitate Lismore's natural environment.	<ul style="list-style-type: none"> ▶ Provide sustainable land use planning ▶ Improve catchment management ▶ Conserve and repair the environment
Infrastructure	To further enhance Lismore's transportation, parking and pedestrian networks.	<ul style="list-style-type: none"> ▶ Improve transport systems ▶ Improve roads, cycleways and footpaths ▶ Assist with public transport ▶ Assist airport operations ▶ Support fleet operations
Water and Waste Cycle	To educate our community and lead the state in water and waste-cycle management.	<ul style="list-style-type: none"> ▶ Manage stormwater drainage systems ▶ Manage water and sewage ▶ Manage the waste stream and reduce waste

Notice of Motion – Councillor J Chant

I hereby give notice of my intention to move at the next meeting of Council the following motion:

That the General Manager investigate the relocation of the Council Chambers to the Old Lismore High School site.

Councillor Comment

Council is committed to a new Art Gallery in downtown Lismore and this is a development which will make the CBD come alive again. While the project will need significant Government grants, the Council should look at ways we can support the development, and help put Lismore's economy back on the burner. This site is in the centre of the CBD and with the Art Gallery and the Council Chambers all on the one site you can imagine the extra people that would come to the centre of town.

General Manager's Comment

While this is a bold proposal, Council should take the opportunity to examine its feasibility. All the indicators are that business in Lismore would benefit from new investment which brings extra people to the CBD. Council is progressing the refurbishment of the main CBD Block and the physical results after investing more than \$7million thus far have been very positively received. This investment in infrastructure will not of itself translate to short term business prosperity. On the other hand, stimulation of a people presence is likely to improve that equation. The Art Gallery proposal is anticipated to act as a major catalyst in reinvigorating the heart of Lismore and in terms of heart, the Council is a key player capable of effecting and affecting a local transformation. Accordingly, it should be visible to its community by being located at the very centre of the action.

Concept plans for the Cultural Precinct already identify space for some complementary commercial activities in this very prominent and accessible location adjacent to the Art Gallery and it may well be that Council could address a number of important longterm issues through an integrated redevelopment strategy.

The Council now has its management and support activities spread around a number of sites, primarily because the Goonellabah offices have exceeded their capacity, but also because the nature and focus of Council's management model is sufficiently flexible to accommodate some decentralisation. This approach does add some overhead costs. There could be potential for Council to meet its longterm needs in a new building downtown but in a building which includes suitable space to offer commercial leases and which is of a sufficient scale to warrant the building of extra or shared parking spaces to cope with the joint needs of all activities in and around the Cultural Precinct. A feasibility study would properly examine the options available having regard to their sustainability profile and the triple bottom line parameters of economic, environmental and social implications.

In summary, the Notice of Motion is supported on the basis that Council has a responsibility to widely explore its options in the course of managing community assets and aspirations and there is a prima facie case demanding further investigation into the proposition that Council might foster the development of a new Council Chambers facility which will :-

- support the early construction of the proposed Margaret Olley Art and Exhibition Centre,
- create new investment and act as a catalyst for full redevelopment of the Cultural Precinct,
- deliver a viable infrastructure outcome which fully exploits the unique characteristics of the Old Lismore High School site, and
- demonstrate Council's support for the longterm economic development of Lismore's CBD.

ELECTION OF DEPUTY MAYOR

1.1 TERM OF DEPUTY MAYOR

Section 231 (Local Government Act 1993)

- 1) *The councillors may elect a person from among their number to be the deputy mayor.*
- 2) **The person may be elected for the mayoral term or a shorter term.**
- 3) *The deputy mayor may exercise any function of the mayor at the request of the mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of mayor.*
- 4) *The councillors may elect a person from among their number to act as deputy mayor if the deputy mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no deputy mayor has been elected.*

From a practical viewpoint it is preferable that Council elect a deputy mayor. Council needs to determine the period of this appointment. It can be for the remaining term of this Council or for a lesser period.

Council resolved at its meeting held on April 20, 2004 that the initial appointment of the Deputy Mayor would be until September 2005 and thence annually from September to September. No change to this resolution is proposed.

Recommendation

That Council elect a Deputy Mayor and that the period of appointment for the Deputy Mayor be until September 2008.

1.2 METHOD OF ELECTION OF DEPUTY MAYOR

The method of election is to be found in Schedule 7 of the Local Government (General) Regulation 2005. Relevant extracts of this Schedule are detailed below:-

Returning Officer

- 1) *The General Manager (or a person appointed by the General Manager) is the Returning Officer.*

Nomination

- 2) (1) *A councillor may be nominated without notice for election as mayor or deputy mayor.*
- (2) **The nomination is to be made in writing by 2 or more councillors** (one of whom may be the nominee). *The nomination is not valid unless the nominee has indicated consent to the nomination in writing.*
- (3) *The nomination is to be delivered or sent to the returning officer.*
- (4) *The returning officer is to announce the names of the nominees at the Council Meeting at which the election is to be held.*

Election

- 3) (1) *If only one councillor is nominated, that councillor is elected.*
- (2) *If more than one councillor is nominated, the council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.*
- (3) *The election is to be held at the Council meeting at which the Council*

resolves the method of voting.

(4) *In this clause:*

“ballot” has its normal meaning of secret ballot;

“open voting” means voting by a show of hands or similar means.

Previously this Council has determined that the election for Deputy Mayor would be by open voting.

Recommendation

That should there be more than one nomination, the method of election for Deputy Mayor be by open voting.

1.3 ELECTION OF DEPUTY MAYOR

1.3.1 POLICY NO. 1.2.10

Prior to any election, each candidate for the position of Deputy Mayor may give a short presentation outlining her/his reasons for standing, how s/he would operate as Deputy Mayor, what time commitment would be given and the skills s/he would have to offer. Each candidate may be asked questions from the floor about their candidacy.

1.3.2 PRESENTATION BY CANDIDATE/S

1.3.3 ELECTION PROCEDURE UNDER THE INSTRUCTIONS OF THE RETURNING OFFICER

Report

Subject	Request for Assistance – Lismore Lantern Parade
File No	S74
Prepared by	Events Co-ordinator – John Bancroft
Reason	Request from LightnUp Inc (Lantern Parade Board)
Objective	Council to assist LightnUp
Strategic Plan Link	Economic Development
Management Plan Project	Economic Development, Tourism and Events

Overview of Report

LightnUp Inc have written requesting early or “advance” payment of \$15,000 in order to pay outstanding debts incurred as a result of poor weather hampering income generation at the 2007 Lantern Parade.

Background

Council, at its meeting on 20 June 2006, resolved to increase the Lismore Lantern Parade’s annual allocation from \$20,000 to \$30,000 to be utilised as follows:

- \$15,000 – cash contribution to LightnUp Inc/Lantern Parade
- \$15,000 – for Council in-kind/service provision (staff, traffic control, etc.)

All funds were expended on the 23 June 2007 Lantern Parade.

Unfortunately, the 23 June 2007 Parade day suffered a huge rain deluge that significantly reduced spectator numbers and increased the cost of staging the event. Remarkably, many thousands braved the awful conditions, but it is a fact that crowds were down to approximately one third of that expected. The crucial impact of this matter is a significant decrease in donations/revenue normally collected onsite in conjunction with the Parade finale.

The written request from LightnUp Inc includes:

- Detail of its outstanding debtors totalling \$13,316.36.
- A schedule of fundraising activities and fee for service work program, designed to ensure the success of the 2008 event and repay the proposed advance.
- An undertaking that neither the event nor organisation has any likelihood of encountering financial difficulties leading to the winding up of the organisation within the foreseeable future.

Organisers seek receipt of the budgeted \$15,000 as soon as possible in order to settle the outstanding debts. Traditionally, such funds would be drawn upon in approximately April 2008 to fund the upcoming Parade. In this instance, funds will be used to finalise the previous event and other fundraising will be embarked upon to ensure next year’s success.

Comments

Financial Services

LightnUp have advised that they are experiencing short term cash flow issues as a result of the heavy and persistent rain which fell on the Lismore Lantern Parade 2007. The loss of revenue from gate donations and incurrence of unplanned costs due to the rain means they have a funding shortfall of approximately \$13,300. They have requested Council consider advancing its contribution for the 2008 event so that it can be used to pay existing creditors with the advanced funds to be repaid by specific fund raising activities.

On the basis that the LightnUp works on a 'fee for service' basis at many festivals and events, and the project schedule to December 2007 provided indicates a confirmed revenue stream of approximately \$100,000, it is reasonable to expect that the advance will be recouped for use on the 2008 event. Also, LightnUp are working with several other organisations to develop next year's festival into one of even greater national significance which will create more revenue raising activities and sustainability.

LightnUp have indicated that they will open a new bank account for the funds to be recouped. Council should monitor progress and as a condition of approval, request notification of the bi-monthly account balance commencing September 30, 2007 with the last advice being April 30, 2008.

Other staff comments

N/a.

Public consultation

N/a.

Conclusion

The LightnUp/Lantern Parade organisation has written requesting early access to the Council approved annual cash contribution. A corresponding fundraising schedule has also been provided demonstrating the ability of the organisation to recoup these funds and fund the 2008 Parade.

Recommendation

1. That Council agrees to advance \$15,000 to LightnUp Inc upon receipt of a suitable tax invoice.
2. LightnUp advise Council bi-monthly of the balance of the bank account opened to recoup the advance commencing September 30, 2007 with the final report being no later than April 30, 2008.

Report

Subject	Unfunded Budget Submissions – 2007/08
File No	S952
Prepared by	Manager – Finance
Reason	Required by Council resolution 392/07
Objective	To provide the information requested.
Strategic Plan Link	Leadership by Innovation
Management Plan Activity	Community Services, Environmental Health and Library Services

Overview of Report

When adopting the 2007/08 – 2010 Management Plan, Council resolved that a report be prepared by Management on how additional projects could be funded in the 2007/08 Budget.

Unless approved projects are eliminated from the Budget, these projects can only be included if new or additional revenue is received or savings in expenditure realised.

Additional information and comments have also been provided and recommendations based on these made to Council.

Background

At its June 21, 2007 meeting, Council adopted the 2007/08 – 2010 Management Plan with a budget surplus of \$23,000. The resolution also included:-

6. That staff provide a report to Council at its August meeting (subsequently amended to September meeting by Council) on how the following projects can be funded in 2007/08
 - a. Atmosphere – Top 10 Retrofit Program; Pilot a retrofit program on the top ten energy consuming Council facilities - \$20,000
 - b. Water – An assessment of opportunities to capture, store and utilise rainwater for Council facilities - \$20,000
 - c. CCP Resourcing - \$20,000
 - d. Richmond Tweed Regional Library – Sunday afternoon opening - \$9,900
 - e. Cultural Development Officer and Initiatives - \$100,000

2007/08 Budget – Funding Options

The development of the 2007/08 Budget involved the review of all recurrent revenues and expenditures to ensure they were fully disclosed and reported.

In addition to the recurrent Budget, Councillors, Policy Advisory Groups, community groups and individuals, and staff were given the opportunity to make funding submissions to the Budget for projects or initiatives. More than 200 submissions were received and considered by Council during the Budget process.

In accordance with Council's request, staff have reviewed the 2007/08 Budget to assess opportunities

for the inclusion of these projects and without eliminating already approved works, services or initiatives, it is not possible to include these priorities for inclusion unless new or additional revenue is received and/or savings are realised.

The only other alternative is a deficit Budget and given the above information and the fact that the year has substantially commenced, this is not considered prudent management and not supported.

Management is required to report to Council recommended changes in the Budget on a quarterly basis. The report on the September 2007 quarter will be submitted to the November 13, 2007 meeting. This report will include new or additional revenues and any savings realised. This is the earliest revenue funded variations could be contemplated.

Other staff comments

Manager – Environmental Health & Building Services

Atmosphere, Water and CCP Resourcing

Council in its budget deliberations approved the following three submissions from the Sustainable Environment Policy Advisory Group (SEPAG). Funding to implementation the submissions were referred to the following;

“Support the creation of a CCP Implementation Fund to consider proposals for funding on a reasonable basis. Up to \$1million from internal loan to be made available”

The proposed funding submissions were viewed as important matters by the SEPAG to enhance the Cities for Climate Protection Program in this critical first year phase. The most critical aspect of the three being, the need to resource the CCP program in order to initiate actions in the Local Action Plan, which includes identifying funding opportunities from the CP million dollar fund. Submissions one and two can not be funded from within existing Budgets however submission three can be resourced from within the directorate Budget

The three submissions are as follows;

1. The need to undertake crucial investigation/ research: (Funding required: \$20,000)

Conduct an assessment of opportunities to capture, store and utilise rainwater for council facilities, plus a cost/benefit analysis and works program for priority works. SEPAG recognises that Council can make considerable long-term savings and provide a leadership role in adopting water conservation practices. This project will identify where maximum benefits can be achieved through future works.

2. The need to fund some green house reduction measures that do not show an initial saving: (Funding required: \$20,000) eg

Top 10 Retrofit Program: Pilot a retrofit program on the top 10 energy consuming Council facilities. The top 10 energy using council facilities produce 78% of all CO2 equivalent emissions attributed to the corporate building sector. Due to the high energy consumption of these facilities there is a large scope for reducing both greenhouse gas emissions and electricity costs.

3. The need to resource the program: (Funding required: \$20,000)

There is a need to allocate a portion of the \$1million fund to the resourcing of the CCP program to ensure the program continues proactively at this crucial initial stage across all of Council. There is no staff resource allocation to this program. It is proposed that Council continue the engagement of a casual staff member 7-14 hours per week for the next 12 months to ensure the program achieves its obligations of implementation of the CCP action plan.

Manager – Community Services

RTRL - Sunday afternoon opening

RTRL is currently conducting a user survey across a range of areas including extended hours over the

weekend, specifically Sunday afternoons. The first phase of the survey is a telephone interview and this should be completed by September. The second phase will be a survey of patrons within the library itself, which should be completed by the end of the year. It would be financially prudent to wait for the results of the survey to determine whether or not library users will take advantage of Sunday opening prior to committing funds in this year's budget.

Tweed and Ballina Shire Councils have already committed to funding Sunday afternoon opening from February - June 2008. It may be useful to assess their information and data prior to committing funds. It should also be noted that these Councils will be employing two staff per Sunday, however Lismore will be required to employ four staff, two per floor, and thus double the amount of funds required. Lismore City Library currently offers extended opening hours on Saturday afternoon to 1.00pm (other libraries close at 12.00noon), and the library staff note a significantly quieter period from 12 noon - 1.00pm.

Executive Director - Development and Governance

Cultural Development Officer

Overview

In accordance with the resolution of Council a thorough investigation of the role that a Cultural Development Officer might take within Lismore City Council and the nature of their duties has been undertaken and conclusions in regard to their value to the Council are drawn.

Background

The neighbouring Councils of Tweed and Clarence both employ a Cultural Development Officer. The Position Descriptions for both of these positions have been reviewed and are found to be less than definitive in regard to the outcomes which are expected of these officers. Of more benefit is the Clarence Valley Draft Cultural Plan. This document sets out goals, strategies and performance indicators which would be overseen by the Cultural Development Officer and a copy of the relevant section of this document has been made available in the Councillors room.

In addition to the abovementioned external research staff have considered the value that a Cultural Development Officer may add to Lismore City Council and have identified the following broad areas of operation.

- Supporting Lismore Regional Gallery
- Support existing Community Groups
- Prepare a new Cultural Plan
- Prepare funding applications
- Work with Events Coordinator

In regards to the Lismore Regional Gallery a Cultural Development Officer may bring the following benefits. They could work on programs that are currently undertaken by existing staff and would contribute to the duties that are arising with the development of the new Margaret Olley Arts and Exhibition Centre. They could coordinate the Arts and Cultural Policy Advisory Group (ACPAG) and oversee Public Art, thereby diminishing the workloads of the current Gallery staff. They could develop new programs such as Seniors Programs, Youth Music, Indigenous Arts Development, People with Disabilities Arts Programs, Lismore Heritage Programs and the like.

The Officer would have the capacity to enhance and support the existing level of cultural experience that is currently delivered by the Lismore Regional Gallery. Notwithstanding this there is a real chance that the capacity to deliver service may exceed the physical capacity of the Gallery unless new premises are constructed.

In regard to the engagement with the wider community a Cultural Development Officer would have as part of their brief, a responsibility to seek out existing cultural groups and proactively engage with them with a view to providing support and encouragement.

It has long been recognised that the Lismore City Council Cultural Plan was prepared as a 'stop gap'

measure and although it has served Council well, it is overdue for review. A Cultural Development Officer would have as part of their duties a responsibility to develop a new Plan and to oversee its implementation. Such a plan would articulate many of the activities that Council currently undertakes and would not of itself or in the short term deliver a significant change in the cultural experience delivered.

The outcomes which could flow from the appointment of a Cultural Development Officer would be likely to be:

- Engage more with cultural communities
- Scope existing cultural organisations
- Prepare a new Cultural Plan
- Provide cultural project supervision

This Officer could also have a role to play if Council obtains an appropriate level of funding to allow it to proceed with the Margaret Olley Arts and Heritage Centre. The Officer would report to the Manager - Community Services.

It should be recognised that Council currently provided \$40,000 within its recurrent budget for "Cultural Development". This funding currently goes to NORPA who undertakes the delivery of this service and a copy of their most recent acquittal has been made available in the Councillors room. This arrangement would not persist if Council employed a Cultural Development Officer.

Conclusion

For Council to require the employment of a full time Cultural Development Officer there would need to be a significant elevation in and recognition of the value of cultural activities in the City.

Council currently undertakes the majority of the service delivery, albeit at a lesser level, that would be taken on by a Cultural Development Officer and it would seem that until Council is in a position to physically provide an enhanced level of cultural experience and is committed to enhancing cultural activities in the City it would be premature to employ such an Officer full time. When Council is in a position to commence the Cultural Precinct it will be necessary to employ additional culturally focussed staff and a Cultural Development Officer would be a valuable asset at this time.

Public consultation

NA

Conclusion

Council 2007/08 Budget has an adopted \$23,000 surplus. Variations to the Budget must be reported to Council on a quarterly basis with the September quarter to be considered at the November 13, 2007 meeting. Any new or additional revenue received and/or savings realised will be reported at that time.

Atmosphere, Water and CCP Resourcing

The proposed initiatives have credibility and are worthy of support. However, it should be remembered that Council supports many other initiatives which strive towards improving the environmental sustainability. For example, in the 2007/08 Budget, other than its recurrent staffing and program resources, Council has allocated up to \$1 million for the CCP Implementation Fund, \$5,000 towards biodiversity with the continued restoration of Hollingworth Creek, \$69,000 for the employment of a Natural Resource Officer, \$100,000 for a rainwater tank rebate scheme, \$200,000 for the Lismore Lake Water Source and Recycling Project, \$135,000 to install rainwater tanks at the Brunswick Street Workshop.

As Council is already undertaking many sustainability initiatives in 2007/08 and viable projects to be funded from the \$1 million CCP Implementation Fund are yet to be confirmed, the inclusion of additional funding in the 2007/08 Budget for these initiatives is not supported.

RTRL - Sunday afternoon opening

The suggestion by the Manager – Community Service to wait for the results of the survey to determine whether or not library users will take advantage of Sunday opening prior to committing funds in this year's budget is supported. RTRL can be requested to provide Council with the survey results so as Council can determine its position subject to the availability of funding. Council will be in a position to consider this at its February 2008 meeting.

Cultural Development Officer

It has been pointed out that while the appointment of a Cultural Development Officer would enhance current service delivery, the most advantageous time for this appointment would be when Council has certainty about the commencement of the Cultural Precinct development.

Recommendation

That Council,

1. Consider the \$9,900 requested by Richmond Tweed Regional Library for Sunday afternoon openings at the Lismore City Library after reviewing the library survey results and availability of funding at its February 2008 meeting.
2. Not approve extra funding of specific Atmosphere, Water and CCP Resourcing projects in the 2007/08 Budget after considering the range of environmental sustainable initiatives already included and the availability of funded staff resources.
3. Not support the inclusion of a Cultural Development Officer at this time as the most appropriate time for this appointment will be when the Cultural Precinct funding arrangements are certain.

Report

Subject	Management Plan Review 2006-2007 – quarter ended June 2007
File No	S4
Prepared by	Executive Services Coordinator
Reason	Requirement of Local Government Act S.407(1)
Objective	Information of Councillors
Strategic Plan Link	Leadership by Innovation
Management Plan Activity	General Manager

Overview of Report

This report relates to the performance of programmes and activities highlighted in the 2006/07 Management Plan during the quarter ended June 2007.

Background

The General Manager is required under Section 407 (1) of the Local Government Act, 1993 to periodically report on the performance targets outlined in the Management Plan.

GENERAL MANAGER/CHIEF EXECUTIVE

Management Plan Review Period ended June 2007

Review of objectives across each functional area of the General Manager's Directorate.

Communications and Corporate Management

- Mayor of Lismore Scholarships** – Four scholarships have been awarded for 2007. Three Mayor of Lismore Scholarship for Academic Achievement were awarded to undergraduate students and one postgraduate student was awarded the Waste Water Management Scholarship, which this year studies the effect of traditional human activities on the river system.
- Ensure Efficient Governance of Council:**
The 2007/08 Management plan was completed.
- Compilation of Risk Management policies, procedures and programmes clearly defined and achieved.**
 - Risk management budget submission made.
 - Funds for building audit sourced from rebates received from Council's insurance.
- 97% of Councillor requests co-ordinated and responded to within the five day turnaround timeline.

5. Community Consultation

Consultation on the topics listed below has been undertaken using the following modes – meetings, personal one-on-one visits, flyers, letters, surveys, and some media releases.

- * Community Flood Education
- * Clunes Waste Water Project
- * Recycling Options
- * Goonellabah Recreation Centre
- * Aboriginal Rugby League Knockout Carnival
- * Roadworks - Bruxner Highway, various locations, Woodlark Street, High Street Reconstruction
- * Flying Foxes

6. Media and Communications

- 33 media releases issued (March - June 07)
- Council hosted the Opening of the new Lismore SES building on June 30, 200

Human Resources and Organisational Development

- * Held second workshop leading to re-assessment of leadership profiles as part of Culture, Leadership and Management Development Program
- * Commenced annual '*HR Roadshow*' - information sessions updating staff and supervisors on current HR programs and procedures
- * Prepared guidelines for Performance Criteria to support new salary system progression
- * Phasing in Smoke free workplace by July 2008. Awareness and education focus, with Quit programs provided for staff to access.
- * Upgrade of incident notification, investigation and OHS performance management system
- * Completed annual StateCover RiskMap OHS Audit by due date and in doing so meet first of three performance criteria towards an approximate \$30,000 OHS incentive payment from StateCover
- * Collaboration with Ballina and Byron on savings with Workers Compensation insurance premiums
- * Called for further round of enrolments from staff for the regional management development program with SCU
- * HR module implementation of the Authority system
- * Delivered workshops to community groups in preparation for compilation of the Kyogle Council Community Strategic Plan as a resource sharing initiative.
- * OHS Officer resource sharing one day per week with Rous Water
- * Online Induction - 'Go Live' Monday 3 September - Media Launch programmed for week commencing 10 September

Finance

1. **Replacement of corporate financial and land information systems** – All modules planned, went live on July 2, 2007. This involved module set-up and testing, considerable staff training and data conversion of information from the Civil system.
2. **Remote water meter reading** – Initial investigation commenced but deferred pending outcome of resource sharing proposal with Rous Water.
3. **Review of new general valuations for rating purposes** - Valuations received from Valuer General for application from 1/7/07. Executive summary indicates an average increase of approximately 20%. Implications on rating categories including the farmland 20% maximum have been assessed and a report was considered at the Strategic Plan Steering Committee in February 2007.

4. **2007/08 Budget and Fees & Charges** - Adopted by Council at its June 21, 2007 meeting with a budget surplus of \$23,000. The introduction and success of a public workshop for those making written submissions to the Management Plan to present their case to Councillors is considered to be an important addition to the budget timetable.
5. **Debt Management** - Executive Collections were engaged to undertake debt recovery action against some debtors with outstanding accounts. The use of this service during this time was directed at debtors who have defaulted on existing arrangements. This has proven to be reasonably successful with increased collection of difficult debts.

INFRASTRUCTURE SERVICES

Management Plan Review

Period ended June 2007

Review of objectives across each area of the Infrastructure Services Directorate.

Parks and Recreation

- Developed a colour pamphlet for Council's Tree Preservation Order.
- Completed the Nimbin Road blister landscaping in Cullen Street.
- Draft completed for Street Tree Masterplan and associated policy and procedure.
- Completed purchases of new playground equipment to Australian Standards.
- Completed a survey of Oakes Oval and Heritage Park assets.
- Took on the maintenance of the new SES building landscaping.
- Completed the new carpark stabilisation and bollard system at Lake Gates.
- Completed data collection of Park assets.
- Completed Works Order system set up for authority implementation.

Roads

- Fabrication of architectural features of the Carrington Streetscape Project.
- Completed construction of High Street Upgrade.
- Works commenced for RTA Blackspot Programme including Ballina/Dibbs Streets intersection seagull, Bruxner Highway Hazard Reduction Program and Bruxner Highway reconstruction at Bunnings.
- Completed Broadwater Road reconstruction.
- Completed Tatham Bridge replacement.
- Reconstruction of Skyline Road (1km).
- Reconstruction of Pinchin Road (1km).
- Planning of Dunoon Road reconstruction (1km of gravel section).

Road Safety

Council's Road Safety Action Plan and funding agreement with the RTA has been finalised.

Asset Management

An assessment of the financial sustainability of Council's road network has been completed and reported to the Roads PAG. Staff are now progressing with a further report into funding options which will also be reported to the Roads PAG before the matter is reported to the full Council.

Council's new asset management software, AIM, went live on 1 July 2007 with all other software in the Authority suite. Staff are concentrating on resolving teething issues associated with the new system and familiarisation before commencing on further development.

The NSW Department of Local Government has required all Councils in NSW to progressively revalue their assets on the basis of "Fair Value". An assessment of the current condition and "Fair Value" of building and property assets will be undertaken by a consultant before Christmas this year in order to comply with the June 30 2008 deadline for these assets.

Traffic, Emergency Services and CitySafe Operations

CCTV network extension into Carrington Street is now operational.

Fleet Operations, Workshop and Signshop

Improvements have been made to fire safety measures at the workshop to comply with relevant regulations. Further work still required and will be completed later this year. Changeover to new computer system implemented. Fleet replacements continuing in accordance with plant replacement schedule.

Northern Rivers Waste

1. Recycling Services Implementation – Continuing. Budget items included in 07/08 budgets.

- * New urban collection service operational - **Completed**
- * Rural recycling collection operational. - **Completed**
- * Resource Recovery Facility (Transfer Station) tenders received, negotiations held. **Council report being drafted**
- * Material Recovery Strategy expressions of interest received. **Analysing Options.**

2. Organics Strategy - Completed

- * Contract with Tryton finalised
- * Mulching operations commenced

3. OH&S Compliance Improvement - Completed

- * Audits undertaken
- * Systems implementation under way
- * Training commenced

Northern Rivers Quarry and Asphalt

1. Implement Plant Upgrade - Completed

- * Mobile Plant commissioned
- * Production trials continuing.

2. Development Approval Update – Blakebrook - Continuing

- * Review of conditions completed
- * DA application made to NSW Dept Planning – preliminary meeting conducted
- * Feedback on requirements for submission received.
- * Consultant Appointed – work commenced – expect submission completed by Dec 07.

3. Improve Production Efficiency - Completed

- * Production planning under way.
- * Pit design and extraction plan review commenced. To be included in DA (Part 3A) application.

4. Improve Staff Performance - Completed

- * Training plans finalised.
- * Team survey completed

Lismore Memorial Gardens

1. Assessment of Undeveloped Lands – Stage Completed. Next stage in 07/08 Management Plan.

- * Site survey completed.
- * Two consultants engaged to provide submissions for design of concept plans for bushland burial area. Draft plans expected September 07.

2. Chapel Expansion - Completed

- * Preliminary development strategy scoped.
- * To be included in larger plan for development of increased service package for the Memorial Gardens.
- * Budget submission for planning and costing stages included in 2007/08 budget package.

3. Install Security Cameras - Completed

- * CCTV system installation completed

Water Supply Services

- * **Improve Customer Service Levels in Water Services:** Customer service response times remain within the deadlines outlined in the customer charter. 100% of service repairs have been attended to within four working hours. Water quality of all 13 sites remains within quality guidelines and continued assessment of our system occurs.
- * **Promote water conservation through demand management:** Lismore Water continues its close working relationship with Rous Water to reduce water usage. Ongoing odd n evens campaign, report to Council regarding introduction of Water Restrictions, Council nominated SEPAG as Recycled Water Reference Group.
- * **Implementation of the Water Main Replacement Program:** Lismore Water is continuing to meet its water main renewal programme
- * **Telemetry Upgrade:** Contracts have been let and manufacture of equipment is on schedule.
- * **Integrated Water Cycle Management Strategy:** This task has been delayed due to a shortage of resources but will be progressed in 2007/08.

Wastewater Services

- * **Improve Customer Service Levels in Wastewater Services:** During this quarter Lismore water responded to over 97% of sewer requests within four hours, continues to ensure that 100% of trade waste customer have approval and responds to customer requests within the guidelines of the customer charter.
- * **Clunes Wastewater Project:** Lismore Water has been investigating the preferred option as recommended by the Clunes Wastewater Committee during this quarter. Investigation into the technical suitability of the onsite system continues. This option involves onsite treatment and transporting reuse water to a centralised irrigation area.
- * **Implementation of the sewer mains replacement programme:** This project remains on schedule.
- * **Telemetry Upgrade:** Contracts have been let and manufacture of equipment is on schedule.

DEVELOPMENT AND GOVERNANCE

Management Plan Review
Period ended June 2007

Review of objectives across each functional area of Development and Governance.

Planning Services

1. Customer Service

Planning staff available for telephone and counter enquiries between 8.30am and 10am, and at other times by appointment. Responses prepared for 14 Councillor requests.

2. Implement adopted land use strategies

Industrial Land Strategy: Draft LEP Amendment No. 37, for industrial rezoning in North Lismore, received and assessed.

Urban Development Strategy: Meetings held with owners of land identified in Urban Development Strategy to discuss their rezoning applications within the new comprehensive LEP.

Rural Housing Strategy:

- Camerons/Roseview Roads rural residential rezonings exhibited for public comment.
- Proposal for rural residential subdivision at Breckenridge St., Wyrallah, relodged.
- Stony Chute Road – further investigation and negotiation undertaken with landowner regarding Planning Agreement.

3. Review and update planning controls

Development Control Plan No. 1, comprising amalgamation of current DCPs as required by the Department of Planning, adopted and implemented during June.

Notification received of grant funding from Department of Planning to enable preparation of Local Environmental Study/Local Environmental Plan to conform with standardised LEP template. Vegetation mapping and review of heritage items commenced, together with initial transfer of planning controls into new LEP format.

Public land reclassifications (draft LEP amendments 33 and 35) referred to Minister for Planning.

4. Compliance

66 land use planning matters investigated.

Environmental Health and Building Services

Building Services

1. **Customer Service** - Response to correspondence and enquiries within target timeframe.
2. **Essential Services Program** - Councils Essential Services Program which reviews public safety issues is continuing. Council's has appointed a Fire Safety Officer who will commence duties in August 2007. Interim arrangements with existing staff have been established.
3. **Planning DA referrals** - All assessment of DA's from Planning Services have been undertaken within the statutory turn around time. Forty (40) referrals received from Planning Services. Mean turn around time 10.9 days
6. **Fire Safety Audit** - Councils Fire Safety Audit continues with inspections conducted and Orders to

upgrade issued as required. Council is currently dealing with approximately 50 separate properties in regard to fire upgrades. Council's Fire Safety Officer is progressing issues in this area.

7. **Policy Development** – Minor changes to the Building Code of Australia have occurred. A review of Policy 9.1.5 “Quality Review of Building and Other Development” and 9.1.1” Fences and Screen Walls” has been undertaken
8. **Swimming Pool Safety Program** – The swimming pool program continues with 52 new swimming pool inspections and 20 follow up inspections undertaken in the quarter (target 25). Council's swimming pool brochure is being distributed with each inspection.
9. **Law enforcement** - Law enforcement in regard to unlawful building activities and complaints continue to be undertaken as required.

Environmental Health

1. Customer Service

Complaints received and actioned in regard to Animal control, Food, Public Health and Pollution.

2. Development Application Assessment:

Fourteen Onsite sewage management reports have been assessed for the quarter.

All assessment of DA's from Planning Services has been undertaken within the agreed 14 day turn around time.

3. Cities for Climate Protection:

Cities for Climate Protection (CCP): Stage 3 of the Cities for Climate Protection program has been finalised. Stage 4, implementation of the Action Plan is currently being undertaken.

4. Environmental Restoration & Enforcement

Council continues to implement grants in relation to restoration of low land forestation on the floodplain and wetland rehabilitation.

Planning for revegetation in areas of Tucki Tucki and Hollingsworth creeks are being undertaken by Green Corps and Envite respectively.

Council has made an application for the relocation of flying foxes in Rotary Park.

Planning for revegetation of Currie Park and establishment of bat roosts is proceeding.

5. Commercial Premises Management

Council's commercial premises risk strategy continues to be implemented. Council has engaged a public health officer full time for 9 months. The position will be reviewed in this quarter.

Inspections of food premises, hairdressers, beauticians and skin penetration businesses continue to be conducted.

The number of Commercial premises inspected in the quarter is as follows;

High risk 61

Medium risk 30

Low Risk 20

Skin Penetration 24

Pre-Purchase 16

Re-inspections 68

New premises 4

Complaints 6

6. On-site Sewage Management

The On-site Sewage management inspection is continuing. Three hundred and eight (308) inspections have been conducted for the 2006/07 financial year. The annual target is 250.

7. Emergency Management

The State Emergency Management Committee representatives addressed staff in relation to finalising Council's Risk Management Plan.

Council's DISplan has been completed and has been endorsed by the District Emergency Management Committee.

A Quarterly meeting of the Lismore Emergency Meeting was held in May 2007.

8. Clean Up Australia Day

Clean Up Australia Day was conducted on March 4, 2007. Seventy people attended and 1.6 tonnes of waste collected.

9. Contaminated Lands Policy

The Regional Contaminated Lands Policy has been completed. A workshop for Councilors was held February 2007. The policy has been finalised and distributed to consultants.

10. Sustainable Environment Policy Environment Group (SEPAG)

The SEPAG continues to meet on a regular basis. Seven Policies on Funding, Water, Land, Atmosphere, Biodiversity, Heritage and Waste have been approved by Council. Funding submissions on each of the themes of the SOE were submitted to Council for budget deliberations.

11. Water Sensitive Urban Design (WSUD)

Progress on WSUD with Development Control Plan policy is continuing. A specification on WSUD principles for developers is currently being established prior to a workshop with Councillors in 2007.

12. Grant Funding

Environmental Health staff continue to activate current grants which include:

- * Lowland Rainforest restoration-Environmental Trust
- * Hollingsworth Creek rehabilitation - Environmental Trust
- * Tucki Tucki Reached based river rehabilitation

13. Catchment Management

The Stormwater services Charge (SSC) is being utilised by Environmental Health staff who are compiling relevant information in regards to catchments within the urban areas of Lismore. The Stormwater Management Plan (SMP) has been approved by Council. A workshop on Council's Stormwater Management plan has been held.

14. Environmental Monitoring

- * Environmental Monitoring is continuing with monthly water monitoring being undertaken as per the 06/07 management plan.

Enforcement

1. Control and Regulate Parking:

Parking patrols continue. Recent staff recruitment has enabled this program to be enhanced.

Barney Shearman paid car parking continues to operate effectively. A new parking machine has been installed with fees received being \$9,300.00 for the quarter.

Fines issued for the quarter totaled \$9,857.00.

2. Impounding Functions

Rangers continue to impound abandoned vehicles with 8 vehicles impounded in the quarter. One hundred and six (106) companion animals impounded.

3. Companion Animals Act

Regular patrols for stray dogs and impounding occurs on a regular basis. Pound facilities are maintained daily. During the last quarter this included 87 dogs and 19 cats totaling 106 Companion Animals.

Information Services

Key projects

1. Corporate Information Systems Replacement

The implementation of the new Corporate Information System AUTHORITY, from Civica Pty Ltd reached its major milestone of Go Live on June 30th, 2007.

A total of 185 training sessions were conducted and staff presented 975 times for those training sessions

The system now enters the Post Go Live phase which includes the installation of two additional modules: Xpedite for managing facilities such as sporting grounds and MES-BIS a budget management package.

2. Internet/Intranet Development

Further enhancement of Councils web sites (www.lismore.nsw.gov.au , www.visitlismore.com.au , www.lismoregallery.org continues. Recent months also saw the introduction of BidCoast, an online auction site. This site, developed by Lismore City Council, enables equipment no longer required, to be put up for electronic auction. This site is a regional initiative supported by other local Councils.

Economic Development and Tourism

Incorporating Business Development / Investment Attraction, Tourism, Events, Grant Co-ordination, Riverbank Project and Lismore Regional Airport

1. Develop strategic planning material and direction

- Worked towards completion of EDU Strategic Review and Plan
- Incentives for Investment package remains under review pending completion of EDU Strategic Review

2. Develop industry workshops with key industry sectors to broaden networks/information sources

- Conducted CBD Parking and Traffic Survey: Workshop 1
- Industry round-table with federal Minister for Transport and Regional Services
- Meeting with NSW Minister for Regional Development to outline economic development issues at the Local Government level

3. Grants and project co-ordination

- EasyGrants newsletter set up on Informer
- Application to AusIndustry for Rainforest Tourist attraction
- \$580,000 received for Goonellabah Recreation Centre under Regional Partnerships Program
- Final scoping report completed for *Nimbin Walking Track – Stage 1*
- Completion of the Butter Churn as part of Riverbank Project roll-out
- Two historic sites completed along the Wilsons River Experience Walk and launched on 27/7/07

4. Upgraded Security Lismore Airport

- All security upgrade actions implemented under the Regional Airport Funding Program and total funds of \$71,573 acquitted
- Emergency exercise successfully held between Ambulance, Police, SES and Fire Brigade

5. Improvements Lismore Airport

- DA and final plan for airport carpark security fence submitted
- Bird and Animal Hazard Management Plan strengthened and updated
- A ladder platform for accessing the ceiling void has been assembled to meet O.H.& S requirements
- Airside “Welcome to / Farewell from Lismore” sign refurbished, together with directional sign installed in General Aviation area

6. Lismore Airport General Aviation (GA) Sub-Division

- Actions carried forward to 2007-2008, pending sale of hangar site to fund the development investigations

7. Lismore Airport Market Survey

- To be conducted in partnership with REX and Southern Cross University’s Co-operative Research Centre for Tourism in 2007 -2008

8. Attract four new, major external events to the City

- Bid for 2008 Local Government Managers Australia (LGMA) Conference – unsuccessful
- Bid for 2008 LGSA Tourism Conference – successful
- Bid for NRL A-League Football – successful
- 2008 & 2009 National Baseball Championships – successful

9. Refine management of city events hosted and supported by the Events Office

- Event managed the *ALGWA Conference* 3-6 May 2007
- Supported *Darryl Chapman Fun Run* 20 May 2007
- Supported *Roden Cutler Wheelchair Roll* 14 June 2007
- Supported *Lismore Lantern Parade* 23 June 2007
- Supported *Lismore 4WD Caravan, Camping and Marine Show* 6-8 July 2007, with Lismore Tourism, in partnership with LUO, hosting the “Today Show” at the event
- Three venue guides developed to assist with event bidding: Memorial Pool, Oakes Oval and Albert Park

10. Further support and enhance development of Nimbin Tourism Industry

- Supported and co-ordinated a range of events in Nimbin including *Nimbin Autumn Arts Extravaganza* 7-22 April 2007 and the *Nimbin Performance Poetry World Cup* 4-5 August 2007
- The second of three sample periods of market research was conducted in Nimbin – final session will be sampled in October 2007; report following shortly after

11. Implement Tourism Marketing Strategy for Lismore LGA

- Update of *Lismore Dining and Nightlife Guide* with five new advertisers
- Re-development of the design and content of *Lismore Tourism Website* www.visitlismore.com.au in line with Visitor Guide look and feel

12. Revitalise Lismore Visitor Information Centre (VIC) by implementing volunteer program, stock tracking and new accommodation booking systems

- Prepared funding bid for the Lismore VIC’s Refreshed Rainforest Display
- Volunteer numbers continue to grow and bi-monthly famil program conducted
- New accommodation system, *BookEasy*, established on the new look Lismore Tourism website and accommodation providers engaged

13. Increase joint activities and co-operation in tourism

- Conducted Lismore tourism networking function at Eltham Valley Pantry 19/4/07
- Discussions held with LUO for co-operative ventures including street banner proposal, weekend trading, plus marketing and promotion

Community Services

1. Crime Prevention Plan -

- A visit by Father Chris Riley from 'Youth Off the Streets' was hosted in collaboration with the Goonellabah Services Forum. This visit was requested by concerned residents in response to community safety issues on the Department of Housing estates in Goonellabah. Father Riley addressed the Forum, visited Nimbin community and conducted a consultation with residents from the Department of Housing Estates in Goonellabah.
- The ACON 'Safe Place Project' was adopted by Council. Frontline staff will receive training and the project implemented throughout Council premises.
- The African refugee community was supported through the provision of funding to enable the construction of a community lantern for inclusion in Lismore's annual Lantern Parade.
- African students at Lismore High School were supported to resolve cross cultural conflict within the school community. Cross cultural training was delivered to staff and Year 12 boys in collaboration with a Sudanese community Elder.
- Southern Cross University's collaboration with Community Services staff was concluded. 'Love Thy Neighbour, Yet Tear Not Down Thy Fence': Indicators of Community Cohesion in Goonellabah was completed and published.

2 Lake Gates

Interpretive signage is being developed, describing aquatic birds frequenting the lake. The signage will consist of a 2400mm x 1200mm display panel with the sketched birdlife images and explanatory text. The rear of the sign will have a display case mounted with three laminated colour bird posters featuring many other birds. The sign will be housed under a shelter to protect it from the elements.

3 Community and Social Plan implementation

Community Services PAG – two successful budget submissions – Affordable Housing and \$20,000 to progress options for a homeless shelter; drafting Community Cohesion Policy for Council.

Area Assistance Scheme – Supported the development of funded projects – DAISI's Companion Housing Project and NRSDC's Affordable Housing project.

Culturally and Linguistically Diverse Communities – Successful Refugee Week celebrations supported by Council including a community celebration and inaugural soccer match between refugee communities and LCC staff. Council declared Lismore a Refugee Welcome Zone on 20 June 2007. National Italian Day and Filipino Independence Days celebrated in Lismore at Council venues and flags flown. International Rainbow Club (Lismore's multicultural group) supported with a successful funding submission for a recipe book, through CDSE. Group continues to meet on a fortnightly basis. Funding application submitted to Regional Partnerships for a 2 day per week multicultural worker in Lismore. Supported African refugee to participate in a Women's Health Forum at Coffs Harbour. Attended multicultural interagencies to co-ordinate service provision and raise issues. Presentation on Council's Social Plan implementation delivered at a cultural awareness training workshop for community workers.

Volunteer Expo – Council supported and participated in Lismore Neighbourhood Centre's successful volunteer Expo at Lismore City Hall attended by hundreds of community people.

Lantern Parade – supported the participation of community groups within the Lantern Parade including International Rainbow Club, African Refugee Community, Lismore's Living Library and Toy Library.

Lismore's Living Library – Presentation on Lismore's Living Library to ALGWA Conference in Lismore; Mayoral reception held for 'books' of the Living Library to report back on the success of the project nationwide. Following Lismore's lead, there is now at least one Living Library in every State in Australia (except TAS) and over 50 enquiries seeking information received from around Australia, and two from Canada.

Community Development Support Expenditure – CDSE Provided secretariat for CDSE funding which supported 29 Lismore community based organisations with a total of \$80 800.

Indigenous Community

Strategies implemented from the Social and Community Plan 2005-2009 include:

- 100 Bundjalung Stories DVD and supporting booklets outlining the life stories of 13 Bundjalung Elders and community members were produced. This resource has been distributed to schools and local community groups. 2008 will see the production of Bundjalung Stories Part 2.
- The development of the Indigenous community was further supported through the delivery of an Aboriginal Young Mums Program. Young Aboriginal mothers have participated in a tailor made program to workshop and discuss issues such as child behaviour management, interactive play, parenting routines and dental and physical health matters. Support from interagency participation and presentations made this a successful and informal mode of delivering important information and ideas sharing, whilst the children were cared for by professional child care workers at the YWCA.
- Lismore City Council assisted the Lismore People for Reconciliation group in celebrating and acknowledging Reconciliation Day, beginning with a walk through the CBD and finishing with a whole of community gathering in Heritage Park.
- Lismore City Council, in conjunction with the Department of Community Services, celebrated the National Aboriginal and Torres Strait Islander Day of Celebration by acknowledging foster carers within the area. The carers and the children were treated to a day of fun activities and service provider stalls.
- NSW Attorney General funding and the support of the Department of Juvenile Justice has enable the delivery of two Train the Trainer programs for the very emotive anti-violence program for young Aboriginal males, "Our Journey to Respect".
- Community Services team has provided significant support and advice in the planning of the 37th Annual Aboriginal Knockout, to be staged in Lismore over the October long weekend.

4 Youth Week

Youth Week celebrations were supported throughout the LGA. Funding was provided to support events in Tuntabale Falls - Disco Circus; Goonellabah – YWCA Big Night In Movie Night; Nimbin – CTC Cyber Safe Workshop; The Channon – Youth Ten Pin Bowling; Lismore CBD – C Blok Party.

Youth Development Officer Appointment

A replacement Youth Development Officer was appointed and commenced in the role at the end of June.

5 Goonellabah Recreation Centre

- The final stages of the design process were completed during the quarter and a tender price has been agreed to with the builder, Spantech.
- Additional geo-technical work was undertaken in this period which revealed a significant amount of rock in the section of the site where the leisure pool was to be constructed. This has resulted in a price adjustment to cover the extra work that needs to be undertaken.
- Council has appointed a project manager to oversee the development, who will commence duties with Council at the end of September.

6 Lismore Park Plan of Management

The Lismore Park Plan of Management was adopted at the April 2007 Council Meeting.

7 Lismore Memorial Baths

An Aquatics Manager has been appointed to the Lismore Memorial Baths and commenced work on August 6.

8 Lismore Regional Gallery

- Exhibitions included Led Zeppelin World Tour Exhibition
- SCU PhD student Cornelius Delaney
- Olley Robinson Harding
- Kids Art Exhibition and Kids Arts Festival in conjunction with the Lismore Lantern Parade
- Received \$43,000 from Visions Australia for John Olsen/Bill Robinson Exhibition for 2009
- Ongoing planning, research and lobbying regarding the new Gallery/Exhibition building
- 3,300 visitations to the Gallery in April – June
- Senator Georg
- Senator George Brandis attended the Olley/Robinson/Harding exhibition at the end of June, where he was lobbied re funding for the new Gallery Exhibition Centre.

9 Child Care

Koala Child Care Centre

- 98.95% of our budgeted occupancy. Year to date this equates to 26.98 children per day and 94.66% of our budgeted enrolments.
- The National Childcare Accreditation Council's decision was granted in May 07. Koala was granted between good and high quality for the 7 Quality areas. High quality was achieved in Relationships with Children, Partnerships with Families, Children's Experiences and Learning and Managing to Support Quality.
- The Centre's playground guttering was replaced, the verandah stabilised and the verandah painted all by July 2007.
- Staff completed Child Protection training in "Identify and Respond to Children and Young People of Risk of Harm"

Lismore Outside of School Hours Care.

- Submitted the service's second Self Study Report for NCAC.
- Numbers maintained at 57.4 per day.
- Children attending from 10 local schools.
- DOCS Service Regulation registration completed. Service ID OHSC 0013.
- SES Community Information Day 20.06.07 complete with storm trailer.

Gingerbread House

- New Train approached to look after grounds.
- Fundraiser – Clothes sale, Saturday 6 and 12 May.
- TAFE work experience students at the Centre.
- Fundraiser – Pie Drive and Raffle.
- Attended public forum during Refugee Week.
- Attended *Outdoor Space Workshop*.

Recommendation

That the report be received and noted.

Report

Subject	Tenders for Water Main Replacement - Various Locations within Lismore
File No.	PGE:VLC:T27019
Prepared by	Contract Project Engineer - Lismore Water
Reason	To inform Council of the tenders received for the renewal of water mains in various locations within Lismore.
Objective	To obtain Council approval to award the Contract.
Strategic Plan Link	Infrastructure Services
Management Plan Activity	Water Services

Overview of Report

This report outlines the recommendation to award the tender for water main replacement for the financial year of 2007/08.

Background

Council called tenders for water main replacement in some parts of –

- Military Road,
 - Terania Street,
 - Walker Street,
 - Nielson Street,
 - Hindmarsh Street (two locations),
 - Gardner Avenue,
 - Keen Street, and
 - Wyrallah Road in Lismore,
- and
- Oliver Avenue in Goonellabah.

The nominated water mains in Lismore are in poor structural and service condition and in need of urgent replacement and the Oliver Avenue work is an extension of an existing main.

The total length of mains for this contract is 2,919m, varying in size from 100mmø to 150mmø.

The request for tender was advertised in the '*Weekend Star*', the '*Courier Mail*' and the '*Sydney Morning Herald*', as well as "Tenders Live" through Lismore City Council's web page.

A pre-tender meeting was held on August 8, 2007, with all prospective contractors attending. Seven (7) tenders were received by the closing time of 2.00pm on Friday, August 17, 2007.

Tender Examination

A summary of the tenders received is given below –

Tenderer	Tender Price (\$)
Little Ants	298,695.00 ⁽¹⁾
Eire Contractors	847,746.00
Camglade Pty Limited	917,312.00
Milbant Constructions	1,148,370.00
Laser Plumbing Lismore	1,183,222.40
Costa Constructions	1,243,528.50
Infrastructure Constructions	2,342,155.00

Prices shown are **exclusive of GST**.

Note (1): *This contractor priced 5 out of the 10 items within the Bill of Quantities and is considered to be a non-conforming contract. It is not possible to compare the overall contract price with the other tenders received so this offer will be excluded from further assessment.*

The tender is a schedule of rates tender. The “tender price” is the estimated price of the works as inserted by the Tenderers using their respective rates.

An evaluation committee comprising of the Contract Project Engineer, Trade Waste & Development Inspector and Contracts Officer undertook the assessment of tenders.

The tender documents (Clause B7) defined four (4) areas by which each tender would be assessed:

1. Total Price
2. Capability and Past Experience
3. Quality, Safety and Environmental Management; and
4. References.

Attachment ‘A’ to this report shows the evaluation. Of the seven contractors who submitted tenders, only four complied with Section B4 of the tender documents, which states “*Tenderers must complete the Form of Tender and all other Schedules to be a conforming tender*”.

Taking all the assessment criteria into account, Camglade Pty Limited provides the most advantageous tender to Council. The rates submitted by each contractor were compared for a typical job location and little consistency could be found in the tendered rates. The rates submitted by the contractor who ranked the highest in the tender assessment (Camglade Pty Ltd) are considered reasonable and have only minor loading on provisional items.

Referee Check

Lismore City Council has contracted Camglade Pty Limited for many works in the past. During the last three financial years, Camglade Pty Limited has carried out similar works under T25001 - Water Main Replacement, T26001 – Water Main Replacement and T26010 – Water Main Replacement. These works were performed to a high standard.

Comments

Financial Services

The 2007/08 Budget provides \$640,000 for the water main renewal programme. In addition, as works proposed for Keen Street (\$250,000) are required due to the replacement of Sewer Rising Main No. 3, the Sewer Fund is to contribute towards these works. The balance will be funded from Water Fund reserves.

The recommendations are supported as the proposed schedule of works is within the original estimate and available funds allow for construction, supervision, consultant's fees and potential variations to contract.

Other staff comments

Not required.

Conclusion

Camglade Pty Limited is considered to have the ability to complete the work satisfactorily. It is recommended that the contract for the water main replacement be awarded to Camglade Pty Limited at the rates submitted.

Recommendation (IS47)

1. That the contract for water main replacement be awarded to Camglade Pty Limited at the rates submitted (the estimated price of the works being \$917,312.00 plus GST).
2. The Mayor and General Manager be authorised to execute the contracts on Council's behalf and attach the Common Seal of the Council.

Report

Subject	Alcohol Free Zone Interim Extension
File No	S226
Prepared by	Manager Environmental Health and Building Services
Reason	Application for an Alcohol Free Zone Interim Extension for a two week period
Objective	To gain Council approval for the Alcohol Free Zone Interim Extension
Strategic Plan Link	Quality of Life
Management Plan Project	City Safe Program

Overview of Report

The NSW Aboriginal Rugby League Knockout football carnival is scheduled in Lismore on the October long weekend being 29th and 30th September and 1st October 2007.

Council's current alcohol free zones in Lismore's CBD do not include the area where the carnival is taking place. It is proposed to extend the alcohol free zone to encompass the carnival area for a two week period from Monday 24th September to Monday 8th of October 2007.

In order for the Alcohol Free Zones (AFZ) in Lismore to be extended, a Council Resolution to that effect is required. This report addresses this matter.

Background

Alcohol Free Zones have been in place around the Lismore and Nimbin CBD areas for a number of years. The zones are applied for a specific period (maximum three years), and may only be established over a public road or a public place that is a carpark (*ie, carparks on public land or Crown land*). The current term expires in June 2009.

A meeting of the organising body of the NSW Aboriginal Rugby League Knockout football carnival which consists of the hosts, Merritt-Patten Redfern Rugby League Football Club and Co-hosts the Northern United Football Club was held on Friday 10th August 2007. The organising committee requested that Lismore City Council's alcohol free zone be extended for this special drug and alcohol free event. Refer to the attached map for an illustration of the existing and proposed temporary alcohol free zone.

In order for the zone to be extended for this special event, Council must follow guidelines under the Local Government Act 1993. This requires Council to undertake a public consultation process which requires published notice of the proposal in a local newspaper and consultation with specific community groups inviting submissions.

The required public notification and consultation have been undertaken. The Richmond Local Area Command of the NSW Police Service has supported the extension of alcohol free zones for the interim period to provide Police with effective control on street drinking and related crime.

Comments

Financial Services

No required.

Other staff comments

Not required.

Public consultation

Public notification of the proposed Lismore Alcohol Free Zone Interim Extension was advertised in The Echo, Lismore City News on 23 and 30 August 2007.

Correspondence was also sent to relevant Indigenous groups and other organisations asking for representation on the matter. At the time of writing no submissions had been presented to Council.

Conclusion

Police Officers strongly believe that the existence of the Alcohol Free Zones and the enforcement of same do have an effect in reducing crime and anti-social behaviour within these areas. The Interim Extension of the Alcohol Free Zone is imperative for Police Officers to be able to deal with some of the problems should they occur.

Recommendation (PLA1)

That Council endorse the Lismore Alcohol Free Zones Interim Extension, as illustrated on the attached map, for a two week period from 24 September 2007 to 8 October 2007.

Report

Subject	Strategic Plan Steering Committee
File No	S4
Prepared by	General Manager
Reason	The Strategic Plan Steering Committee has no delegated powers.
Objective	To adopt various recommendations of the Strategic Plan Steering Committee
Strategic Plan Link	Leadership by Innovation
Management Plan Project	Councillors

Overview of Report

A number of recommendations from the August 21, 2007 Strategic Plan Steering Committee meeting require adoption by Council

Background

The Strategic Plan Steering Committee met in August and made a number of recommendations for consideration by Council.

The Strategic Plan Steering Committee has no delegated power to determine matters which are restricted under Section 377 of the local Government Act, or to issue directives to the General Manager which are beyond delegations granted to him by the Council.

Accordingly, the recommended actions of the Strategic Plan Steering Committee need to be determined by Council.

The supporting detail was provided in the Strategic Plan Steering Committee Business Paper previously circulated to all Councillors.

RECOMMENDATIONS

I Policy Review

1. That policies 1.4.9, 1.4.11, 3.1.11, 5.2.5, 5.2.10, 5.2.15, 5.2.29, 6.2.1 be amended as detailed within the report and the attachments.
2. Policies 5.2.27 and 9.1.5 be revisited and returned to Council
3. That policy 2.1.2 be deleted.

(S9)

II Roads Policy Advisory Group

RECOMMENDED that:-

1. The Roads PAG recommendation for the redirection of Capital Works funding from Woodlawn Road to Winterton Parade be endorsed.
2. That the proposed programme for Safety–Related Improvements Works put forward by the Roads PAG.
3. The Self-Help Programme Policy for roads be approved.
4. The Self-Help Programme Policy be placed on public display for a period of 28 days for comment (S374)

Other staff comments

Staff comments were included within the reports to the Strategic Plan Steering Committee meetings.

Public consultation

Not required.

Recommendation

That the recommendations from the August meeting of the Strategic Plan Steering Committee as detailed within the report be adopted.

Report

Subject	Nimbin Road Realignment for Blakebrook Bridge
File No.	R2801,P11262,P26208
Prepared by	Property Officer
Reason	To acquire and dispose of land for the re-alignment of Nimbin Road for Blakebrook Bridge.
Objective	To seek Council's approval for the purchase and disposal of land.
Strategic Plan Link	Infrastructure
Management Plan Project	Bridges and Special Projects - Blakebrook Bridge

Overview of Report

To progress the construction of Blakebrook Bridge, approval is sought for the purchase and disposal of land for the re-alignment of Nimbin Road at Blakebrook. Council allocated funding for the Blakebrook Bridge project in the 2007/08-10 budget, and this project is within the current Management Plan.

Background

There are two landholdings affected by the realignment of Nimbin Road and the parties are in agreement with the proposed acquisition and disposal, as detailed below.

The first parcel (part Lot 2, DP825603) has a total area of 1,110.13 m² (*marked red on attached Plan A*) and is to be acquired for the realignment, and 1,018m² (*marked green on attached Plan A*), is surplus land from the existing road. The valuation remarks on the land to be acquired as being;

"...two parts of undulating alluvial creek flats (with small part comprising creek bank)". It further remarks that the surplus area could "...be stripped of all road and foundation materials so that the bare farming land is returned and it could be incorporated into the property and logically be fenced in with the appropriated parts of the property on each side of the road".

In accordance with the valuation obtained it is proposed to compensate the owner the sum of \$900.00 calculated as follows: valuation of land acquired \$1,700.00, less the sum of \$800.00 for surplus road.

The second parcel (Lot 101, DP881164) is an area of 3,885 m² (*marked pink on attached Plan B*) and is to be acquired for the realignment, and 4,193m² (*marked blue on attached Plan B*) is surplus land from the existing road. The valuation remarks on the land to be acquired as being;

"...paddock that has been used for rye grass production for many years and enables the property to turn off (sic) prime cattle using strip grazing techniques and moveable electric fences. The paddock's current size and shape just meet the requirements of the property. The position of this paddock is important in that it adjoins stockyards and ramp and a paddock of rougher grass for rotating stock after grazing the rye grass. To this extent it could be said that this small paddock (and the acquired land being part of it) has a special value to the owner. Unfortunately the rye grass paddock cannot be extended in other directions as it is confined on the south by a gully, on the west by a road on the north by the proposed new road alignment and on the east by Terania Creek.

“The acquisition will also cause the area between the old and new roads to be cut off from the remainder of the rye grass paddock to function effectively on its own. So while this area is not lost or severed from the property (assuming the closed road is purchased), its value to the farming operation would be reduced.” The valuation further remarks that the impact of this land loss is significant to the operation of the property. The existing road will become surplus land, *“...however, it does not make up for the loss of benefit to the farm from the existing rye grass paddock no longer being practical from a management perspective”*.

The situation with this closed road is somewhat different to the previous lot - the differences being in the quality of the land and the adjoining owners' reliance on this area for rye grass production.

Further consideration has been given to the inconvenience and disturbance that will be imposed on the farming operations of the property during the bridge construction. After consultation with the owners, and consideration of all the circumstances, it is recommended that a total of \$15,000.00 compensation be paid, plus surplus road, due to the land loss being significant to the operation of the property. Our Valuers confirm that given all of the above factors, the recommended price is reasonable.

For both parcels, Council will pay all survey costs, Council's fees, plan registration fees and the owners' legal costs in relation to the road realignment. As well, fencing (5-strand barbed wire) along the boundary of the realigned road will be at Council's cost. Excess fill generated by the bridge construction will be relocated to an easily accessible location on the same lot.

Comments

Financial Services

The 2007/08 Budget includes an allocation of \$4.0 Million for bridge works associated with the Regional Roads Timber Bridge Replacement Programme. This programme includes Blakebrook Bridge.

Based on the report, net land acquisition costs total \$15,900 (\$900 + \$15,000) and other costs to be paid by Council are estimated at between \$8,000 and \$10,000. All costs are to be funded from the approved 2007/08 Budget allocation.

Acting Manager - Roads & Parks

This proposed land acquisition is essential in order to enable the upgrade of Blakebrook Bridge to a concrete structure, which is scheduled to commence during early 2008. The NSW Roads and Traffic Authority has formally advised that this bridge is now funded on a 50:50 basis under the Regional Roads Timber Bridge Replacement Programme, to be undertaken during the 2007/2008 financial year.

Public consultation

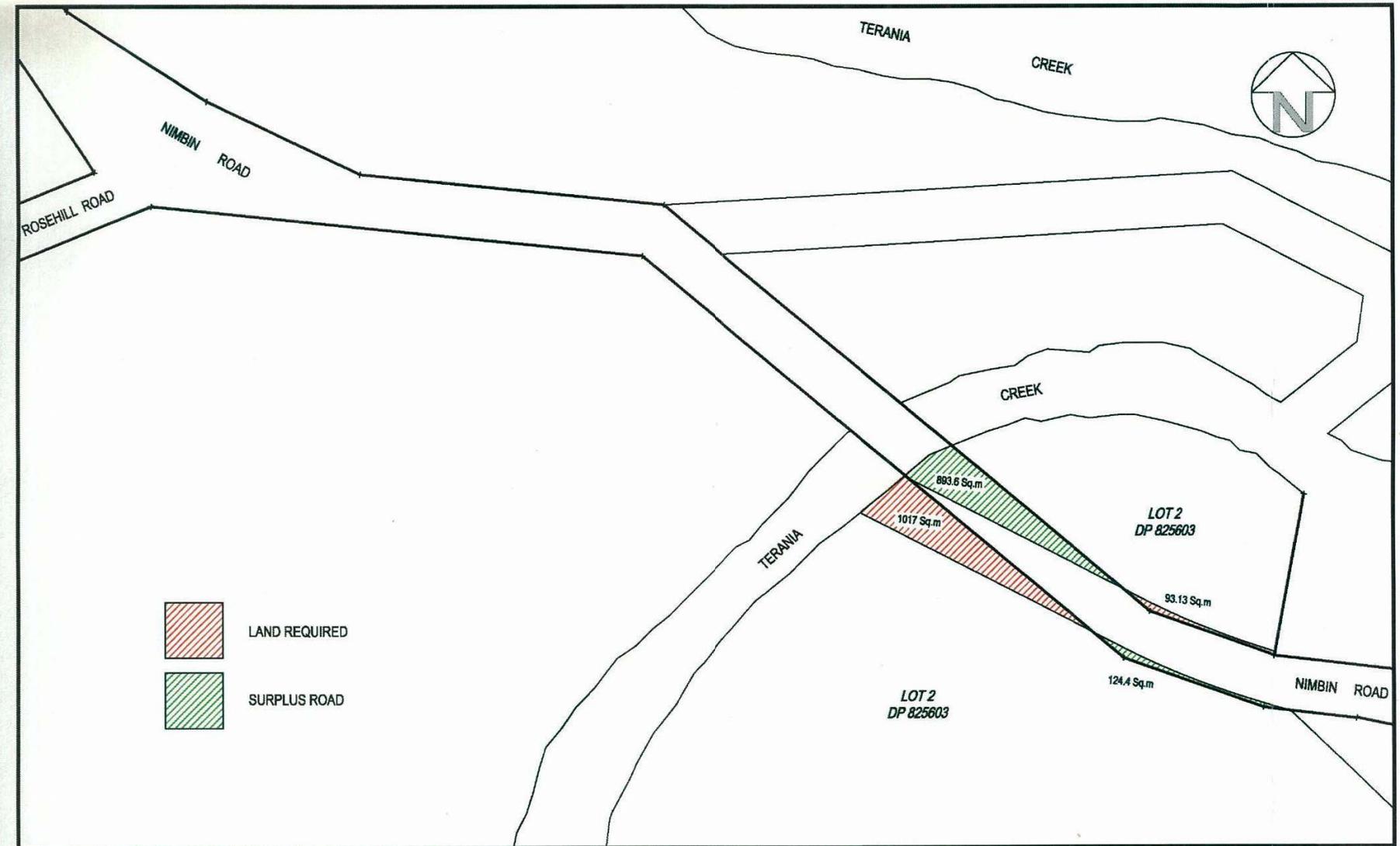
Adjoining landholders are represented in this report.

Conclusion

The purchase and disposal of these lots are necessary for the realignment of Nimbin Road to enable the construction of the replacement bridge at Blakebrook. Agreement has been reached with the adjoining landowners regarding the abovementioned details.

Recommendation (IS48)

1. That Council purchase the parcels of land as roadway (part Lot 2, DP825603 and part Lot 101, DP881164), and dispose of the existing roadway as surplus closed road to be dedicated as operational land, and sold to each adjoining land owner. The landowner of the first parcel (Lot 2 DP 825603 is to be paid \$900.00 compensation. The landowners of the second parcel (Lot 101 DP881164) is to be paid \$15,000.00 compensation.
2. That excess fill generated by this project be relocated to an easily accessible location on the same lot.
3. That Council pay for fencing (5-strand barbed wire) along the boundary of the realigned roadway.
4. That Council pay all survey costs, Council's fees, plan registration fees and legal costs in relation to the road realignment.
5. That the Mayor and General Manager be authorised to sign and affix the Council Seal to land transfer documents and plans of survey or any other documents deemed necessary for the actions contained within this report.



 LAND REQUIRED
 SURPLUS ROAD

SURVEYED BY <u>GM</u>		DATUM		LISMORE CITY COUNCIL		SCALE 1:2000			
DATE <u>JULY 2000</u>		APPROVED				AUTOCAD BLAKEBROOK_BRIDGE_PROP			
CCAD/CHK <u>\GRAHAM416</u>				BLAKEBROOK BRIDGE REALIGNMENT PROPOSED PROPERTY ACQUISITION NIMBIN ROAD - BLAKEBROOK		PLAN No.			
DESIGNED						MGR DESIGN SERVICES - DATE		R2404	
DRAWN <u>G.REES / NOV.'05</u>						CITY ENGINEER - DATE			
CHECKED									

Report

Subject	Nominations for Membership Community Services Policy Advisory Group
File No	S36
Prepared by	Community Services Policy Advisory Group Servicing Officer
Reason	To advise the Council of the nominations to fill current vacancies on the Community Services Policy Advisory Group (CS PAG)
Objective	To gain the endorsement of the Council in regard to the nominees
Strategic Plan Link	Quality of Life
Management Plan Project	Community Services

Overview of Report

Two vacancies exist for the Community Services Policy Advisory Group (CSPAG). Nominations have been advertised to fill vacancies for: 1 x Business representative and 1 x Shared Vision/Aboriginal Community representative. Two nominations have been received, one for each of the vacant positions.

Background

Due to recent resignations, two positions on CSPAG have become vacant.

In order to recruit members, advertisements inviting nominations were placed in Council's City News. As a result, nominations have been forthcoming as follows:

1 x Representative Business	Dillon Brice, Self employed business person
1 x Representative Shared Vision/Aboriginal	Chris Binge

Copies of nominations are enclosed separately for Council's perusal.

Conclusion

Both nominations have merit and applicable skills and experience relevant to the scope of the PAG:

1. Oversee and support the implementation of Council's Social and Community Plan.
2. Address matters relating to social issues and policy.
3. Support the delivery of services that contribute to community cohesion in Lismore.

Dillon Brice has managed a successful business for 11 years and has an interest and background in relevant social issues. Chris Binge has 15 years experience working within DoCS, currently as Manager of an Aboriginal child and family service.

Recommendation

That Dillon Brice and Chris Binge be appointed as the appropriate representatives on the Community Services Policy Advisory Group.

Report

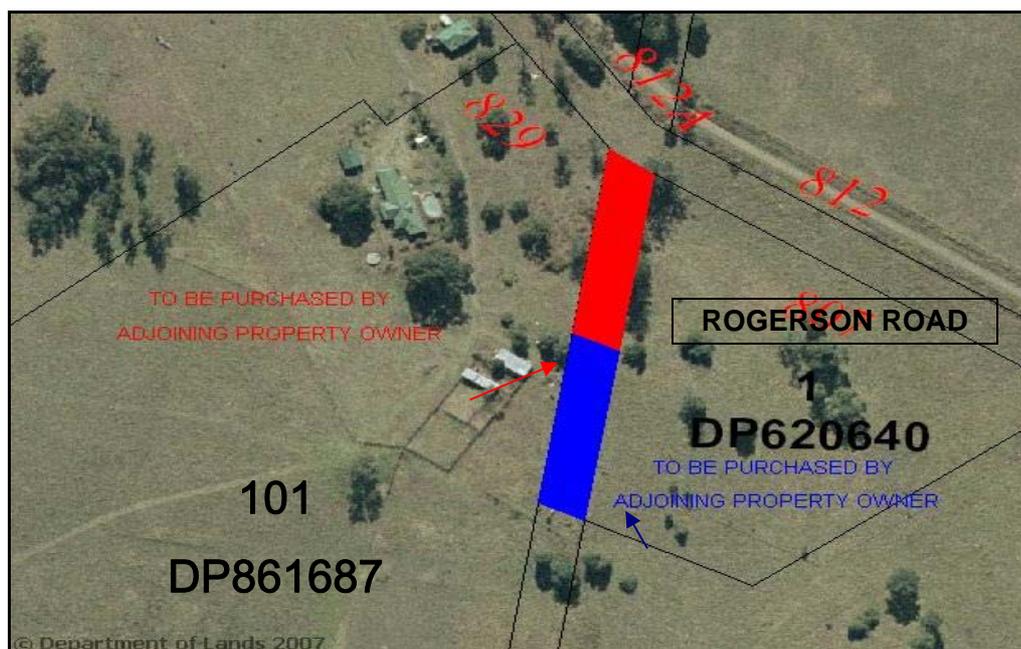
Subject	Application for Closure of Public Road - Unformed Unnamed Road off Rogerson Road, McKees Hill
File Nos.	P12276, P25706
Prepared by	Property Officer
Reason	To amalgamate the unformed unnamed road dividing the applicants' land to be used for grazing purposes and a site for a dwelling.
Objective	To seek Council's support in principle, by resolution to the Road Closing Application.
Strategic Plan Link	Infrastructure
Management Plan Project	Roads - Urban, rural and regional roads.

Overview of Report

Proposal to close a legal unformed unnamed portion of Council road, generally running north-south towards Rogerson Road to the north, running south to another unformed unnamed road that connects to the west with Auckram Road and to the east with Tatham Road, McKees Hill.

Background

Council is in receipt of an application from the owners of Lot 1 DP 620640 and Lot 101 DP 861687 for the closure of the unnamed unformed road running in a north-south direction towards Rogerson Road, as shown on the plan displayed below. Each applicant wishes to purchase an equal portion of the proposed closed road.



The road is unformed and no previous construction or maintenance has been undertaken by Council. In accordance with the *Roads Act 1993*, upon closure, the former road will become vested in the Crown as Crown land.

The applicants have requested closure of the road to allow the adjoining portions of the closed road to be amalgamated for one parcel for grazing and one parcel as a proposed site for a dwelling (50:50). The landowner opposite these lots has previously closed a portion of the same unformed unnamed road (to the north).

No Council services are known to exist within the road subject to the application, therefore closure will have no impact on Council's existing infrastructure or services. Should any services be located the applicants will ensure their continuity either by way of an easement or relocation to the satisfaction of Council.

Comments

Financial Services

As all costs associated with the road closure are to be borne by the applicants, the recommendation is supported.

Other Staff Comments

Roads

The Roads Department has no objections to this proposal.

Planning

Planning Services has no objections to this proposal.

Public Consultation

If approved by Council, the Department of Lands then takes responsibility for consulting all adjoining landowners and the placement of public notice giving 28 days for interested parties to make submissions on the proposal.

Conclusion

The closure of this unformed unnamed road is consistent with Council's previous closures of unformed unnamed Council roads. It has been indicated that Council has no intended future use for this portion of road and pending planning approval, the land may be amalgamated for grazing purposes, and a proposed site for a dwelling.

No known existing Council infrastructure or services will be impacted by the closure. However, should any impact become apparent during the closing process the applicants will be responsible for ensuring that their continuity and integrity is retained either by way of an easement or relocation to the satisfaction of the Council.

As this road is unformed and has had no previous construction or maintenance undertaken by Council, the land comprising the former road will become vested in the Crown as Crown land.

Recommendation (IS49)

That the application to close the unformed unnamed road reserve adjoining Lot 1, DP 620640 and Lot 101, DP 861687 (as shown on the plan included with this report), be endorsed by Council for lodgement with the Department of Lands for road closure.

Report

Subject	Investments held by Council – August 2007
File No	S178
Prepared by	Management Accountant
Reason	Required by Local Government Act 1993, Clause 212 Local Government (General) Regulations 2005 and Council's Investment policy.
Objective	To report on Council Investments
Strategic Plan Link	Leadership by Innovation
Management Plan Activity	Financial Services

Overview of Report

Council investments as at 31 August 2007 are estimated to be \$35,450,437 subject to the final value of funds held under separate management being advised shortly.

The interest rate reported over the period of August 2007 is estimated to be 6.03% in comparison to 6.43% for August 2006. Council's return of 6.03% is below the Bank Bill Swap Rate for the same period of 6.80%. The final interest return may vary due to actual returns achieved in the funds held under separate management.

Volatility continues within the markets, however all investments held continue to maintain strong credit ratings and therefore receipt of interest on investments and capital on maturity is anticipated.

Background

The Local Government Act 1993, Clause 212 Local Government (General) Regulations 2005 and Council's Investment policy requires a monthly report be provided to Council on investments. The report is to include the source and amount of funds invested, terms of performance of the investment portfolio over the preceding period and a statement of compliance in relation to the requirements of the Local Government Act 1993.

Due to timing issues the final value of some investments is not available within the required reporting time-frame for this report; therefore an estimate is provided based on the investments held and recent updated information on the market situation from the portfolio managers. The actual balance will be confirmed in the next investments report to Council.

The increase of approximately \$3.4 million in total investments over the month is attributable to revenue from FAG funding and RTA ordered works, this is a short term increase in cash flow which has been placed into the Commonwealth Bank 11am account.

Report on Investments

- *Confirmation of Investments – 31 July 2007* \$31,988,916
- *Estimated Investments – 31 August 2007* \$35,450,437

The current rate of return on investments for August 2007 is estimated to be 6.03% compared to 6.43% for the same period last year. Council's return of 6.03% is below the Bank Bill Swap Rate for the same period of 6.80%. The rate of return reported has been calculated using actual returns where available and estimates based on the previous period balance and interest rates. Therefore, these may vary when actual results are known. These estimates appear reasonable in light of discussions with portfolio managers over the previous weeks.

Volatility in the investment markets has continued to impact on Council's current market valuation of investments and interest on investment returns. Council's investment advisors have confirmed the view that the current valuation of the market is not a true reflection of Council's overall position as typically most investments are held to maturity. All investments held still have a strong credit rating (AAA to AA-) indicating the underlying assets supporting the investments are sound. With credit ratings remaining strong, receipt of interest on investments is anticipated to continue.

The following attachments have been included for Council's information:

- Summary of Investments including name of institution, lodgement date, maturity date, interest rate and the estimated interest earned in the period.
- Total Investment Portfolio held by month with last year comparison - graphical
- Investment by Type - graphical
- Weighted average interest with last year comparison – graphical
- Investment by Institution as percentage of total portfolio – graphical

Comments

Responsible Accounting Officer

The investments held by Council with various financial institutions, have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's investment policy.

Other staff comments

N/A

Public consultation

N/A

Conclusion

A report on investments is required to be submitted to Council monthly. This report meets that requirement. For 31 August 2007, estimated investments total \$35,450,437 and the annualised rate of return was 6.03%.

The investments held by Council with various financial institutions, have been made in accordance with the Local Government Act 1993, Local Government (General) Regulation 2005 and Council's investment policy.

Recommendation

The report be received and noted

**MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING
HELD ON JULY 18, 2007, AT 10.00 AM.**

	Present	Councillor Merv King (<i>Chairperson</i>), Ms Bronwyn Mitchell (<i>on behalf of Thomas George, MP</i>), Liz Smith (<i>RTA</i>), Snr Consts Steve Hilder and Rob Clarke (<i>Lismore Police</i>).
	In Attendance	John Daley, Garry Hemsworth (<i>Executive Director-Infrastructure Services</i>), Scott Turner (<i>Manager-Assets & Support Services</i>) and Salina Runge (<i>Road Safety Officer</i>). Councillor Graham Meineke and John Bancroft for Item TAC27/07.
TAC25/07	Apologies	An apology for non-attendance on behalf of Thomas George, MP, was received and accepted.
TAC26/07	Minutes	The Committee was advised that the minutes of the Traffic Advisory Committee Meeting held on June 20, 2007, were confirmed by Council on July 10, 2007, excluding Item No. B-07-06:4 (<i>intersection of Krauss Avenue and Airport Road</i>); this matter being referred back to the Committee for further consideration.

Disclosure of Interest

Nil

Part 'A' – Committee Recommendations

World Youth Day – Sunday, August 5, 2007

Traffic Control Plan for proposed procession submitted for consideration.

The Committee was advised that World Youth Day was to be conducted on Sunday, August 5, 2007 and a procession had been planned to mark the event. A traffic management plan had been submitted for the Committee's consideration, which included amendments from Council's Urban Works Engineer. The necessary road closures will be undertaken on a rolling basis as the procession travels along the route.

TAC27/07 Recommendation: That the traffic control plan for World Youth Day on Sunday, August 5, 2007 be approved, subject to signage being in accordance with the relevant Australian Standard, the nominated road closures being advertised, the organisers liaising with Council on the availability of variable message signs and B-Doubles and semi-trailers being parked on Bruxner Highway as opposed to using the nominated detours. (S336)

D Kanaley – Intersection of Upper Coopers Creek / Minyon Falls Roads

Requesting that traffic control measures be reviewed at the above intersection and suggesting that the current Give Way sign on Minyon Falls Road be relocated to Upper Coopers Creek Road to improve sight distance of oncoming vehicles.

Members were advised that this intersection is effectively a fork in the road. Coopers Creek Road splits into Upper Coopers Creek Road and Minyon Falls Road at the intersection in question. Minyon Falls Road rises to the left and Upper Coopers Creek Road falls to the right as you travel along Coopers Creek Road and reach the intersection. There is a Give Way sign on Minyon Falls Road for vehicles travelling down the hill onto Coopers Creek Road. Effectively vehicles travelling along Coopers Creek Road onto Upper Coopers Creek Road, and vice versa, have right-of-way.

D Kanaley – Intersection of Upper Coopers Creek / Minyon Falls Roads (Cont'd)

A site inspection had confirmed that motorists travelling down Minyon Falls Road have no visibility of vehicles travelling along Upper Coopers Creek Road into Coopers Creek Road because of the level differences. Further, there is limited visibility of vehicles travelling along Coopers Creek Road towards the intersection due to a bend in the road. Whilst traffic volumes at the intersection are low, there is a visibility problem. Further, there is currently no line-marking of the intersection.

TAC28/07 Recommendation: That an additional Give Way sign be placed on Upper Coopers Creek Road for vehicles entering Coopers Creek Road and appropriate line-marking be installed at the intersection to improve safety.

Note: Subsequent to the meeting the RTA representative has advised that the recommended treatment is not in accordance with RTA guidelines. As such, this matter will be reported back to the Traffic Advisory Committee for further consideration.

(07-5142:R3606,R3604)

Lismore Turf Club Limited – Lismore Cup Day – September 27, 2007

Seeking approval for the eastern side of Woodlawn Road to be sectioned off and made a parking free zone to improve pedestrian movements on Lismore Cup Day.

The Committee was advised of issues related to parking, bus turn-around area, bus priority, and pedestrian access on Woodlawn Road, particularly at the conclusion of the races. A No Stopping Zone is proposed to improve access for all vehicles along Woodlawn Road and improve pedestrian safety. It was also suggested that the Lismore Turf Club be asked to consider restricting parking on the eastern side of the internal access road to improve safety for patrons.

TAC29/07 Recommendation: That the eastern side of Woodlawn Road be designated as a No Stopping Zone for Lismore Cup Day, Thursday, September 27, 2007. (07-5643:R4251)

NSW Sugar Milling Co-Operative – 4.6m Height Sugar Cane Transport

Seeking Council support by applying to the RTA for the gazettal of several local roads within the Lismore City Council area for 4.6m height clearance.

A route assessment had been undertaken by Council Officers of the roads listed below, which indicated there may be some minor trimming of trees required to be carried out in order to permit the new height vehicles –

Tatham Road (Rogerson Rd to just before SH16, and from Frame Rd)	Rogerson Road (Tatham to Coraki Rds)	Frame Road (Tatham to Rogerson Rds)
Flood Reserve Road (Rogerson Rd to 1/3rd of the way along)	Coraki Road (Ferris Ln to just past ferry)	Coswell Road (from Coraki Rd)
Oakland Road (from river, and Yeagerton to Wyrallah Rds)	Yeagerton Road (+ Swan Bay Rd, Tuckurimba Rd ending just before sharp bend)	Tuckurimba Road (+ Swan Bay Rd, Yeagerton Rd to Paff Ln)
Leslie Lane (Wyrallah Rd to just after Tickle Ln)	Mason Road (Mathieson Ln to almost half-way up Mason Rd)	Mathieson Lane (Wyrallah to Mason Rds)
Wyrallah Road (Mathieson to Buckendoon School Lns)	Old Swan Bay Road (Oakland to Swan Bay Rds)	Swan Bay Road (Wyrallah to Oakland Rds)
Sheehan Road (Tuckurimba to Wyrallah Rds)	McBrien Road (from Sheehan Rd to just before sharp bend)	Paff Lane (Tuckurimba Rd to Maxwell Ln)
Maxwell Lane (Paff Ln to Wyrallah Rd)	McCaughy Road (Wyrallah Rd to end of road)	Tuckean Island Road (Wyrallah Rd to Hoare Ln)
Hoare Lane (Tuckean Island to Broadwater Rds)	Dungarubba Road (Tuckean Island Rd to Stibbard Ln)	Stibbard Lane (Dungarubba to Broadwater Rds)

NSW Sugar Milling Co-Operative – 4.6m Height Sugar Cane Transport (Cont'd)

Broadwater Road (Wyrallah to Plenkovich Rds)

Banks Lane (Broadwater Rd to end of road)

Court Street (Kilgin Rd to North Woodburn Ln, Forest Rd)

Thomson Lane (Wyrallah Rd to just before corner of Williams Ln)

Plenkovich Road (Broadwater Rd to river)

Unmarked Road (end of Broadwater Rd/start of Plenkovich Rd to river)

Forest Road (+ North Woodburn Ln, Court St to Buckendoon School Ln)

Williams Lane (Wyrallah Rd to just before sharp bend)

Bagotville Road

(Broadwater Rd to end of road)

Kilgin Road (Broadwater Rd to Court St)

Buckendoon School Lane (Wyrallah Rd to end of lane)

Pacific Highway (Woodburn to Ballina)

TAC30/07 Recommendation: That the proposed routes identified for gazettal with a 4.6m height clearance be endorsed and a formal application be made to the RTA. (06-8359:S374)

Report – Lismore High School On-Street Parking Arrangements

Advising of regulatory signposting to remove any conflict between students and bus movements on Dalley Street and College Road.

TAC31/07 Recommendation:

1. That a 15-minute parking zone – 8.00am to 9.30am and 2.30pm to 4.00pm School Days, be introduced on the eastern side of College Road from the school steps for a distance of approximately 50m downhill.
2. That a No Stopping zone – 8.00am to 9.30am and 2.30pm to 4.00pm School Days, be introduced on the northern side of Dalley Street along the full length of the centre median that separates the bus bay. (07-5142:R3606,R3604)

Report – Krauss Avenue Intersection with Airport Drive, South Lismore

Outlining the circumstances and timing for the proposed upgrade of the above intersection.

It was reported that this matter was considered at the previous TAC meeting on 20 June 2007 and subsequently at the full Council meeting on 10 July 2007. Council referred the matter back to the Committee for further consideration. In particular it was suggested that a more appropriate treatment for the intersection would be to install a Stop Sign on Krauss Avenue.

The RTA representative reported that an inspection of the intersection had been made and the RTA's view was that the signage is adequate. Further, the length of road between Krauss Avenue and the Bruxner Highway was sufficient to allow queuing of a B-Double Road Train. The recommendation for the signage to remain and be monitored was supported.

TAC32/07 Recommendation: That the report be received and noted and the signage at the intersection of Krauss Avenue and Airport Drive, South Lismore, remain, with a review of the situation to be undertaken in six months time. (R6924,P29428)

Voting For: Mitchell, Smith, Hilder

Voting Against: King

Part 'B' – Determined by Committee

D Foskey – Intersection of Rous Road / Alphadale Road / Tregeagle Road

Requesting the above intersection, known locally as the Tregeagle Cross Roads, be formally identified as a Blackspot and consequently upgraded due to the high occurrence of vehicle incidents and 'near misses'.

It was reported that this intersection is currently controlled with Stop signs on the Alphadale Road and Tregeagle Road legs of the intersection. Traffic on Rous Road has right-of-way. It is considered that there is adequate sight distance for vehicles stopped on the Alphadale Road leg of the intersection, however, there is less sight distance available for vehicles stopped on Tregeagle Road. In particular, there is a power pole and embankment obscuring the view to traffic travelling towards the intersection along Rous Road from the west and a dip in Rous Road further to the east of the intersection. However, drivers exercising due caution and stopping at the intersection should not have difficulty in seeing approaching vehicles on Rous Road.

The Committee was advised that Council had previously written to the RTA about upgrading this intersection but to date the project has not received approval or funding. A proposal is currently being prepared for major maintenance of the section of Rous Road from Taylors Road to this intersection. The design work for the proposal will include modifications to the intersection to address the sight distance issues. However, it was pointed out that this work is currently in the planning stage and has not yet received funding or approval to be undertaken. As an interim measure, it has been identified that grass on the embankments on the southern side of Rous Road at this intersection could be cut to provide some minor improvements to visibility for drivers of vehicles stopped on Tregeagle Road.

TAC33/07 Recommendation: That the grass on the embankments on the southern side of Rous Road at the intersection with Alphadale Road and Tregeagle Road be cut to provide improvements to visibility for drivers of vehicles stopped on Tregeagle Road and an appropriate reply be sent to the resident. (07-5386:R5301,R6610)

Richmond River High School – Road Crossing on Molesworth Street

Requesting that a suitable footpath be installed at the western end of Orion Street and a safe crossing area be installed on Molesworth Street at Simes Bridge to improve student access to the school.

This matter has been considered by the Committee on a number of occasions in the past. As a result of earlier considerations a pedestrian fence had been installed on the western side of Molesworth Street to ensure pedestrians use the footpath in this area rather than walk on the road. However, it appeared from the correspondence that many students do not make use of the footpath on Molesworth Street.

To install a footpath on the northern side of Orion Street would be expensive as retaining walls would need to be constructed due to the sloping nature of the existing nature strip area. Further, by constructing a footpath on the northern side of Orion Street, pedestrians would be directed to the abutment of the bridge at the intersection with Molesworth Street. This was not considered a desirable place for pedestrians to cross Molesworth Street and would require the removal of panels of the pedestrian fence already installed on the footpath opposite.

Richmond River High School – Road Crossing on Molesworth Street (Cont'd)

A more practical solution would be to provide a footpath on the southern side of Orion Street and a crossing point on Molesworth Street that connects with this footpath and the end of the pedestrian fence on the opposite side of Molesworth Street. A pedestrian refuge was considered an appropriate treatment as certainly the warrants for a full pedestrian crossing would not be met.

It was considered appropriate to refer the matter to Council's Design Section for further investigation and preparation of a cost estimate.

TAC34/07 Recommendation: That the matter be referred to Council's Design Section for preparation of a design and cost estimate to provide a footpath on the southern side of Orion Street and an appropriate crossing refuge on Molesworth Street to connect with the footpath on the western side of Molesworth Street. Further, that the entire pedestrian route from Richmond River High School to Trinity Catholic College be examined. (R7322,R6051)

Late Items

Richmond Hill Road – School Zone

Concern expressed by local resident for the short distance that now applies between the existing 80 kph zone and the recently installed School Zone in front of the access road to Vistara School.

The RTA representative advised that School Zones are assessed based on RTA guidelines and can only be installed at a certain length. The guidelines place constraints on signposting. Further School Zones are only in place 1.5 hours each morning and afternoon. The police representative advised that the speed zones on Richmond Hill Road had been examined and changed on a number of occasions over the years.

TAC35/07 Recommendation: That the School Zone for Vistara School on Richmond Hill Road be monitored and an appropriate reply be sent to the resident. (R1011)

Bent Street / Uralba Street – No Parking Zone

Concern expressed by local resident for number of vehicles being parked on the northern side of the bend between Uralba/Bent Streets and the consequent lack of sight distance for motorists.

TAC36/07 Recommendation: That the issue be deferred pending a report to the next meeting. (R6004,R6058)

Closure

This concluded the business and the meeting terminated at 11.16 am.

Chairperson

Manager-Assets & Support Services

Financial Assistance - Section 356

a) Mayor's Discretionary Fund (GL390.485.15)

Budget: \$2,700 To date: \$190.91

Lismore Preschool Kindergarten – September 16, 2007 Preschool Carnival as part of ongoing fundraising efforts. \$50.00

Recommendation

In accordance with Section 356(1) of the Local Government Act 1993, the assistance to persons as listed above is hereby approved.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE CITY OF LISMORE HELD IN THE COUNCIL CHAMBERS, GOONELLABAH ON TUESDAY, AUGUST 14, 2007 AT 6.00PM.

Present

Mayor, Councillor King; Councillors Chant, Crimmins, Dowell, Ekins, Graham, Hampton, Irwin, Meineke, Swientek and Tomlinson, together with the General Manager, Executive Director-Development & Governance, Executive Director-Infrastructure Services, Principal Accountant, Communications Co-ordinator, Corporate Compliance Co-ordinator, Executive Services Co-ordinator, Acting Manager Roads and Parks, Senior Strategic Planner, Manager Waste, Quarries and Crematorium, Administrator Fleet Services, Community Development Officer and General Manager's Personal Assistant.

- 413/07 **Apologies/
Leave of
Absence** An apology for non-attendance on behalf of Cr Henry was received and accepted and leave of absence granted.
(Councillors Irwin/Chant)
- 414/07 **Minutes** The minutes of the Ordinary Meeting held on July 10, 2007, were confirmed.
(Councillors Hampton/Dowell)

Public Access Session

Prior to dealing with the circulated reports and associated information, a Public Access Session was held at which Council was addressed by the following:

Ted Bartos – Draft S94 Contributions Plan – Woodlawn Avenue to Ballina Road

Mr Bartos claimed that the report was flawed in that it focussed on the engineering problem of a road rather than the emotional impact upon people.

He claimed the plan was biased in favour of Area one over Area two and existing residents.

He urged the plan be rejected.

Alison Kelly - Notice of Motion – Rezoning 2F land to industrial land

Ms Kelly outlined the history and values of North Lismore and the improvements that have taken place in recent years.

She spoke of the effect to develop a holistic approach to the development of North Lismore and urged Council defer any rezoning to allow this planning process to proceed.

Disclosure of Interest

S451

Councillor Irwin declared an interest in Tenders for the provision of Audit Services as she is a client of the preferred tenderer.

Condolence

Late Jack Riley

The death occurred on July 22, 2007 of Jack Riley. Jack was born in Lismore in 1932 and lived here all his life. He studied Law and became a principal in the law firm of Bondfield and Riley and also became a qualified accountant.

He married Fay Dunning in 1954 and they had three sons.

Jack was a member of a well known and respected Lismore family. He was a committed member of his Church and a man who gave a lifetime of service to so many community organisations including Lismore West Rotary Club, Lismore District Ambulance and the North Coast Childrens' Home.

The firm Bondfield and Riley had been Council's legal representatives for many years.

Late Alexander Roberts

The death occurred on August 8, 2007 of Alexander Roberts. He was born in Lismore on October 9, 1916, the second child of three to William and Jessie Roberts.

He attended school in Lismore, where his life-long love of reading, his endless quest for knowledge and his love of sport, particularly athletics were carefully nurtured and developed.

In jest, Alex would willingly mention that he was a very handy middle distance runner, the complete footballer and fortuitously for him, a brilliant and fearless pole-vaulter, something that would later prove very handy when confronted with a fence surrounding a German POW camp.

After completing his schooling he went on to gain his carpentry and cabinet making qualifications. Alex eventually went on to form his own building and construction company.

When war was declared in Europe he was accepted into the RAAF. He went on to serve with distinction in the United Kingdom, Western Europe, Ceylon and Burma to name a few. He was shot down over enemy lines in France, parachuted to safety, avoiding capture for some time until eventually he was captured and placed in a German POW camp.

His heroics and this parachuting to freedom earned him select entry into the caterpillar club, international membership reserved only for those brave enough to parachute to safety from a stricken aircraft, avoiding certain death. One of Alex and his families proudest memories was the hosting of the ten, one course surviving members in November 1993, showcasing his beloved town and region, all true heroes and above all true gentlemen like Alex.

- 415/07 The Mayor moved that Council's expressions of sympathy be conveyed to the families of Jack Riley and Alexander Roberts. The motion was carried with members standing and observing the customary moment's silence.
(S75)

Mayoral Minutes

Land for Homeless Shelter

- 416/07 **RESOLVED** that the minute be received and
1. That Council negotiate with the State Government to lease vacant railway land off Norco Lane, South Lismore for the purpose of constructing an overnight shelter for Lismore's homeless.
 2. That Council foster a partnership approach to resourcing this community facility by engaging with the State and Federal Governments, community service providers, charitable agencies, volunteers and experienced professionals to develop a homeless shelter service model suited to Lismore's needs.
 3. That all parties focus on providing a homeless shelter in Lismore by March 2008.
(Councillors King/Dowell) (P25928)

Notice of Motions

Bocce Club and Sales yard buildings

- 417/07 Formal notice having been given by Councillor Irwin it was **RESOLVED** that Bocce Club and Sales yard buildings are not demolished before a detailed report in terms of options and costs has been brought to Council.
(Councillors Irwin/Crimmins) (P29521)

Rezoning of 2F land to industrial

Formal notice having been given by Councillor Irwin it was **MOVED** that the proposed rezoning of 2F land to industrial land in North Lismore be deferred pending development of an appropriate vision for North Lismore in conjunction with the North Lismore Progress Association, and embedding of that vision in the LEP.
(Councillors Irwin/Tomlinson) (S954)

On submission to the meeting the MOTION was DEFEATED.

Voting Against: Councillors King, Chant, Crimmins, Graham, Hampton and Meineke.

Water feature for Carrington Street

- 418/07 Formal notice having been given by Councillor Irwin it was **RESOLVED** that the proposed water feature for Carrington Street be redeveloped in line with Council's Public Art policy.

(Councillors Irwin/Dowell) (R7303)

Voting Against: Councillors King, Chant, Graham, Hampton and Meineke.

Altering Order of Business

419/07 **RESOLVED** that the order of business be altered to debate the following matters.

- Draft S94 Contributions Plan – Woodlawn Avenue to Ballina Road
 - Section 96(1A) EP & A ACT 1979 – Application to Modify Development Application No 2004/281
 - Clunes Wastewater
 - Purchase of Plant – Multi-Tyres Roller
 - Ballina Quarries
 - June 2007 Quarterly Budget Review Statement
 - Investments held by Council – July 2007
- (Councillors Irwin/Meineke)

Reports

Draft S94 Contributions Plan – Woodlawn Avenue to Ballina Road

420/07 **RESOLVED** that the report be received and that the Draft S94 Contributions Plan be deferred and a workshop held to discuss the route and design etc of the proposed road.
(Councillors Meineke/Swientek)(S517)

Section 96(1A) EP & A Act 1979 – Application to Modify Development Application No 2004/281

A MOTION WAS MOVED that the report be received and noted.
(Councillors Irwin/Graham)

ON SUBMISSION to the Meeting the MOTION was defeated.

Voting Against: Councillors Dowell, Swientek, King, Chant, Crimmins, Graham, Hampton and Meineke.

A FORESHADOWED MOTION was moved:
That Council;

1. grant delegated authority to the General Manager - subject to the concurrence of the Development Assessment Panel, to approve variations of a minor nature and/or arithmetic nature to conditions of consent applied to this application except where a particular condition has been specifically identified as requiring Council consent if it is to be varied.
2. As the consent authority, approve the modification of condition 3 of DA 04-281 as follows:
The hours of operation of the refreshment room are limited to:

Monday to Friday	10.00am to 3.00pm
Saturday & Sunday	8.00am to 6.00pm
Public Holidays	8.00am to 6.00pm

Reason: *To preserve the amenity of the area and traffic safety. (EPA Act Sec 79C(b))*

(Councillors Dowell/Hampton)

- 421/07 **RESOLVED** that the report be received and:
That Council;
1. Grant delegated authority to the General Manager - subject to the concurrence of the Development Assessment Panel, to approve variations of a minor nature and/or arithmetic nature to conditions of consent applied to this application except where a particular condition has been specifically identified as requiring Council consent if it is to be varied.
 2. As the consent authority, approve the modification of condition 3 of DA 04-281 as follows:
The hours of operation of the refreshment room are limited to:
Monday to Friday 10.00am to 3.00pm
Saturday & Sunday 8.00am to 6.00pm
Public Holidays 8.00am to 6.00pm
Reason: *To preserve the amenity of the area and traffic safety. (EPA Act Sec 79C(b))*
(Councillors Dowell/Hampton)(DA04/281)
Voting Against: Councillors Irwin and Tomlinson
Councillor Irwin – **dissenting vote** ‘*That I consider that this is a very irresponsible decision*’.

Clunes Wastewater

- 422/07 **RESOLVED** that the report be received and that the General Manager be authorised to purchase 308 James Gibson Road as outlined in the report that the land be classified as operational and the necessary documentation be executed under seal of Council.
(Councillors Graham/Hampton)(S288/P27283)
- Voting Against:** Councillors Irwin and Swientek,

Purchase of Council Plant – Multi-Tyred Roller

- 423/07 **RESOLVED** that the report be received and:-
1. That Council purchase one (1) only new **Bomag BW24R** multi-tyred roller as tendered (T27004) from **BT Equipment**, Rocklea, Queensland, for the cost of \$161,150.00 (including GST)
 2. That the existing and replaced roller be sold at auction when the new machine is in service with Lismore City Council.
(Councillors Chant/Hampton)(T27004)

Ballina Quarries

- 424/07 **RESOLVED** that the report be received and:
1. That Council endorse the entering into of a lease with Ballina Shire Council for the operation of Tuckombil and Stokers Siding Quarries.
 2. That the General Manager and Mayor be authorised to sign and affix the Council Seal to lease documents or any other documents deemed necessary to complete this resolution.
(Councillors Irwin/Graham)(Q132)

June 2007 Quarterly Budget Review Statement

- 425/07 **RESOLVED** that the report be received and that:-
1. Council adopt the June 2007 Budget Review Statement for General, Water and Sewerage Funds.
 2. This information be submitted to Council's Auditor.
(Councillors Dowell/Swientek)(S929)

Investments held by Council – July 2007

- 426/07 **RESOLVED** the report be received and noted.
(Councillors Tomlinson/Hampton)(S178)

Draft LEP Amendment No 29 – Stony Chute Road, Nimbin

- 427/07 **RESOLVED** that the report be received and noted and:-
That Council:
1. Place on public exhibition draft LEP Amendment 29 (as per the attachment to this report) for a period of 28 days, and
 2. Concurrently exhibit a draft Planning Agreement with the draft LEP Amendment that incorporates the requirements outlined in this report.
(Councillors Meineke/Swientek)(S928)

2008 Local Government Election – Constitutional Referendum

A MOTION WAS MOVED that the report be received and that Council explore further a constitutional referendum being conducted in conjunction with the 2008 Local Government Election asking:

Are you in favour of introducing a ward system in local government area?

(Councillors Irwin/Tomlinson)(S13)

An AMENDMENT was moved:-

That a constitutional referendum be conducted in conjunction with the 2008 Local Government Election asking:

Are you in favour of decreasing the number of Councillors from 11 to nine (including the Mayor)?

(Councillors Hampton/Dowell)(S13)

On submission to the Meeting the AMENDMENT was DEFEATED.

Voting Against: Councillors Irwin, Ekins, Swientek, King, Chant, Crimmins, Graham and Meineke.

On submission to the Meeting the MOTION was DEFEATED.

Voting Against: Councillors Irwin, Tomlinson, Ekins, Dowell, King, Chant, Crimmins, Graham, Hampton, Henry and Meineke.

A FORESHADOWED MOTION was MOVED that the report be received and noted.
(Councillors Irwin/Crimmins)

- 428/07 **RESOLVED** that the report be received and noted.
Voting Against: Councillors Tomlinson, Dowell, Chant and Hampton.

Organisational Structure

A MOTION was MOVED that the report be received and noted and a workshop be held on the proposed restructure.
(Councillors Swientek/Ekins)(S258)

An AMENDMENT WAS MOVED that Council adopt the revised organisation structure for Infrastructure Services Directorate as shown in Attachment 2.
(Councillors Meineke/Hampton)(S258)
On submission to the meeting the AMENDMENT was CARRIED and became the MOTION.
Voting against: Councillors Ekins and Swientek

429/07 **RESOLVED** that Council adopt the revised organisation structure for Infrastructure Services Directorate as shown in Attachment 2.
Voting Against: Councillors Ekins and Swientek.

Miscellaneous Section 356 Community Donations Funding

430/07 **RESOLVED** that the report be received and noted and that Council:-

1. Endorse the voting process and confirm Miscellaneous Section 356 Community Donations to the 16 projects outlined above.
2. Allocate \$500.00 from the 2007/08 Budget surplus to fund all projects recommended.
(Councillors Dowell/Crimmins)(S164)

Tenders for the provision of Audit Services

S451

Councillor Irwin declared an interest in this matter and left the Chamber during debate and determination thereon.

431/07 **RESOLVED** that the report be received and noted and that:-

1. The contract for the provision of Audit services for the period July 1, 2007 – June 30, 2013 be awarded to Thomas Noble & Russell.
2. The Mayor and General Manager be authorised to execute the Contracts on Council's behalf and attach the Common Seal of the Council.
(Councillors Swientek/Graham)(T27021)

At this juncture Council Irwin rejoined the meeting.

Goonellabah Recreation Centre

A MOTION WAS MOVED that the report be received and that the report be received and noted and that Council writes to Hon Causley asking why some local government bodies are getting more resources than Lismore for similar facilities.
(Councillors Swientek)(T27005)

The MOTION LAPSED for want of a seconder.

432/07 **RESOLVED** that the report be received and noted.
(Councillors Graham/Hampton)(T27005)

Voting Against: Councillors Irwin and Ekins.

Sport and Recreation PAG Recommendations

433/07 **RESOLVED** that the report be received and noted and that Council allocate the sum of \$4,600 from the Rural Sportsgrounds Development Fund to The Channon Craft Market Inc and The Coronation Park Users Group to assist with the Coronation Park fencing project.
(Councillors Irwin/Chant)(S36)

2007 Annual Local Government Association Conference

434/07 **RESOLVED** that the report be received and noted and that the Deputy Mayor and Councillors Tomlinson and Meineke attend the conference as voting delegates, with Councillor Swientek attending as an observer.
(Councillors Irwin/Dowell)(S569)

Nomination for Membership Art and Culture Policy Advisory Group

435/07 **RESOLVED** that the report be received and noted and that Thelma James, Julian Louie, Robbie Braithwaite, and David Hallett be appointed as representatives on the Arts and Culture Policy Advisory Group.
(Councillors Irwin/Dowell)(S36)

Documents for Signing and Sealing

436/07 **RESOLVED** that the following documents be executed under the Common Seal of Council:

Lease agreement – Scout Hall – 188 Magellan Street, Lismore (P17007)

A new twenty one (21) year Lease between the Scout Association of Australia New South Wales Branch and Lismore City Council has been completed by Council and signed by the Scout Association. The Lease covers the Magellan Street site and commenced January 1, 2005 for a period of 21 years. Council Signing and Sealing is requested.

Funding agreement between Gingerbread House and the Department of Families, Community Services and Indigenous Affairs.

The Agreement relates to a subsidy of \$31,575.60 (1.7.07 - 30.6.08) for the operation of an occasional childcare centre. The level of subsidy relates to the number of Child Care Benefit places at Gingerbread House (28) and the hours of operation.

Service Agreement 2007 - 2008 between Department of Community Services and Lismore City Council.

DOCS, through the Area Assistance Scheme has funded Council the sum of \$12,000 for the development of a monthly youth page in The Echo newspaper. The youth page will provide information and education on vocational and recreational programs, services and activities available to young people within the local government area.

(Councilors Dowell/Meineke)

Financial Assistance - Section 356

437/07 **RESOLVED** that in accordance with Section 356(1) of the Local Government Act 1993, the assistance to persons as listed is hereby approved.

a) Banners – Policy 1.4.14 (GL390.50.15)

Budget: \$700 To date: \$0

Westpac Life Saver Helicopter – Helicopter Awareness Week August 18-25. One week street banner. No drop banner donation (as per Policy 1.4.14 Clause 5).

From allocation 53.4430

In accordance with policy.

\$155.00

b) Council Contributions to Charitable Organisations

Waste Facility – Policy 5.6.1 (GL390.965.15)

Budget: \$6,000 To date: \$768.05

Animal Right & Rescue	\$23.64
Challenge Foundation	\$198.00
Five Loaves	\$198.00
Friends of the Koala	\$27.27
Lismore Soup Kitchen Inc	\$5.45
LifeLine	\$198.00
Lismore & Dist Police Boys Club	\$45.45
Salvation Army	\$48.60
Westpac Life Saver Rescue Helicopter	\$23.64

In accordance with policy.

\$768.05

c) Miscellaneous Donations

The Home Garden Education Club Incorporated are requesting a \$1000 donation to this year's Annual Lismore Garden Competition in September. The donation will be allocated to the prize money for the event, with all names and contact details of those receiving prize money/awards forwarded to Council following the competition.

Comment: Council has supported this donation for many years, being the only garden competition in the area. \$1000 has been supported for the previous two years.

Recommendation: Is supported by the Parks & Recreation section from Parks Allocation: 53.4430 \$1,000.00

d) Representative Selection – Policy 1.4.10 (GL390.735.15)

Budget: \$1,100 To date: \$304.55

Ben Bruggy – attendance at the coming World Deaf Squash Championships being held in Capetown, South Africa, October 9 – 14, 2007

In accordance with policy.

\$347.00

(Councillors Dowell/Irwin)

Matter of urgency.

Councillor Swientek attendance at the Sister City Conference

- 438/07 **RESOLVED** that this matter be admitted to the business paper as a matter of urgency.
(Councillors Swientek/Irwin)
- 439/07 Further **RESOLVED** that Council fund Councillor Swientek to attend the Sister City Conference in Darwin to be funded from the Councillors' Professional Development Fund
(Councillors Irwin/Hampton)

Confidential Matters – Committee Of The Whole

- 440/07 **RESOLVED** that Council now exclude the press and public and meet in Committee of the Whole to consider the following matters;
(Councillors Meineke/Irwin)

Mayoral Minute – Performance Review 2006-07 General Manager

Grounds for closure: 10A(2)(a)

Public interest: Discussion of this matter in an open meeting would on balance be contrary to the public interest because the contents of the report are of a personnel matter concerning a particular individual.

Resumption of Open Council

When the Council had resumed its former sitting, the General Manager reported that Council, meeting in Committee of the Whole, had **RECOMMENDED** that the recommendations contained in the Confidential Mayoral Report be adopted.
(Councillors Irwin/Chant)

- 441/07 **RESOLVED** that the General Manager's report of Council meeting in Committee of the Whole be received and adopted.
(Councillors Irwin/Crimmins)

Closure

This concluded the business and the meeting terminated at 11.05 pm.

CONFIRMED this 11th of September 2007 at which meeting the signature herein was subscribed.

MAYOR